

Committee Planning Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Planning Report

****Date:** September 12, 2008

****Committee Name:** Online Collaboration Ad Hoc Committee

****Supervising Board Member:** Laurel Bliss

****Chair, Co-Chairs, Assistant Chairs:** Angela Kille

****Committee members:**

Ramirose Attebury
Laura Carscaddon
Heidi Pettitt
Amanda Robillard
Kim Hooper

****Committee Charge:**

Explore avenues for online participation and collaboration for NMRT members since not all members are able to attend conferences.

****Project Description / Goals:**

Evaluate online tools that could be used for virtual participation and collaboration for NMRT members. Things to consider:

1. Costs (to NMRT and membership)
2. Features
3. Software, audio and video requirements
4. Archiving (file types)
5. Partnerships with other ALA groups
6. Best practices for use

****Specific Objectives (numbers, tangible end-products):**

-- Report our findings to NMRT leadership

Financial Report Section:

Your budget appropriation (see budget)	a. \$0
Amount which you have spent so far this year	b. \$0
Your estimated additional expenses this year	c. \$0
Total of amount spent and additional "estimated" expenses for this year (b+c)	d. \$0

Difference between budgeted amount and total expenses from above (a-d)	e. \$0
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f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here: None.

g. Vendor support requested: (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?) N/A

h. Vendor support received: (From the above list, what if any, has been received?) N/A

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc): None, unless we need to create a webpage for the committee, in which case we'll need some support for that.

b. On-site conference volunteers: (include estimated numbers needed and brief job description) None.

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.): None.

****Report submitted by:** Angela Kille

****Email address:** angelakille@gmail.com