Committee Progress Report
NOTE: ** = Required Field

**Type of report being submitted:** Committee Progress Report

**Date:** February 18, 2013

**Committee Name:** NMRT Web Committee

**Supervising Board Member:** Coral Sheldon-Hess

**Chair, Co-Chairs, Assistant Chairs:** Becky Thompson, Assistant Chair

**Committee members:** Annelise Freeman, Jeremy Snell, Jodie Gambill, Kelly Robinson, Laura Krier, Tina Chan

**Activity in Current Reporting Period**
   a) **Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):**

Normal workflow of routine page corrections and updates.

   b) **Projects in progress but not yet completed:**

Create a new LLAMA page on the NMRT site.

**Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

Create instructions for the new chair; create LLAMA page.
**Financial Report Section:**

<table>
<thead>
<tr>
<th>Financial Report</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your budget appropriation (see budget)</td>
<td>a. 0</td>
</tr>
<tr>
<td>Amount which you have spent so far this year</td>
<td>b. 0</td>
</tr>
<tr>
<td>Your estimated additional expenses this year</td>
<td>c. 0</td>
</tr>
<tr>
<td>Total of amount spent and additional &quot;estimated&quot; expenses for this year (b+c)</td>
<td>d. 0</td>
</tr>
<tr>
<td>Difference between budgeted amount and total expenses from above (a-d)</td>
<td>e. 0</td>
</tr>
</tbody>
</table>

**Report submitted by:** Amy Neeser

**Email address:** aeneeser@gmail.com