

## Committee Progress Report

**\*\*Type of report being submitted:** Committee Progress Report

**\*\*Date:** 10-1-2007

**\*\*Committee Name:** Midwinter Activities

**\*\*Supervising Board Member:** Sally Bickley

**\*\*Chair, Co-Chairs, Assistant Chairs:** Heidi Dolamore

**\*\*Committee members:**

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**\*\*Activity in Current Reporting Period**

- a) **Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**

Reservation at Buca di Beppo, 258 South 15th Street, Philadelphia, less than one mile from the convention center and wheelchair accessible! Social will be held on Sat, Jan 12 at 5:45pm. Restaurant contact is Shawn Fontaine, general manager.

Finding a wheelchair accessible venue in Philly was a challenge. Once again, it seems that larger chain restaurants are more accommodating for this type of event.

- b) **Projects in progress but not yet completed:**

Gather door prizes, plan menu, publicize event. Waiting for final confirmation of reservation from restaurant, mailed reservation contract 10-1-2007.

**\*\*Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report?**

**Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

Our next step will be to solicit door prizes and giveaway goodies for the party. Given the high turnout at last year's event, we may request an additional \$50 from the Networking Director's account to supplement our food budget.

**Financial Report Section:**

<b>Your budget appropriation (see budget)</b>	a. 250
<b>Amount which you have spent so far this year</b>	b. 0
<b>Your estimated additional expenses this year</b>	c. 250
<b>Total of amount spent and additional "estimated" expenses for this year (b+c)</b>	d.250
<b>Difference between budgeted amount and total expenses from above (a-d)</b>	e. 0

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