

Committee Progress Report

****Type of report being submitted:** Committee Progress Report

****Date:** 04/24/07

****Committee Name:** Annual Program Committee

****Supervising Board Member:** Michelle Millet

****Chair, Co-Chairs, Assistant Chairs:** Alexis Linoski

****Committee members:** Jessie Copeland, Kristen Heathcock, Dee Holliday, Scott Lancaster, Caroline Labbe, Danielle Pollack

****Activity in Current Reporting Period**

a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):

- Panel members finalized: Aaron Dobbs, Bruce Stoffel, Alanna Aiko Moore, Liorah Golomb, and Maureen Barry
- Received speaker summaries
- Program finalized
- Flyer finalized
- Listed the program on the ALA Wiki (under Events for New Members or First Timers and Events for Job Seekers)

b) Projects in progress but not yet completed: Nothing major

- Get AV requirements for speakers
- Get programs printed
- We are discussing whether or not we should print the flyers
- Information has been submitted for inclusion in *Footnotes* (hopefully the issue before conference)

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

- Anticipated “tips” brochure will probably not be developed. If one is developed, it will probably be made available via the NMRT website (or another website) after the program/conference.

Financial Report Section:

Your budget appropriation (see budget)	a. 0.00
Amount which you have spent so far this year	b. 0.00
Your estimated additional expenses this year	c.
Total of amount spent and additional "estimated" expenses for this year (b+c)	d.
Difference between budgeted amount and total expenses from above (a-d)	e.

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