Committee Planning Report
NOTE: ** = Required Field

**Type of report being submitted: Committee Planning Report

**Date: Oct. 2, 2013

**Committee Name: Footnotes

**Supervising Board Member: Kari Weaver

**Chair, Co-Chairs, Assistant Chairs: Anthony Prince, Editor/Chair
Stacey Nordlund, Assistant Editor/Co-Chair

**Committee members: Alison McCarty, Beth Canzoneri, Carolyn M. Harvey, Cate Calhoun, Eliza Lane, Gloriane Peck, Kelly Quaye, Mandi Goodsett, Melleny Thomasson, Sara Bryant

**Committee Charge: The purpose of the Footnotes Committee is to produce a quarterly newsletter for NMRT members. Footnotes disseminates information and news to NMRT members; alerts members to developments of interest in ALA and in the library world; and informs members of NMRT Board actions, state and regional events, and NMRT conference programs and committee activities.

**Project Description / Goals: Publish four issues of Footnotes in August, November, February and May, respectively.

**Specific Objectives (numbers, tangible end-products):

Financial Report Section:
<p>| Your budget appropriation (see budget) | a. 0 |</p>
<table>
<thead>
<tr>
<th>Amount which you have spent so far this year</th>
<th>b. 0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your estimated additional expenses this year</td>
<td>c. 0</td>
</tr>
<tr>
<td>Total of amount spent and additional &quot;estimated&quot; expenses for this year (b+c)</td>
<td>d. 0</td>
</tr>
<tr>
<td>Difference between budgeted amount and total expenses from above (a-d)</td>
<td>e. 0</td>
</tr>
</tbody>
</table>

f. Vendor support planned or anticipated for the year (either money or in-kind gifts), list here: N/A

g. Vendor support requested: (From the above list, what, if any, has been requested from the Exhibitor Contact and Relations Committee?) N/A

h. Vendor support received: (From the above list, what if any, has been received?) N/A

Specific Needs/Support (non-financial): (For the categories below, please include approximate date service needed)

a. Web Support (help with webpage creation, web form creation, web database, web database, scripting, etc):
Ongoing need for Web Committee members to timely post Footnotes content online for each issue.

b. On-site conference volunteers: (include estimated numbers needed and brief job description) N/A

c. Publicity planned for the committee (posting to other discussion lists, official press release for webpage, etc.):
Posts made to NMRT-L include calls for article authors and Headliners announcements, as well as to share when a new issue has been posted.

**Report submitted by:** Anthony Prince, Chair/Editor

**Email address:** aprince1@tnstate.edu