Committee Progress Report
NOTE: ** = Required Field

**Type of report being submitted:** Committee Progress Report

**Date:** February 13, 2006

**Committee Name:** 3M/NMRT Professional Development Grant Committee

**Supervising Board Member:** Michelle Millet

**Chair, Co-Chairs, Assistant Chairs:** Jessica Hutchings

**Committee members:**
- Kate Hahn, kjhahn@cox.net
- Jennifer Varney, jvarney@blc.org
- Beth Heins, bethheins@yahoo.com
- Kimberly Bugg, dangelkim@yahoo.com
- Megan Davis, madladyalex@yahoo.com
- Li Zhang, LZhang@library.msstate.edu

**Activity in Current Reporting Period**

a) **Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):** The committee has selected three winners of the 2006 3M/NMRT Professional Development Grant—John Meier, Stacy Brown, and Danielle Pollock. All three have accepted the award and have confirmation emails to the committee. The website has been updated to reflect the current winners, and a press release was submitted to NMRT-L and Footnotes. Those not selected have been notified individually and encouraged to apply again in future years.

b) **Projects in progress but not yet completed:** Coordination between the 3M liaison, David Pointon, and the recipients will continue.

**Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):** We have revised the criteria to no longer consider the financial ability of candidates to attend future conferences.

**Financial Report Section:**

<table>
<thead>
<tr>
<th>Financial Report Section</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your budget appropriation (see budget)</td>
<td>a. 100.00</td>
</tr>
<tr>
<td>Amount which you have spent so far this year</td>
<td>b. 0.00</td>
</tr>
<tr>
<td>Your estimated additional expenses this year</td>
<td>c. 0.00</td>
</tr>
<tr>
<td>Total of amount spent and additional &quot;estimated&quot; expenses for this year (b+c)</td>
<td>d. 0.00</td>
</tr>
<tr>
<td>Difference between budgeted amount and total expenses from above (a-d)</td>
<td>e. 100.00</td>
</tr>
</tbody>
</table>
Report submitted by: Jessica Hutchings

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