

## Committee Final Report

NOTE: \*\* = Required Field

**\*\*Type of report being submitted:** Committee Final Report

**\*\*Date:** 8/7/2013

**\*\*Committee Name:** NMRT Web Committee

**\*\*Supervising Board Member:** Coral Sheldon-Hess

**\*\*Chair, Co-Chairs, Assistant Chairs:** Amy Neeser, chair; Becky Thompson, co-chair

**\*\*Committee members:** Annelise Freeman, Jeremy Snell, Jodie Gambill, Kelly Robinson, Laura Krier, Tina Chan

**\*\*Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

The committee's responsibilities include developing and recommending editorial policies, procedures, and guidelines for publishing and disseminating information on the NMRT web site; making recommendations to improve content, organization design, and enhancements that will meet the needs of members; and maintaining the web site by adding submitted pages and modifying existing pages according to established guidelines.

Chair instructions and roster template have been given to the new incoming chair.

**\*\*Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

SCOTYA webpage updates; new incoming chair has already been informed.

### Financial Report Section:

<b>Your budget appropriation (see budget)</b>	a. N/A
<b>Amount which you have spent this year</b>	b. N/A
<b>Difference between budgeted amount and amount spent (a-b)</b>	c. N/A

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