Minutes of the ACRL/RBMS 2014 Pre-Conference Program Planning Committee Meeting
ALA Midwinter, Philadelphia, Saturday, January 25, 3:00-5:30
Pennsylvania Convention Center, 202 A

In attendance: *Athena Jackson, Co-Chair (Univ. of Michigan); *Richenda Brim, Co-Chair, via phone (Getty); Su Kim Chung, via phone (UNLV); *Rachel D'Agostino (Library Co. of Phila.); *Alex Johnston (Univ. of Delaware); *Nina Schneider (UCLA Clark Library); *Elizabeth DeBold (Duke University); Erika Dowell (Indiana University); Colleen Barrett (Indiana University (student)); Jennifer Borderud (Baylor University); *Melanie Griffin (Univ. of South Florida); Heather Smedberg (UC San Diego); Hjordis Halvorson (Newberry Library); Anne Bahde (Oregon State Univ.); Maggie Ragnow (Univ. of Minnesota); Mary Lacy (Library of Congress); *Maggie Kopp (Brigham Young Univ.); Jennifer MacDonald (Univ. of Delaware); *Elizabeth Joffrion (Western Washington Univ.); *Beth Kilmarx (Binghamton Univ.); Nicole Bouche (Univ. of Virginia); *Matthew Beacom (Yale Univ.); *Christopher Smith (Yale Univ.); Fernando Pena (Palmer School/Long Island Univ.); Victoria Ondrla (Staff Liaison, ALA)

1) Welcome and introductions

Athena Jackson welcomed participants and all meeting attendees, both members and guests, introduced themselves.

2) Appointment of Recorder

Rachel D'Agostino was appointed as Recorder for the meeting.

3) Report from Local Arrangements

Su Kim Chung reported on local arrangements.
- Tours have been finalized and are on the pre-conference website. They include visits to the Mob Museum and the Clark County Museum (Tuesday); a midnight tour of the collections of David Copperfield, led by Mr. Copperfield, limited to seven participants, to be chosen randomly from among early registrants who express interest (Thursday); and visits to UNLV Special Collections & Lied Library, the National Atomic Testing Museum, and the Neon Museum (Friday).
- Restaurant list is being developed but will differ from those of past pre-conferences because of the location and density of dining options - it may be in the form of a device-friendly Google map.
- The local arrangements committee is also creating lists of activities in various categories (i.e. family-friendly, adventurous…).

It was also reported that two room types are now available at the conference hotel: the standard

room and a limited number of the higher-priced Jubilee room. The conference rate for the Jubilee room is only available to RBMS members, but the rate will extend through ALA Annual.

4) Schedule at-a-glance

- The schedule was reported to be in keeping with previous conferences, Tuesday-Friday.
- Regarding the Conference Orientation and Introduction to RBMS (Tuesday, 4:00-5:00), each committee will be given three minutes to introduce themselves. Committee Chairs and members are encouraged to attend.
- There will be no Book Arts component at the 2014 pre-conference.

5) Website, ACRL updates

- Thanks were extended to Christopher Smith for his work on the website, which has been optimized for use on both desktop and mobile devices.
- It was explained that the schedule found on the website only lists elements that have been solidly confirmed.

6) Programming updates

- It was reported that the Budget & Development Committee has identified scholarships and the Leab awards as fundraising priorities and B&D is considering ways to promote giving at the pre-conference (i.e. asking attendees to identify themselves if they are, or have been, a scholarship recipient. Erika Dowell has agreed to help with these efforts.
- The Membership & Professional Development and Diversity Committees are sponsoring the brown bag lunch for new members (Wednesday). Suggestions were solicited for places to get a quick lunch for this event. The following were suggested: An underground mall/food-court at Bally's; Nosh on the casino floor of Bally's; and in the Paris Hotel and Casino, attached to Bally's by a walkway on the casino floor, there is Cafe Belle Madeleine and JJ's Boulangerie.

a) Workshops

Tuesday's workshops are finalized and described on the website. They are:

From Theory to Action: A Pragmatic Approach to Digital Preservation Tools and Strategies, led by Lynn Thomas (Northern Illinois Univ.) and Aaisha Haykal (Chicago State University). Cost: $149. 8:30-3:00 - note the unusual time, required to allow for orientation set-up. Participants must bring a laptop.

Applying Descriptive Cataloging of Rare Materials (Graphics), led by Erin Blake (Folger),

Ellen Cordes (Lewis Walpole Library), and Helena Zinkham (LC). Cost: $135. 9:00-4:00.

Designing and Effective Instruction Program, led by Robin M. Katz and Julie Golia (Students and Faculty in the Archives at Brooklyn Historical Society). Cost: $149. 9:00-4:00.

b) Plenaries

Plenary speakers have been finalized and their biographies are on the website. They are:

Plenary 1, Wednesday, **Book/Artifact as Place**: Brian E.C. Schottlaender (UC San Diego) and Andrew Stauffer (Univ. of Virginia).

Plenary 2, Thursday, **The Marketplace**: Nina Musinsky (Musinsky Rare Books), Steve Enniss (HRC, UT Austin), and Michelle Light (UNLV).

Plenary 3, Friday, **Library/Archive as Place**: Jim Reilly (Image Permanence Institute, RIT), Emily Gore (Digital Public Library of America), and Shannon Mattern (School of Media Studies, The New School).

c) Discussion Sessions

- It was explained that all regional discussion sessions will take place simultaneously, on Wednesday afternoon, opposite the booksellers' showcase.
- There will be nine discussion sessions in total. The committee anticipates that they will be finalized and on the website in the first half of February.

d) Short Papers

- Forty-six proposals were received for thirty spaces. The thirty papers have been selected. It was suggested that some of the proposals that were not selected might make for appropriate posters.
- It was proposed that moderators for the papers be chosen from among the 2013 and 2014 scholarship winners.

e) Posters

- Poster sessions will be on Thursday during the beverage breaks.
- Seven proposals were received but we have space for more, which would allow for some of the unselected short paper proposals to be presented as posters.

f) Seminars

- All seminars are finalized and described on the website. There will be nine sessions in

total.
- Concern was expressed regarding confusion over the method of proposing seminars. It was suggested that Conference Development might discuss this during the orientation session, and also that this information should be included in a document on conference planning available on the RBMS site.

g) Booksellers' Showcase

- Participants in the booksellers' showcase will be known by the end of February.
- ACRL is planning on having fifty booksellers, and there is ample room for all.
- A tour of the showcase will be given on Wednesday, 2:00-3:00.
- Rachel D'Agostino was identified as the Committee's liaison to ACRL regarding the showcase.

h) Technology Petting Zoo

- The technology petting zoo is being sponsored by Atlas Systems.
- In addition to Aeon/Atlas Systems, OCLC Research will be participating, and local participants are being explored as well.

7) Documenting/Logistics

- Volunteers were solicited to record activities at the pre-conference, in addition to the documentation created by the Publications Committee.
- As members of the Marketing and Promotion Subcommittee, Christopher Smith (Yale) and Alex Johnston (UDel) offered to record and the offer was quickly accepted.

8) Sponsorship

- A sponsorship status report was given to Budget & Development. There is money yet to be raised but we are in a good position.
- Committed sponsors are/will be listed on the website.

9) New business

- A question about inexpensive housing options was raised, and the response was given that ACRL is working with Local Arrangements on this, but that there are many budget-friendly non-dormitory options available because of the location.
- It was explained that the Marketing sub-committee will be starting its work on the Vade Mecum..
- A suggestion was made that conference sessions be tagged to allow for easier organization.

- It was requested that participants employ social media to advertise the pre-conference and the website, and that attendees should be encouraged to employ social media during the pre-conference.
- Participants were instructed to contact the Co-Chairs if they wish to receive emails regarding the work of the sub-committees, as those emails are currently only being distributed among the sub-committee members.

10) Adjournment

Thanks were given to all participants and the meeting was adjourned.