

Committee Planning Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Planning Report

****Date:** Oct. 2, 2013

****Committee Name:** Footnotes

****Supervising Board Member:** Kari Weaver

****Chair, Co-Chairs, Assistant Chairs:** Anthony Prince, Editor/Chair
Stacey Nordlund, Assistant Editor/Co-Chair

****Committee members:** Alison McCarty, Beth Canzoneri, Carolyn M. Harvey, Cate Calhoun, Eliza Lane, Gloriane Peck, Kelly Quaye, Mandi Goodsett, Melleny Thomasson, Sara Bryant

****Committee Charge:** The purpose of the Footnotes Committee is to produce a quarterly newsletter for NMRT members. Footnotes disseminates information and news to NMRT members; alerts members to developments of interest in ALA and in the library world; and informs members of NMRT Board actions, state and regional events, and NMRT conference programs and committee activities.

****Project Description / Goals:**

Publish four issues of Footnotes in August, November, February and May, respectively.

****Specific Objectives (numbers, tangible end-products):**

Financial Report Section:

| | |
|---|------|
| Your budget appropriation (see budget) | a. 0 |
|---|------|

| | |
|--|------|
| Amount which you have spent so far this year | b. 0 |
| Your estimated additional expenses this year | c. 0 |
| Total of amount spent and additional "estimated" expenses for this year (b+c) | d. 0 |
| Difference between budgeted amount and total expenses from above (a-d) | e. 0 |

f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here: N/A

g. Vendor support requested: (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?) N/A

h. Vendor support received: (From the above list, what if any, has been received?) N/A

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc.):

Ongoing need for Web Committee members to *timely* post Footnotes content online for each issue.

b. On-site conference volunteers: (include estimated numbers needed and brief job description)
N/A

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):

Posts made to NMRT-L include calls for article authors and Headliners announcements, as well as to share when a new issue has been posted.

****Report submitted by:** Anthony Prince, Chair/Editor

****Email address:** aprince1@tnstate.edu