

**Draft RBMS Executive Committee Agenda**  
ALA Midwinter Conference 2013, Seattle, WA  
Monday, January 28, 8:30- 11:30  
Westin Seattle Hotel – Fifth Avenue Room

*Please note that chairs of committees, discussion groups, and task forces, as well as liaisons to other groups and organizations give their reports at the RBMS Information Exchange (Sunday, January 27, 4:30-5:30, Westin Seattle Hotel - Vashon), so they should not repeat their reports at the Executive Committee meeting. However, committee chairs are expected to attend the Executive Committee meeting, and they may present action items for consideration by the Executive Committee. All other members of RBMS are encouraged to attend the meeting and to participate in the discussion.*

**Draft Agenda (January 4, 2013)**

1. Introductions
2. Review and finalize agenda (Erika Dowell)
3. Meeting protocol (Erika Dowell)
4. Approval of minutes from ALA Annual 2012 (Erika Dowell)  
ALA Connect: <http://connect.ala.org/node/184477>
5. Reminders for committee chairs (Annie Copeland/ Erika Dowell)
  - 5.1 Meeting schedule, meeting room setups (Erika Dowell)  
Deadline for scheduling rooms for ALA Annual is January 31.
  - 5.2 Information Exchange reports (Annie Copeland)
6. Updates from the Executive Committee (Erika Dowell)
  - 6.1 Informed by ACRL that the section budget for FY2012 is \$2,233.50
7. Old business
  - 7.1 RBMS Standards due for review
    - 7.1.1 Competencies for Special Collections Professionals
    - 7.1.2 Guidelines on the Selection and Transfer of Materials from General Collections to Special Collections
8. New business

## 9. Programs and conferences

- 9.1 2013 Preconference Program Planning (Minneapolis) (James P. Ascher)
- 9.2 2013 Preconference Local Arrangements (Minneapolis) (Arvid Nelsen)
- 9.3 2013 Annual Conference Program Planning (Chicago) (Jennifer MacDonald and Athena Jackson)
- 9.4 2014 Preconference Program Planning (Las Vegas) (Athena Jackson, Richenda Brim)
- 9.5 2014 Preconference Local Arrangements (Las Vegas) ()
- 9.6 2014 Annual Conference Program Planning (Las Vegas) ()
- 9.7 Conference Development Committee (Deborah J. Leslie)

## 10. Task forces

- 10.1 Task Force on Metrics and Assessment (Martha O'Hara Conway, Sarah Schmidt Fisher)
- 10.2 Joint Task Force on the Audio-Visual Needs of the section

## 11. Publications

- 11.1 Publications & Communications Committee (Jason Kovari)
- 11.2 News Editor (Ethan Henderson)
- 11.3 Web Team (Melissa Hubbard, Shannon Supple)
- 11.4 *RBM* Editorial Board (Beth Whittaker)

## 12. Standing committees

- 12.1 Archivist/Records Manager (Marten Stromberg)
- 12.2 Bibliographic Standards Committee (Jane F. Carpenter)
- 12.3 Budget and Development Committee (E. C. Schroeder)
- 12.4 Diversity Committee (Katherine Chandler, Chellammal Vaidyanathan)
- 12.5 Exhibition Awards Committee (Cherry Williams)
- 12.6 Membership and Professional Development Committee (Katie Henningsen)
- 12.7 Nominating Committee (Jennifer Schaffner)
- 12.8 Workshops Committee (Jane Gillis)
- 12.9 Scholarships Committee (Amy Roberson)
- 12.10 Security Committee (Alvan Bregman)
- 12.11 Seminars Committee (Laura Micham/ Danielle Culpepper)

## 13. Discussion groups

- 13.1 Collection Development Discussion Group (Marten Stromberg)
- 13.2 Curators and Conservators Discussion Group (William La Moy)
- 13.3 Manuscripts and Other Formats Discussion Group (William Modrow)
- 13.4 Public Services Discussion Group (Julia Gardner)
- 13.5 Technical Services Discussion Group (Ann Copeland/Ellen Ellickson)

14. ACRL

14.1 ACRL Board, Leadership Council (John Lehner)

14.2 ACRL Budget and Finance (E.C. Schroeder)

15. Closing business