Committee Progress Report
NOTE: ** = Required Field

**Type of report being submitted:** Committee Progress Report

**Date:** 5/14/14

**Committee Name:**
NMRT Mentoring Committee

**Supervising Board Member:**
Kari Weaver

**Chair, Co-Chairs, Assistant Chairs:**
Kiyomi Deards, Co-Chair
Susan Maldonado, Co-Chair

**Committee members:**
Anita Riley Dryden, Carolyn Mead Harvey, Margaret A. Howard, Alejandra Nann, Cara Stone

**Activity in Current Reporting Period**

a) **Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**
- Revise online career mentoring application forms
- Refine email calls for mentors and mentees
- Solicit participants for Career Mentoring Program
- Update and post mentor and mentee guidelines
- Match Career Mentoring mentors and mentees
- Notify matched pairs
- Create contact list for Career Mentoring Program participants
- Delegate committee liaisons to check on matched pairs periodically
- Delegate committee members monthly email duties (check and respond to messages)
- Schedule and plan NMRT Mentoring Social for ALA Annual 2014
- Update conference mentoring forms

b) **Projects in progress but not yet completed:**
- Solicit participants for Conference Mentoring Program
- Match Conference Mentoring mentors and mentees
Notify matched pairs
Create contact list for Conference mentoring pairs
Send letters of appreciation
Set up for Mentoring Social at ALA Annual

**Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):

none

**Financial Report Section:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your budget appropriation (see budget)</td>
<td>a. $425</td>
</tr>
<tr>
<td>Amount which you have spent so far this year</td>
<td>b. $421.49</td>
</tr>
<tr>
<td>Your estimated additional expenses this year</td>
<td>c. $0.00</td>
</tr>
<tr>
<td>Total of amount spent and additional &quot;estimated&quot; expenses for this year b+c</td>
<td>d. $421.49</td>
</tr>
<tr>
<td>Difference between budgeted amount and total expenses from above a-d</td>
<td>e. $3.51</td>
</tr>
</tbody>
</table>

**Report submitted by:**
Susan Maldonado

**Email address:**
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