

Committee Final Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Final Report

****Date:** July 5, 2013

****Committee Name:** Orientation Committee

****Supervising Board Member:** Barbara Lewis, Networking Director

****Chair, Co-Chairs, Assistant Chairs:** Kirby McCurtis, Chair/Andrea Mullarkey, Assistant Chair

****Committee members:** Adrith Bicchieri, Beth Canzoneri, Laura Clark

****Goals, Objectives, Projects completed (including, but not limited to, any procedures, tip sheets, checklists, etc. created during the reporting year):**

Goal-to host the Orientation and 101 sessions at Annual Conference. Projects completed-Both sessions were held at Annual Conference in Chicago. Assistant Chair Andrea Mullarkey moderated the 101 Session on Friday to a full house. The room was packed and it was standing only; committee members estimated about 300 attendees. Chair Kirby McCurtis moderated the Orientation Session on Saturday and committee members estimated about 50 attendees.

****Action Items/Issues To Be Resolved – What plans/projects remain which will be carried over or postponed until next year? Have there been any substantial changes in plans requiring a reconsideration or cancellation of projects? Information regarding such will be helpful for future chairs and planners.**

Chair Kirby McCurtis presented a board proposal to significantly change the way the Orientation Committee operates next years, including an increase in budget and a rearranging of programs. After speaking with ALA Staff Liaison clarity was given on the differences between 101 & Orientation sessions. It is recommended that Orientation happens on Friday afternoon and NMRT 101 happens on Saturday mornings. Refreshments and ice breaker prizes should still be given out. The committee also should research ways to make the Orientation session completely different than the Options Fair and look for ways to Collaborate with the Annual Conference Local Information Committee.

Financial Report Section:

Your budget appropriation (see budget)	a. 300
Amount which you have spent this year	b. 370
Difference between budgeted amount and amount spent (a-b)	c. 70 over

****Report submitted by:** Kirby McCurtis, Chair

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