

ACRL/RBMS Security Committee  
Virtual Meeting  
June 11, 2021

Register to attend:

<https://uiowa.zoom.us/meeting/register/tJEqdeCrpz8pEtJUWMSxvoLeIWHySevb5MBU>

Email [margaret-gamm@uiowa.edu](mailto:margaret-gamm@uiowa.edu) if problems arise

- I. Welcome
- II. Introduction of incoming members and thank you to outgoing members
  - A. Thank you to outgoing members for their work over the past years. Welcome to the 5 new members joining us for the 2021-2023 cycle.
- III. Selection of Recorder
- IV. Member Introductions
- V. Approval of Minutes for January and March Meetings
- VI. Chairs' Report / Updates on Ongoing Projects and Initiatives
  - A. Incidents of Theft report (Christopher Lyons)
  - B. Update on the Committee Charge (Barbara Bieck)
    1. Removal of language regarding Library Security Officer
  - C. Discussion of the next revision of the ACRL/RBMS Guidelines Regarding Security and Theft in Special Collections (Margaret Gamm)
    1. Review of Abolition Group discussion (Beth DeBold)
    2. Review of past work and March meeting
      - a) Summary: After discussion of new topics to include for the past year, we are drafting the new sections suggested by the committee and other RBMS members. Several areas we hope to cover were brought to the committee during the last revision process, however, due to time constraints at that time, the committee could not address all topics they wanted to. We are currently looking at overhauling much of the guidelines, which will take time to revise and review.
      - b) Sections were assigned to committee members for drafting/review by the end of April
    3. Discuss next steps in Guidelines Revision (you can access the official RBMS manual [here](#))
      - a) Team and/or Lead to replace Officer
      - b) Refresh request for volunteers (at least 2 per section):
        - (1) Sections 1-4: Beth D., Kathleen Monahan
        - (2) Sections 5-6: Kim Bell, Kathleen Monahan
        - (3) Sections 7-8: Danielle Culpepper, Natalia, Kim, Eileen, Maggie Hughes
      - c) Discuss section 7.2
      - d) Request for members to review "suggestions for implementation" in each section; make sure they are clearly separated from the more general guidelines. "Suggestions" should also be written for the new sections.
      - e) Discuss approach to Part 2.
- VII. New Business
  - A. Assignment of roles in new year

1. Introduction of new Co-Chair, Beth DeBold, and rotating co-chair announcement (Margaret Gamm to stay on for one year)
2. Call for Incidents of Theft Blogger (Barbara Bieck)
3. Call for Web Team Liaison (Margaret Gamm)

B. 2022 Conference Planning?

VIII. Adjournment