

**RBMS Manuscripts & Other Formats Discussion Group**  
**Sunday, June 27, 2010 10:30 am-12:00 pm**  
**JW Marriott Hotel, Congressional / Senate**  
**Washington, D.C.**

Draft Agenda

1. Welcome and introductions
2. Reports on recent conferences and meetings of interest to the group
3. News from individual repositories
4. Individual member issues and queries
5. Metrics. Much attention in recent years has been focused on exposing hidden collections, with an emphasis on efficiency. What statistical data is being collected? What are realistic expectations regarding time spent processing per linear foot?
6. Are we designating funds for the acquisition of personal papers and archives, or is there a tendency to expect them to come as donations?
7. Fundraising. When collections are donated, is funding to support processing and/or preservation solicited? What marketing approach is used?