Draft

Minutes (Draft)
Bibliographic Standards Committee
Virtual Meeting
Zoom, Monday, April 27, 2020
2:00 - 3:30 pm EDT

Rare Books and
Manuscripts
Section
Association of College and Research Libraries
A Division of the American Library Association

Agenda

1. Welcome and announcements (Francis Lapka)
2. Review of draft minutes from the March 13, 2020, BSC virtual meeting
3. Report of the RBMS/BSC Liaison to the ALA Committee on Cataloging: Description and Access (CC:DA) (Honor Moody)
4. Report of the Descriptive Cataloging of Rare Materials (RDA Edition) Editorial Group (Elizabeth Hobart, Michelle Mascaro)

Members present: Francis Lapka, Yale Center for British Art (chair); Liz Adams, Duke University; Katelyn Borbely, ProQuest; Amy Brown, Burns Library, Boston College; Brenna Bychowski, Beinecke Library (ex officio: Controlled Vocabularies Editorial Group co-editor); Kalan Knudson Davis, University of Minnesota Libraries; Matthew Ducmanas, Temple University; Jessica Grzegorski, Newberry Library (RBMS Web Team liaison); Elizabeth Hobart, Penn State University; Linda Isaac, Houghton Library, Harvard; Deborah J. Leslie, Folger Shakespeare Library; Michelle Mascaro, University of California San Diego; Philippe Mongeau, Rare Book School; Honor Moody, Harvard Library (CC:DA liaison); Kate S. Moriarty, Saint Louis University (secretary); Iris O'Brien, British Library; Lauren Reno, Duke University (ex officio: Controlled Vocabularies Editorial Group co-editor); Jessie Sherwood, Robbins Collection, University of California Berkeley; Brian Stearns, University of Alberta; Brittney Washington, Harry Ransom Center.

Members absent: Valerie Buck, Brigham Young University; Alison Greenlee, Wayne State University; Jason Kovari, Cornell University; Rafael A. Linares Blasini, La Casa del Libro.

Liaison: Manon Théroux, Library of Congress (Library of Congress liaison).

Visitors: Erin Blake, Folger Shakespeare Library; Kimball Clark, Dumbarton Oaks; Abigail Connick, Smith College; Ellen Cordes, Lewis Walpole Library; Kimberly Cull, University of Virginia; Zoe Dobbs, Beinecke Library; Emily Epstein, University of Colorado Strauss Health Sciences Library; Todd Fell, Beinecke Library; Cynthia Franco, DeGolyer Library, SMU; Sarah Hovde, University of Maryland Libraries; Amy Jordan, American Antiquarian Society; Martha Lawler, Louisiana State University-Shreveport; Anna Loewenthal, Johns Hopkins University; Maggie Long, Wesleyan University; Jennifer MacDonald, University of Delaware Library; Martha McTear, UC Santa Barbara; Audrey Pearson, Yale University Beinecke Library; Felicia Piscitelli, Texas A & M University; Allison Rich, John Carter Brown Library; Nina Schneider, Clark Library, UCLA; Cyndi Shein, University of Nevada, Las Vegas; David Shay, University of South Carolina Libraries; Amy Tims, American Antiquarian Society; Jonathan Tuttle, University of Richmond; Catherine Uecker, University of Chicago.

Draft

1. Welcome and announcements (Francis Lapka)

The chair welcomed attendees, asked that they observe the meeting norms, and encouraged everyone to participate in discussions. Jessie Sherwood volunteered to monitor the chat. It was agreed that the meeting recording would be shared with the BSC list for those unable to attend. [N.B. The chair shared the recording with the list shortly after the meeting, requesting that it not be shared beyond the group.]

Announcements:
- The chair reminded attendees that the 2020 ALA Annual Conference has been canceled. BSC will hold at least one virtual meeting between now and the end of June. [N.B. The next virtual meeting has been scheduled for June 15, 2020, 1-2:30 p.m. EDT.]
- The question of whether RBMS is holding business meetings at ALA Midwinter 2021 is still unresolved.
- ACRL is holding a fundraiser for the RBMS Scholarship Fund. The documentary, The Booksellers, can be viewed for a donation, followed by a free May 5 panel discussion.
- COVID-19 has caused RBMS committee appointments to be delayed but the BSC chair expects to hear something soon.
- The chair recently conducted a survey of BSC members regarding whether or not to make the brainstorming document Working remotely - Technical services ideas a more refined and moderated document. Responses were mostly neutral so, as BSC has several other initiatives under way, the chair recommends leaving the document in its current state.
- There have been two joint RBMS BSC-Technical Services Discussion Group (TSDG) virtual discussions since mid-March. The organizers are considering a couple more discussions, perhaps on a monthly basis. The chair thanked TSDG co-conveners Whitney Buccione and Jackie Parascandola for organizing these. [N.B. A third discussion took place May 18, 2020.]
- BSC members are strongly encouraged to attend the April 29, 2020, 4 p.m EDT meeting on a draft revision of OCLC's Merging duplicate continuing resource records: a field-by-field comparison to incorporate provisions for rare serials. [N.B. A BSC vote on the revision, conducted via ALA Connect May 14-20, 2020, passed 20-0.]
- As expected, productivity on BSC activities has been a bit lower due to COVID-19. The chair simply asks that BSC members communicate their capacity to their group leader.

2. Review of draft minutes from the March 13, 2020, BSC virtual meeting

There were no questions regarding the March 13, 2020 draft minutes. We attempted, unsuccessfully, to vote on them via a Zoom poll during the meeting. [N.B. The draft minutes were subsequently approved (yes: 20; no: 0) via an ALA Connect poll April 28-May 5, 2020.]

3. Report of the RBMS/BSC Liaison to the ALA Committee on Cataloging: Description and Access (CC:DA) (Honor Moody)

The CC:DA liaison gave highlights of her written report, which includes a link to the unofficial minutes of CC:DA's Midwinter 2020 meeting. The committee is working to navigate communication challenges inherent in the introduction of an intermediary body (the North American RDA Committee (NARDAC))

in the RDA governance structure. Previously, CC:DA had a direct link to the RDA Steering Committee (RSC). Another challenge involves providing meaningful proposal feedback in short turnaround times now that the RSC has increased its number of meetings from one to four a year.

NARDAC continues to work on the 2019 CC:DA/Art Libraries Society of North America fast-track proposal to add an element for "curator agent of work;" additional RBMS feedback on the proposal is forthcoming. RBMS feedback on the MARC discussion paper [Defining a New Field for Manifestation Statements in the MARC 21 Bibliographic Format](#) was relayed to the MARC Advisory Committee.

The merger of the Association for Library Collections and Technical Services (the parent body of CC:DA), the Library and Information Technology Association, and the Library Leadership & Management Association is not expected to significantly impact CC:DA.

There were no questions. The liaison will keep us posted on CC:DA's June meeting plans in lieu of the cancelled ALA Annual conference.

4. Report of the Descriptive Cataloging of Rare Materials (RDA Edition) Editorial Group (Elizabeth Hobart, Michelle Mascaro)

The Editorial Group co-chairs submitted a [written report](#) and presented on past RBMS work and the group's recent progress in developing an RDA-compliant cataloging standard for rare materials. See "RBMS RDA Editorial Group update" on the BSC [Meeting Documents](#) page for the presentation slides. BSC's [DCRM and RDA](#) page has also been updated.

The new name of the group is RBMS RDA Editorial Group. The standard is called *Descriptive Cataloging of Rare Materials (RDA Edition)* (DCRMR) and will consist of 1) a consolidated manual of multiple DCRM formats, hosted on GitHub and accessed via bsc.rbms.info and Cataloger's Desktop; and 2) lightweight RDA policy statements linking out to the manual. Its extension plan is integrating indeterminate and will be updated at a similar frequency to RDA. Rules will be numbered and follow the sequence of the MARC record, except rules on notes will accompany the element they support.

Rewriting of the standard began in August 2019. The first iteration of DCRMR will be for books, with other formats to be incorporated at dates to be determined. Using *Descriptive Cataloging of Rare Materials (Books)* (DCRM(B)) as the base, the Editorial Group mapped and brought DCRM(B) text into compliance with RDA, incorporating text from the draft policy statements, examples from the DCRM Task Force examples subgroup, and new text as needed. Current work includes finalizing the descriptive text, writing the preliminaries and appendices, rule numbering, and encoding the text for the web. The plan is to have a draft ready for a virtual public review by early December 2020 (exact format to be determined). Next steps include writing the RDA policy statements and identifying the next DCRM modules to incorporate.

Meeting attendees expressed a great deal of gratitude to the Editorial Group for their progress. There was a question on succession planning regarding the expertise needed for GitHub. The RBMS RDA Editorial Group currently has the proficiency but suggestions for the future included hiring a GitHub

consultant and developing capacity from within by conducting a GitHub workshop at an upcoming RBMS conference.

The meeting closed at 2:59 p.m.

Respectfully submitted June 9, 2020 by Kate Moriarty, RBMS Bibliographic Standards Committee secretary.