

**RBMS Exhibition Awards Committee Meeting**  
ALA Midwinter Conference, Philadelphia, Pennsylvania

Sunday, January 26, 2014

9:30 a.m. - 11:30 a.m., Philadelphia Convention Center, Room 112A

**1. Call to order**

9:30 a.m.

**2. Designation of recorder**

Gabriel Swift

**3. Introductions of members and visitors present**

**Members Present:** Cherry William, Chair (Indiana University), Elizabeth Call (Brooklyn Historical Society), David Faulds (Emory University), Jocelyn Karlan (Harvard University), Melissa Kopp (Brigham Young University), Jason Kovari (Cornell University), Jennifer Lowe (Saint Louis University), Gabriel Swift (Princeton University), Deborah Whiteman (University of Toronto). Telephone: Juli McLoone (University of Texas at San Antonio)

**Visitors:** Athena Jackson, University of Michigan

**4. Announcements**

None

**5. Review and approval of minutes from the 2013 Annual meeting**

Approved

**6. Financial Report**

**a. Update on Leab account**

Leab endowment current principal: \$37,547

From September 1 – December 31, 2013 the endowment earned \$816 in interest

Bank charges for the period were \$86

Current balance of the spending account is \$730

**b. Current expenditures**

Postage is the primary expenditure and reimbursement receipts should be sent to the Committee Chair for approval.

**c. Comments**

Williams reviewed notes from the RBMS Budget & Development Committee regarding the ALA requirement of a minimum balance of \$50,000 for all endowments. RBMS is working on a 5-year plan with the goal of a ten-year implementation to raise the required balance for 'underendowed' funds. With ACRL volunteering to match raised funds, RBMS needs to raise \$8,000 by 2022. Williams issued a call for volunteers within the Leab Committee to serve on endowment work. Elizabeth Call and David Faulds volunteered.

The division of profits from 2013 RBMS was also discussed. If approved by Exec, \$11,500 in profit will be divided as: \$5000 for 2014 scholarships; \$4000 for Leab endowment; \$1,500 for standard citation indexing.

## **7. Review of 2014 award cycle**

### **a. Schedule**

Exhibition boxes are shipped and reviewed during semester breaks and the holidays. Committee members should communicate order preferences to effectively schedule review periods and deadlines.

### **b. Price categories**

Price category divisions (expensive, moderately expensive, and inexpensive) are generally based on cost-per-issue. While effective, this method can present anomalies when a catalog or brochure has either a very small or a very large print run. In such cases, overall production cost can assist with placing exhibition material in the appropriate category. The committee proposed two actions regarding price categories: One, McLoone will update the language on the Leab website guidelines to better reflect the current division criteria. Two, Kovari and Swift will develop a methodology to test current cost criteria against a second cost division with the 2015 entries.

### **c. Other**

Kovari and Williams discussed a desire to automate exhibition submission entries into a database spreadsheet. Williams will contact the web team to explore possibilities

## **8. New business**

### **a. Review of the current committee member roster**

Williams' term as Chair will conclude in June, 2014. Chair recommendations should be submitted by February 15, 2014.

- Williams, Kovari, and Lowe will conclude their final term on June 30, 2014.
- McLoone, Call, Whiteman and Faulds currently are serving year two of their first, two year terms. They are eligible for a second, two year term beginning June 2014.
- Karlan, Koop, and Swift, currently are serving year one of their two year term.

Call for volunteers: Three slots will open this year and the online volunteer form is active. Kovari mentioned that IT expertise is needed from the next cycle of candidates.

### **b. Comments**

Williams mentioned that the 2014 Preconference will promote giving to scholarships. Williams's Leab announcement will also mention giving and Athena mentioned that giving to Leab is in the works.

A general discussion regarding ways in which to increase institutional variety in exhibition submissions was discussed. Suggestions included announcements to

additional listservs beyond Exlibris, SAA, CALM, Bookarts, CAA; make the submission form more user friendly; provide examples of smaller institutions that have won; highlight and promote the new LEAB website; increase the benefits of having submitted material for review (currently all catalogs are displayed at the LEAB booth during RBMS); possibly provide financial award to award winners.

**c. Action items assigned**

- Budget and development work and fundraising opportunities—Call and Faulds
- Continued updates to the LEAB website—McLoone
- Explore the possibility of archiving award winning online exhibitions—Kovari and Williams
- Request automated entry of exhibition submissions into database—Williams
- Methodology for reviewing criteria for price categories—Kovari and Swift

**Meeting adjourned**