

Committee Progress Report

NOTE: ** = Required Field

****Type of report being submitted:** Committee Progress Report

****Date:** February 19, 2013

****Committee Name:** NMRT Endnotes Committee

****Supervising Board Member:** Megan Hodge

****Chair, Co-Chairs, Assistant Chairs:**

Melanie Griffin (chair)

Lindsay Harmon (co-chair)

****Committee members:**

Andrea Leonard

Bill McMillin

Blake Robinson

Catherine Odson

Emily Johnson

Hannah Evans

Jennifer Green

Julia Frankosky

Katherine Marshall

Kim Copenhaver

Lisa Guidarini

Margaret Driscoll

****Activity in Current Reporting Period**

a) Projects completed (For example, any procedures, tip sheets, checklists, etc. created during this period):

- Published Volume 3, Issue 1 of *Endnotes* (October 2012)
- Updated the list of book and website reviewers to call upon
- Solicited and reviewed enough review copies from publishers for three issues of *Endnotes*

b) Projects in progress but not yet completed:

- The committee is in the final stages of receiving and editing articles and reviews for the spring 2013 issue of *Endnotes*
- Publish spring 2013 issue of *Endnotes* (anticipated March 2013)

****Action Items/Issues To Be Resolved (What is left to do, based on your Planning Report? Have there been any substantial changes in plans since then? What items, if any, have been deferred until next year?):**

- No substantial changes
- A call for submissions needs to be sent out in April 2013
- Inclusion in the Directory of Open Access Journals remains on hold until the volume of articles published per year meets the required threshold

Financial Report Section:

Your budget appropriation (see budget)	a. \$120
Amount which you have spent so far this year	b. \$0
Your estimated additional expenses this year	c. \$0
Total of amount spent and additional "estimated" expenses for this year (b+c)	d. \$0
Difference between budgeted amount and total expenses from above (a-d)	e. \$120

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