

NMRT Board Member Final Report

1. Office Name: Vice President/President-Elect

2. Office Term (Date: Ex. 2005-2006): 2006-2007

3. Discuss/summarize your involvement with your committees this year:

I worked with three committees this year: Vice Presidential Planning, Marketing Task Force, and Internships Task Force. I delegated tasks and followed their correspondence, offering guidance and assistance when needed.

I am almost finished with the 2007-2008 committee and liaison appointments. All chairs have been appointed, and I am filling in a few gaps in committees and liaisons. I'm pleased with the number of first-time volunteers this year.

4. Based on your year's experience in this office, what future directions do you see your office or NMRT needing to take this year or the following year?

The Vice Presidential Planning committee is essential! They should be given their tasks as early as possible to ensure that everything is completed before the end of their term.

5. What tips or hints do you have that might help your successor carry out the duties of this office?

Be as organized as you possibly can be. Work closely with your VP Planning Committee and with the current President and Past-President—they've been through it all before and can help you out.

Most importantly, don't be afraid to delegate.

6. Please address the role of the board member as coordinator. For example, projects between membership promotion, diversity & recruitment and student outreach would need to be coordinated. How might activities such as this be handled by board members efficiently and smoothly? Your thoughts here will be most helpful for future boards.

The Vice President is in a unique position. In my case, I was able to follow the work of all of the NMRT committees, which helped me recognize areas where committees could work together to better accomplish common goals. When these opportunities arise, talk to the supervising directors of the committees and encourage them to connect the chairs with one another.

7. Date of report: June 20, 2007

8. Submitted by: Nanette Donohue