

RBMS Workshops Committee

Pre-Midwinter 2014 Virtual Meeting via WebEx

January 16, 2014, 1-2 PM EST

Members Participating: Jennifer MacDonald, University of Delaware (Chair); Ann Copeland, Pennsylvania State University; Christian Yves Dupont, Atlas Systems; Cinda May, Indiana State University; Christina Neckles; Edward C. Oetting, Arizona State University; Deborah Whiteman, University of Toronto (Recorder)

Excused: Keith Phelan Gorman University of North Carolina at Greensboro; Jessica L. Lacher-Feldman, University of Alabama Libraries

1. Welcome

MacDonald welcomed members to the virtual meeting. An in-person meeting will be held at ALA Annual.

2. Selection of Recorder

Whiteman selected as recorder

3. Review and approval of minutes of Annual, June 29, 2013.

The minutes were approved.

4. Workshops: 2014 Preconference

The workshops for June 2014 Preconference will be:

1. From Theory to Action: A Pragmatic Approach to Digital Preservation Tools & Strategies, Lynne M. Thomas and Aisha Haykal (8:30-3:00)
2. Applying Descriptive Cataloging of Rare Materials (Graphics), Erin Blake, Ellen Cordes, and Helena Zinkham (9:00-4:00)
3. Designing an Effective Instruction Program, Robin M. Katz and Julia Golia (9:00-4:00)

MacDonald asked the Committee what kinds of procedures they would like to have written down for these workshops.

One such procedure (initiated at Preconf. 2013) would be: to have a liaison from the Workshops Committee for each of the workshop presenters; someone who could be in touch and be there on site, on the day of the workshop; MacDonald did the preliminary communication part of this for the Manuscripts workshop in 2013; the liaison would help orient new presenters to our RBMS workshops, look at their lesson plans, ensure that they are appropriate for librarians.

For this year's workshops, Lynne Thomas will not need coaching; Christian Dupont volunteered to be the liaison for Robin M. Katz; Anne Copland volunteered to be liaison for the Graphic Materials workshop; Cinda May will be liaison for the Digital Preservation workshop. Liaisons will be contact persons, help troubleshoot; Tory does this, but the more help the better.

This group of workshops will provide us with the opportunity to take notes re the basic procedures we want these workshops to follow; liaisons can thus start to develop procedures and protocols.

Workshops for June, 2015 & beyond:

We can assume two or three spaces are filled for 2015:

1. A MultiFaceted Exploration of Digital Exhibitions for Special Collections Libraries, Jason Kovari and Jessica Lacher Feldman
2. Descriptive Cataloging of Rare Materials: Cartographic? Music?
3. Potentially: Building Collections: Acquiring Materials and Working with the Antiquarian Book Trade, E.C. Schroeder and Daniel J. Slive (also willing to do in 2016)

It might be good to have an expectation that RBMS Workshops will be the outlet for the Rare Book Cataloging Modules; this will be part of our mission - to train and educate participants in these bibliographic standards.

We will also want to keep spaces open for repeats of popular workshops; will watch to see which workshops have been over-enrolled/have a wait list; can do these again - perhaps every other year. Will also want to give others the opportunity to

contribute - keep things fresh. Ideal would be a balance of repeats and new proposals. This may be the way we select things in future

Other proposals:

Wikipedia Proposal: We were hoping that Merrilee Proffit and Bob Kosovsky were going to do this in 2015, but Kosovsky has a conflict; on hold at this point; OCLC Research may have someone else available present on Wikipedia editing.

6. Documentation and Timetables

MacDonald reviewed old minutes to see the development of the Workshops Committee:

Began in 2010 as 'Regional Workshops' - the Committee tried to take successful workshops from the Preconference on the road; this proved to be too complex and expensive - prohibitive; the Committee then morphed into one that would organize Preconference workshops and assist (but not fund) in presenting them elsewhere.

Jane Gillis had the charge changed to the following:

In coordination with Preconference Program Planning and Conference Development Committees, to develop and coordinate workshops at section preconferences and other ALA venues, and to assist institutions or organizations who wish to host these workshops.

The Committee will still help to organize workshops outside of the Preconference. We will need to work on updating this to explain and clarify our role. Volunteers offered to draft something similar to Seminars Committee's comments and guidelines.

Policies and Procedures:

We are still using the former Workshops Committee's timeline; should revisit this timetable; may want to follow Seminars Committee model and choose workshops one year [actually six months] earlier; Seminars chosen at ALA Annual - maybe we should do same.

MacDonald will discuss what we have so far at Preconference Conference Development Committee at ALA Midwinter.

Documentation that Seminars Committees has is extensive; we should look at the Seminars timetable and draft something similar for Annual; Whiteman volunteered to do this.

7. New business, Action items

Action Items for Annual:

Liaisons (Dupont, Copeland, May) should go ahead and get in touch with presenters

MacDonald can send copies of proposals out again; their timetables are going to have to change to fit the hours

Dupont will find out if web team has finalized the descriptions for Preconference website; will liaise SAFA workshop

Whiteman will draft new timetable

[Oetting and Neckles?] will draft new text for the “Comment” and “Coordination” and/or other notes following the charge on the website (and presumably in the manual) [they don’t need to continue to be “comment” and “coordination”]

MacDonald will report back to Committee after Midwinter.