

Committee Final Report

NOTE: ** = Required Field

****Type of report being submitted: Committee Final Report**

****Date:** 7-8-2014

****Committee Name:** Archives

****Supervising Board Member:** Kirby McCurtis

****Chair, Co-Chairs, Assistant Chairs:** Sarah Brown

****Committee members:**

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****Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):** Final reports from FY2012-13 input into archives database hosted by LSU and verified. Planning and Progress reports from FY2013-14 also input and verified in LSU hosted database. All reports are accurate and linked. Archives Committee timeline updated with Handbook Committee to reflect current practices. FY2013-14 page added to Reports Spreadsheet.

****Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

Test migration to ALA hosted archives database was set to start in the latter part of this FY, but had been pushed back while the Archives Migration Committee did some additional testing. Migration to the new database management system should hopefully begin in the early part of FY2014-15.

Financial Report Section:

Your budget appropriation (see budget)	a. 0
Amount which you have spent this year	b. 0
Difference between budgeted amount and amount spent (a-b)	c. 0

****Report submitted by:** Sarah Brown

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