

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Progress Report

****Date:** January 30, 2008

****Committee Name:** NMRT Web Committee

****Supervising Board Member:**

****Chair, Co-Chairs, Assistant Chairs:**

Mike Bolam (mrbst20+ @ pitt.edu),

John Meier (meier @ psu.edu)

****Committee members:**

Sheila Bryant (sheila_bryant @ hotmail.com)

Vincci Kwong (vkwong @ iusb.edu)

Gina Costello (gcoste1 @ lsu.edu)

Bryce Spencer (bds @ udel.edu)

Stephanie Rollins (Stephanie.Rollins @ ccsn.edu)

Dongqing Xie (dxie @ fsu.edu)

Britne Rockwell (britne02 @ gmail.com) has resigned from the committee. Her appointments were reassigned to Dongqing Xie.

****Activity in Current Reporting Period**

a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):

--Maintain all NMRT related pages. Make updates in a timely fashion (on going)

--Setup and configure of NMRT Blog.

--Create pages for the NMRT Stories project.

--Website created for SASCO with committee members and their contact institutions.

b) Projects in progress but not yet completed:

--Complete work to transition all NMRT Web pages to the new content management system.

--Configure NMRT Handbook Wiki (dependant on functionality available in conjunction with new CMS).

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report?**

Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):

--NMRT Site can be transitioned into new CMS. We're going to give the word soon. We've had a lot of problems getting our committee members trained. The training sessions for the new CMS are only offered during business hours and a few of our committee members are not available for training during that time. We may want to consider CMS training a Pre-requisite to joining the Web Committee in the future, as it has been a major burden this year.

--Develop a web form for SASCO student contacts (waiting - No final determination made on whether or not this is necessary for SASCO)

Financial Report Section:

Your budget appropriation (see budget)	a. \$0
Amount which you have spent so far this year	b. \$0
Your estimated additional expenses this year	c. \$0
Total of amount spent and additional "estimated" expenses for this year (b+c)	d. \$0
Difference between budgeted amount and total expenses from above (a-d)	e. \$0

****Report submitted by:** Mike Bolam

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