

ACRL/RBMS Budget and Development Committee, Annual 2018, New Orleans, LA

Saturday, June 23, 2018, 1:00 - 2:00 p.m., Morial Convention Center, Room 216

Members: Blyne Olivieri, West Georgia (Chair); Danielle Culpepper, Rare Book School; Christian DuPont, Boston College; Maria Estorino, UNC Chapel Hill; Mark Greenberg, Western Washington; Sarah Horowitz, Haverford College; Steven Hussman, Arizona; Arvid Nelsen, SMU; Cherry Williams, California-Riverside; Athena Jackson, Penn State; John Overholt, Harvard; Shannon Supple, Smith College.

Excused: Katie Henningsen, Duke University

Visitors: Martha Conway, University of Michigan; Erika Dowell, Indiana; Kate Hutchens, University of Michigan; Mary Lacy, Library of Congress; Tory Ondrla, ACRL; E.C. Schroeder, Yale University; Jay Sylvestre, University of Miami; Verónica Reyes-Escudero, Arizona.

1. Welcome and Introductions, selection of recorder, review and approval of Midwinter Minutes

Jay Sylvestre volunteered to take minutes
Midwinter Minutes approved

2. Update on Basic Services Fund expenditures – Blyne Olivieri

FY19 Basic Services Budget: \$1,692
Expenditures: \$194 for web hosting services

3. Updates and RBMS Conference Budget – Tory Ondrla

The RBMS Conference Profit Share is 50% of previous conference year's net revenue and needs to be spent in the current fiscal year (by Aug 15). For 2017 the profit share was unusually large: \$29,758

RBMS has spent so far:

- \$24,965 on RBMS 2018 Scholarships
- \$2,380 on local HBCU guests at RBMS 2018
- \$315 on new audio recorder

That leaves \$2,098 to spend by August 15

RBMS Scholarships Fund

Money donated to the RBMS Scholarships Fund rolls over year to year and the current balance is \$18,152. The section is encouraged to use it soon to honor donor intent.

RBMS 2019 Budget

Was approved by Section and Conference Chairs for 2019 and was approved by ACRL board in New Orleans. The budget includes income and expenses consistent with our history and based on conference location of Baltimore. There was no registration fee increase.

Kate Hutchens, RBMS 2019 Conference Co-chair, shared a brief description of the 2019 theme and title: "Response & Responsibility: Special Collections and Climate Change" June 18-21, and reminded the committee that the call for proposals for papers, participant-driven sessions, and seminars is August 3, 2018.

4. Leab Award Endowment Updates

The Leab endowment principle is \$55,707. From September 1, 2017 – April 30, 2018 the endowment earned \$1,139. There is currently a balance of \$335 in the spending account. The committee held a discussion of possible uses of Leab endowment funds beyond the award and shared insights from past conversations with the Leabs about the fund.

The discussion concluded with a motion from John Overholt to move that Budget and Development Committee seek approval of Executive Committee to explore modification of the Leab endowment agreement to expand the use of its annual returns.

5. Review and Discussion of proposed changes to Budget & Development Committee Charge

At the ALA Midwinter meeting (February 2018), the Committee agreed to draft proposed changes to the charge to be more consistent with actual duties and language related to RBMS (for example, use of preconference/conference). Mark Greenberg graciously put together a first draft. With a need for careful word choice and assembling a list of tasks currently done by the Committee, and with the time constraints for the allotted one hour meeting today, after a brief discussion, Blynn Olivieri suggested that this task would well suited for a smaller committee to review the charge and suggest changes to the Committee.

Charge Revision Subcommittee:

Danielle Culpepper

Mark Greenberg

Arvid Nelson

Cherry Williams

6. Proposal to increase awareness of RBMS Basic Services “Section” fund & discussion –Athena Jackson and Blynn Olivieri

The committee had a brief discussion over how to best create a system for promoting the spending of profit share funds. A balance of \$2,098 needs to be spent by August 31, 2018. Blynn Olivieri will seek information about potentially transferring funds, and will write a brief plan to promote the availability of funding, and a process for RBMS committees to submit Profit Share spending requests. Olivieri will also announce at Info Exchange that the Budget & Development is currently seeking spending requests.

John Overholt moved that the Budget and Development Committee bring forward a recommendation to Exec that, in absence of other spending needs or alternatives, any remainder of funds be rolled over to the Leab endowment. Motion carried unanimously.

7. Old Business

No old business

8. New Business

No new business

9. Adjournment

Meeting adjourned at 2:06 pm.