Committee Planning Report
NOTE: ** = Required Field

**Type of report being submitted:** Committee Planning Report

**Date:** October 15, 2013

**Committee Name:** LLAMA/NMRT Joint Committee on Collaboration

**Supervising Board Member:** N/A

**Chair, Co-Chairs, Assistant Chairs:** Bethany Tschaep, Chair

**Committee members:**

- **Kelly M. Blanchat** (Member, July 1, 2013, to June 30, 2014)
- **Ms. Beth Boatright** (Member, July 1, 2013, to June 30, 2014)
- **Alison Ames Ames Galstad** (Member, July 1, 2013, to June 30, 2015)
- **Ms. Amanda Joy Grundmann** (Member, July 1, 2013, to June 30, 2014)
- **Ms. Megan Hodge** (Member, July 1, 2013, to June 30, 2014)
- **Kimberly L. Redd** (Staff Liaison, July 1, 2011, to June 30, 2014)
- **Kerry Ward** (Staff Liaison, July 1, 2011, to June 30, 2014)

**Committee Charge:** To plan the biannual New Leaders Discussion Group and explore additional projects or programs for joint collaboration between NMRT and LLAMA.

**Project Description / Goals:**

- Organize a New Leaders Discussion program at Midwinter and Annual.
- Assess the work of the committee and make recommendations about the future shape the committee will take in terms of projects and size.

**Specific Objectives (numbers, tangible end-products):**

- Two programs (one at Midwinter and one at Annual).
- A recommendations document to be presented to the leaders of both LLAMA and NMRT.

**Financial Report Section:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your budget appropriation (see budget)</td>
<td>a. 0</td>
</tr>
<tr>
<td>Amount which you have spent so far this year</td>
<td>b. 0</td>
</tr>
<tr>
<td>Your estimated additional expenses this year</td>
<td>c. 0</td>
</tr>
<tr>
<td>Total of amount spent and additional &quot;estimated&quot; expenses for this year (b+c)</td>
<td>d. 0</td>
</tr>
<tr>
<td>Difference between budgeted amount and total expenses from above (a-d)</td>
<td>e. 0</td>
</tr>
</tbody>
</table>
f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here:

None

g. Vendor support requested: (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?)

None

h. Vendor support received: (From the above list, what if any, has been received?)

None

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):

None

b. On-site conference volunteers: (include estimated numbers needed and brief job description)

At least one at each conference to lead the discussion.

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):

Press releases through NMRT and LLAMA social media channels (listservs, Facebook, etc.), and possibly use of the NMRT Liaison Coordination & Support Committee.

**Report submitted by:** Megan Hodge

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