RBMS2020 Conference Planning Committee

Agenda

11:30am-12:30pm (eastern)
Sunday, June 23, 2019
George Washington University
2130 H Street NW
Gelman Library, Room 219

Watch [Zoom recording](#)

Agenda:
1. Call to order

2. Selection of a notetaker --Verónica Reyes-Escudero volunteered to take notes

3. Introductions of members and visitors present (remote and in person)

4. Report from and discussion about Pop-up at RBMS 2019 Conference

- Goal was for feedback for planning and guiding in decision making and program ideas
- Themes are timely and important but broad, the feedback provides direction
- Attendees brainstormed on three conference themes (power, resistance, leadership)
- Word association on the three themes, attendees voted with dots on what resonated with them
    - Highlights include: money, responsibility, ethics, privilege, access, integrity, and equity
    - Good exercise to getting ppl introduced to the themes
- Also brainstormed how the themes relate specifically to special collections
- Used Competencies to direct some of the conversation

    IDEA FOR 2020

- People's choice sessions – to give decision making power to the membership, replace the pop up with this. Community will vote on what session they want to have happen at the conference. We would move the deadline up just a little, and there will be a new subcommittee for this. → **NEW SUBCOMM**

5. Discuss and draft core values

- Goal is to turn Core Values into practical practices throughout conferences
- Brainstorm – no bad ideas, just shout out.
    - Alignment with RBMS Goals
    - Diversification
    - Inclusivity
    - Continuing Sustainability

- De-centering whiteness
- Prioritizing accessibility
- Transparency
- Variety, offering a range of sessions for a range of specialties
- Competency
- Creativity
- Experimental
- Clarity
- Alignment with Code of Conduct
    - mutual respect
    - safe environment
- Egalitarian
- Collaborative/collective
- Using of Microphones
- Actively Welcoming
- Brave
- Dismantling whiteness
- Allow for discomfort
- Progressive

Reflections on Core Values

IDEAS FOR 2020

- Want to continue the single stream proposal, one call, one deadline, workshops, seminars, individual papers, seminars, make sure clarity on the form continues on the kinds of formats.
    - Use branching logic for online submission form (ex: Workshops needed diff kinds of info)
      → CHAIRS + LIAISONS + SUBCOMM CHAIRS
- Accessibility
    - Microphones **→ CHAIRS + TORY + LOCAL ARRANGEMENTS**
        - In past, have been difficult/expensive to get microphones
    - Separate spaces for breakout discussions? Local Arrangements will look into additional classroom space, but IU would have the right reserved to move session out until 4 wks before the date of the teaching term. Rooms in Library should not be affected by this policy.
    - Consider mobility issues **→ CHAIRS + TORY + LOCAL ARRANGEMENTS**
    - Live Streaming **→ WEB**
    - Transportation (from Indy airport, to Annual, around town through local system) **→ CHAIRS + TORY + LOCAL ARRANGEMENTS**
- Have Core Values on a slide in each session
- Moderators **→ CHAIRS + LIAISONS FROM OTHER COMMITTEES**
    - Will require that each session has a moderator
    - Will require facilitation training for moderators
    - Checklist for moderators and liaisons
    - Compile existing documentation, including moderator session from RBMS 2018 (Diane Dias de Fazio, Curtis Small, Liz Cruces)

- Necessary to not have the same people on multiple sessions → **CHAIRS + SUBCOMM CHAIRS**
  - Discussion: only be named on one proposal? Name all participants on proposal? Can only commit to one session if accepted to more than one?
  - Discussion: are earlier or later deadlines more effective to get more people involved?
  - Submit short bio on proposal
  - Papers / panels: submit individually or group? → **CHAIRS + PAPERS SUBCOMM**
  - Scholarships for new speakers, not just new attendees? → **SCHOLARSHIPS COMM**
- Google Spreadsheet to find people to propose with, suggest an idea that you would not propose/present on but want to encourage others to do – not required, but a way to encourage more voices at the conference, make more connections among members → **MARKETING**
- "How to submit a successful proposal" webinar, etc → **MARKETING**
- Have liaisons count attendance in each room, evaluate set up/logistics
  - Make a paper eval form to be completed and turned in for every session?
  - *Add session numbers or hashtags to every session*
- Childcare? → **LOCAL ARRANGEMENTS**
- Quiet space, meditation, "reading room" idea → **CHAIRS + LOCAL ARRANGEMENTS**
- Jobs board at RBMS (not just at Info Exchange at ALA) → **M&PD COMM**

Feedback on RBMS 2018

- need to communicate between the committee/proposals /session types

6. Review of subcommittees
7. Rough overview of timeline for committee, identifying immediate next steps.

Immediate Next Steps

- Share Documentation
- Share timeline (based on conference manual and committee goals)
- Standing meeting times for
  - Subcommittees
  - Chairs + Subcommittee Chairs + Liaisons
    - Reach out to Workshops, Seminars, Scholarships, Membership & Professional Development, and Diversity committees for liaisons.
- Chairs may give initial tasks to Subcommittees

8. Report from Local Arrangements

- Bloomington, IN and Lilly Library renovation
- Alumni, library school students, and others interested in serving on Local Arrangements can still join

9. Adjourn