

ALA Midwinter conference, Seattle  
Rare Books and Manuscripts Section

Meeting of the

## RBMS Security Committee

Saturday, 26 January 2013

4:30-6:00 PM

Washington State Convention Center  
TCC-LL2

The meeting of the Security Committee is open to all.

### AGENDA

- I. Introductions and news (10 minutes)
- II. Minutes of the last meeting and approval of agenda (5 minutes)  
<http://rbms.info/committees/minutes/2012/securityminutes12a.pdf>
- III. Chair's report (10 minutes)
  - a. C&RL article on insider thefts
  - b. Subrosa list
  - c. Updates to website
  - d. Correspondence
- IV. LIBER Security Conference report—Moiria Fitzgerald (10 minutes)
- V. Communication to Special Collections heads regarding De Caro/Girolamini Library scandal (10 minutes)
- VI. Project updates (25 minutes)
  - a. Security survey
  - b. Security audit procedures
  - c. Conducting Inventories
  - d. State Laws
  - e. Other
- VII. New Business (10 minutes)
- VIII. Adjournment