

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Progress Report

****Date:** March 10, 2013

****Committee Name:** Membership, Promotion, Diversity & Recruitment (MPDR)

****Supervising Board Member:** Bohyun Kim, NMRT Outreach Director

****Chair, Co-Chairs, Assistant Chairs:** Tiffany Bradford-Oldham, Melissa Cardenas-Dow (co-chairs)

****Committee members:**

Amanda Grundmann	Recruitment Sub-committee
Annie Pho	Recruitment Sub-committee
Aurora Vega	Membership Sub-committee
Elizabeth DeCoster	Diversity Sub-committee
Gena Peone	Diversity Sub-committee
Laura Wilson	Membership Sub-committee
Melissa Cardenas-Dow, co-chair	Diversity Sub-committee
Rebecca van Kniest	Promotion Sub-committee
Tiffany Bradford- Oldham, co-chair	Promotion Sub-committee

****Activity in Current Reporting Period**

a) **Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**

1. Brochure redesign—first made available at ALA Midwinter Meeting 2013
2. Established a systematic communication system using Google services, including shared email (Gmail) for NMRT-MPDR committee and shared document editing/distribution (Google Drive).

b) Projects in progress but not yet completed:

1. Developing and deploying survey study of dropped NMRT members; will create report from study for distribution to NMRT.
2. Welcome letters are being sent monthly to new and returning NMRT members.

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

1. Solicit input on promotional and recruitment goals from NMRT.
 - a. Deferred to next year—implementation of promotion and recruitment goals.

Financial Report Section:

Your budget appropriation (see budget)	a. \$600.00
Amount which you have spent so far this year	b. \$256.41
Your estimated additional expenses this year	c. \$260.00
Total of amount spent and additional "estimated" expenses for this year (b+c)	d. \$516.41
Difference between budgeted amount and total expenses from above (a-d)	e. \$83.59

****Report submitted by:** Melissa Cardenas-Dow, co-chair

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