

RBMS Conference Development Committee Meeting
January 18, 2024
Minutes

- Call to Order and Committee Member Introductions
- [Sign-In sheet](#)
- [CDC Modality Survey](#) (Sarah)
 - In December 2023, the subcommittee submitted the Conference Modality Survey report. This was a very time-consuming project that provided some important information for RBMS to think about regarding the future of conference planning.
 - Over 193 respondents completed the survey and some of the key findings
 - Preferred conference format was for all conferences to be hybrid, with in-person and virtual attendance options.
 - Respondents were asked what the top three advantages of a hybrid conference are. Greater Geographical diversity of participants, great social diversity of participants, no travel costs, and possible lower registration fees.
 - Respondents indicated a strong preference for RBMS conference to be held before ALA annual and in the same-city.
 - Conclusions and Recommendations moving forward
 - RBMS Conference should precede ALA Annual
 - Registration cost should be kept at a minimum.
 - Continue with an in-person and virtual option.
 - More networking events should be offered for virtual registrants
 - CDC recommends that seminars should be live streamed and that workshops committees should try to offer both in-person and online/hybrid workshops each year.
 - Locations close to major airports should have preference
 - Part of the site proposal submission process should include preferred and required amenities, including max rate for double-occupancy and availability of dormitory accommodations.
 - RBMS Exec should issue a statement emphasizing that conferences have the greatest benefit when participants are fully present and encourage employers to permit attendees to block their calendars or work remotely during virtual conferences.
 - CDC members and Co-Chairs should remain up-to-date on travel restrictions, and the committee should consider conducting a triennial survey. ACRL, RBMS Exec, CDC, and CPP Co-Chairs must be as transparent as possible.
 - The CD committee recommends that everyone take a moment to read at least the Executive Summary!
- Discussion of the [CDC Revised Charge and committee vote](#) (Juli)
 - In the Fall, members of CDC met twice to consider two divergent charges currently on rbms.info and the ACRL website. The goal was to clarify our charge for consistency, and also to make the best use of everyone's time by reconsidering the list of ex officio members.

- Tory to be listed as Staff Liaison on this committee.
 - Question about this committee's role/relationship for programming ALA Annual. Provide history of why the ALA Programming Committee is no longer around.
 - The "Yay!" have it.
- CDC Revision of the Site Proposal Process (Sarah and Juli)
 - Upcoming meetings in March and April - invites coming soon!
- 2024-2026 Co-chair
 - Sarah Allison is rotating off as Co-Chair and if anyone is interested they should contact Juli and Sarah.
- Discussion and Questions

