

Committee Planning Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Planning Report

****Date:** October 14, 2013

****Committee Name:** Online Discussion Forum

****Supervising Board Member:** Kate Kosturski

****Chair, Co-Chairs, Assistant Chairs:** Elizabeth Matkowski

****Committee members:**

Mrs. Elizabeth Matkowski (Chair, July 1, 2013, to June 30, 2014)

Ms. Ellen E. Armstrong (Member, July 1, 2013, to June 30, 2014)

Ms. Margaret N. Cusick (Member, July 1, 2013, to June 30, 2014)

Ms. Africa S. Hands (Member, July 1, 2013, to June 30, 2014)

Alexandra Freddi Janvey (Member, July 1, 2013, to June 30, 2014)

Alejandra Jazmin Nann (Member, July 1, 2013, to June 30, 2014)

Mrs. Nicole Marie Picano (Member, July 1, 2013, to June 30, 2014)

Wendy Gail Rondeau (Member, July 1, 2013, to June 30, 2014)

Amelia R. Snetting (Member, July 1, 2013, to June 30, 2014)

Ms. Danielle Willgruber (Member, July 1, 2013, to June 30, 2014)

****Committee Charge:** The purpose of the committee is to offer online participation to all members, including those unable to attend Midwinter and Annual Meetings. Discussions will be held on the NMRT-L email list. The committee will also investigate other ways of communicating. Summaries of monthly discussion topics will be posted online.

****Project Description / Goals:**

Host online discussions for NMRT members on pertinent topics (suggested by committee)

members, supporting the presidential theme where possible).
 Investigate new ways of supporting online discussion and networking through the year.

****Specific Objectives (numbers, tangible end-products):**

Schedule and hold monthly discussions on nmrt-l, facilitated by a different member of the committee each month

Summary of each discussion posted to nmrt-l by the discussion facilitator at the end of the month (continue to archive these for future reference as was done last year)

If approved, continue trying synchronous chat (either via ALA Connect or Twitter) to see if this is something which could complement asynchronous discussion

Financial Report Section:

Your budget appropriation (see budget)	a. 0
Amount which you have spent so far this year	b. N/A
Your estimated additional expenses this year	c. N/A
Total of amount spent and additional "estimated" expenses for this year (b+c)	d.N/A
Difference between budgeted amount and total expenses from above (a-d)	e. N/A

f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here:

N/A

g. Vendor support requested: (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?)

N/A

h. Vendor support received: (From the above list, what if any, has been received?)

N/A

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):

N/A—we will be using existing technologies (nmrt-l list and ALA Connect). The webpage will just need to be updated once the schedule is finalized.

b. On-site conference volunteers: (include estimated numbers needed and brief job description)

N/A

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):

Schedule to be publicized via nmrt-l, committee page on NMRT website, and NMRT social media. We will be using the NMRT Publicity Form for this

****Report submitted by:** Elizabeth Matkowski

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