

ACRL/RBMS Budget & Development Committee
ALA Midwinter Committee Meeting
Saturday, Jan. 25th, 2020
8:30am – 10:00am
Lowes Hotel Philadelphia – Adams Room

In attendance: Blynne Olivieri, University of West Georgia (chair); Colleen Barrett, University of Kentucky; Lois Black, Lehigh; Liz Call, Rochester Institute of Technology; Christian Dupont, Boston College (by phone); Will Hanson, Newberry; Sarah Horowitz, Haverford College; Athena Jackson, UCLA (by phone); Petrina Jackson, Syracuse; Erika Jenns, Southern Tier Library System; Tory Ondrla, ACRL staff; Veronica Reyes-Escudero, University of Arizona; Shannon Supple, Smith College; Kimberly Tully, Temple University.

Excused: Melanie Griffin, University of Arkansas; Beth Kilmarx, Texas A&M University

1. Approval of minutes from ALA (June 2019)
 - No edits or changes
 - Motion to approve made by C. Barrett, Seconded by S. Supple
 - Minutes approved

2. Funds status report:
 - T. Ondrla:
 - \$1,980 left in section funds
 - Conference profit share (2019): \$18,050
 - Scholarship fund (Friends of ACRL fund): \$18,781

 - Section fund:
 - Budget & Development committee members recommended to Executive Committee to gift \$1,000 to ALA Emerging Leaders from the section fund.
 - Annual costs for maintaining the RBMS website, \$200, are typically paid from this fund.
 - Of the \$1,980 allocation for FY2020, \$1,179.95 has been expended or is encumbered; \$800.05 remains unspent.
 - Committees are encouraged to apply to use the remaining funds; remainder can also be rolled over into the RBMS Conference Scholarship Fund or the Leab Endowment.
 - B&D is anticipating a proposal from the Web Team for a web improvements at some point in the future.

3. Updates:
 - B. Olivieri

- Blynnne is stepping down as chair. Athena Jackson is taking over the position effective following ALA Midwinter 2020.

4. Conference budgets:

- T. Ondrla
 - From RBMS 2019, we have \$18,000 in conference profit share, which is 50% of full net of conference.
 - Traditionally funds from the conference profit share are used for scholarships, but they can be used for other RBMS initiatives as well.
 - RBMS 2020 – Registration is not yet open; will be capped at 550 registrants. Fundraising is going well.
 - RBMS 2021 – The budget will be preliminarily approved at Midwinter. Budget will be officially approved at ALA meeting in June.

5. RBMS Conference Scholarships:

- Scholarships Committee dropped the ALA membership requirement for scholarships, which resulted in double the applications.
- 135 applications received
- Scholarships were also made available for returning attendees this year.
- T. Ondrla -
 - \$500 from the conference profit share was requested and approved for the New Members Mixer. These additional funds will allow people to enter their name for complimentary admission.
 - Balance of \$17,550 from conference profit share will be used to fund scholarships for RBMS20.
 - An additional \$10,000 from RBMS conference scholarships fund (ACRL Friends Fund) will also go towards conference scholarships for RBMS 2020.
 - That will leave \$8,781 in the ACRL Friends Fund for future use.
 - \$27,550 total for scholarships. Should be able to fund 25-30 attendees.
 - 62% of scholarship applicants were not ALA/ACRL members this year.
 - In the past, we've funded 20-25 scholarships.
- B. Olivieri –
 - Call for a vote to bring a recommendation before the RBMS Executive Committee on the financial recommendation for use of conference profit share:
 - \$500 from conference profit share to be spent on New Members Mixer at RBMS 2020 to make complimentary tickets available for those who indicate need on conference registration.
 - \$17,550 of conference profit share to be spent on RBMS 2020 conference scholarships

- \$10,000 from ALA/ACRL Friends Fund for RBMS conference scholarships to fund scholarships for RBMS 2020
- K. Tully – Motion to pass
- P. Jackson – Seconded
- Motion passes

6. Basic Services Section Fund – Requesting funds:

- To request funds from the Basic Services Section Fund - a proposal should be submitted to the Budget and Development Committee with quotes from several vendors, purpose statement for the project, a timeline, etc.
- Where should the framework for these proposals live? How do we make it available to those who might apply?
 - Some of the conference profit share could also be spent at our discretion (i.e. on things other than scholarships) to help advance the mission and vision of RBMS. For example, funds could be spent on the website redesign, etc.
 - Does the average member know that these funds are available? How do we publicize?
 - Suggestion from meeting attendees:
 - Formalize the request process and give a timeline, which might encourage more proposals.
 - Publicize to committee chairs and encourage them to apply, if funds are needed.
 - Things that might come up include printing of Your Old Books, transition of IOC website, etc.
 - If we create a form that would be used to request funds, we could give examples of what other committees have requested and spent on projects in the past at the top of the form.
 - Does Bibliographic Standards Committee have software needs that could be funded from this fund?
- Members of B&D are welcome to promote the availability of these funds within the membership.

7. Old Business

- None

8. New Business –

- S. Supple
 - Blynne has been a wonderful leader of this committee. She's done a tremendous job of documenting what the committee does. Big thank you to Blynne for all of her hard work!
- V. Reyes-Escudero
 - We thank Blynne for staying on and for all of her wonderful work.

- B. Olivieri
 - Athena Jackson will take over as Chair of the Budget & Development Committee.
 - Kim Tully will be serve as Budget & Development Committee member to assist with additional conference fundraising
- C. Barrett
 - Working with Anna Chen on conditions of the Leab Endowment. Athena would like to be included on a future call about this.
- B. Olivieri
 - One final thing to keep on our radar – continue annual momentum on RBMS conference scholarship fundraising.