Minutes (Draft)
Bibliographic Standards Committee
Virtual ALA Annual Meeting
Zoom, Monday, June 15, 2020
1:00 - 2:30 pm EDT

Agenda

1. Welcome and announcements (Francis Lapka)
2. Review of draft minutes from the BSC virtual meeting on April 27, 2020 (Kate Moriarty)
3. Updates from the BSC Chair (Francis Lapka)
4. Controlled Vocabularies Editorial Group: liaisons update (Brenna Bychowski and Lauren Reno)
5. OCLC Member Merge Project, rare materials guidance (Ryan Hildebrand)
6. Experts Directory (Elizabeth Adams)
7. Program Planning Group (Brenna Bychowski)
8. MARC type of binding discussion paper (Francis Lapka)
9. Closing announcements (Francis Lapka, all)

Appendix A: BSC Minutes 2020-03-13
Appendix B: BSC Minutes 2020-04-27

Members present: Francis Lapka, Yale Center for British Art (chair); Liz Adams, Duke University; Katelyn Borbely, ProQuest; Amy Brown, Burns Library, Boston College; Valerie Buck, Brigham Young University; Brenna Bychowski, Beinecke Library, Yale University (ex officio: Controlled Vocabularies Editorial Group co-editor); Kalan Knudson Davis, University of Minnesota Libraries; Matthew Ducmanas, Temple University; Alison Greenlee, Wayne State University; Jessica Grzegorski, Newberry Library (RBMS Web Team liaison); Elizabeth Hobart, Penn State University; Linda Isaac, Houghton Library, Harvard; Jason Kovari, Cornell University; Deborah J. Leslie, Folger Shakespeare Library; Rafael Linares, La Casa del Libro; Michelle Mascaro, University of California San Diego; Honor Moody, Harvard Library (CC:DA liaison); Kate S. Moriarty, Saint Louis University (secretary); Iris O'Brien, British Library; Lauren Reno, Duke University (ex officio: Controlled Vocabularies Editorial Group co-editor); Jessie Sherwood, Robbins Collection, University of California Berkeley.

Members absent: Philippe Mongeau, Rare Book School; Brian Stearns, University of Alberta; Brittney Washington, Harry Ransom Center.

Liaison: Manon Théroux, Library of Congress (Library of Congress liaison).

Visitors: Allison Bailund, San Diego State University; Emily Baldoni, Georgetown University; Matthew Beacom, Beinecke Library, Yale University; Sally Benny, New England Historic Genealogical Society; Erin Blake, Folger Shakespeare Library; Julie Christenson, Texas Christian University; Ellen Cordes, Lewis Walpole Library, Yale University; Zoe Dobbs, Beinecke Library, Yale University; Todd Fell, Beinecke Library, Yale University; Rebecca Henning, Amherst College; Ryan Hildebrand, University of Oregon; Ralph Holley, New England Historic Genealogical Society; Sarah Hoover, University of North Carolina at Chapel Hill; Sarah Hovde, University of Maryland; Amy Jordan, American Antiquarian

Society; Caroline Keizer, University of North Carolina at Chapel Hill; Megan Kelly, Newberry Library; Elizabeth Kuntz, University of Wyoming; Maggie Long, Wesleyan University; Jennifer MacDonald, University of Delaware Library; Rebecca R. Malek-Wiley, Tulane University; Danijela Matković, Beinecke Library, Yale University; Martha McTear, University of California Santa Barbara; Ann Myers, Stanford University; Audrey Pearson, Beinecke Library, Yale University; Sara Schliep, Folger Shakespeare Library; Robert Steele, Jacob Burns Law Library, George Washington University; Amy Tims, American Antiquarian Society; Kathy Young, Loyola University Chicago.

Acronyms used

ACRL = Association of College and Research Libraries
ALA = American Library Association
ALCTS = Association for Library Collections & Technical Services
BSC = RBMS Bibliographic Standards Committee
CaMMS = ALCTS Cataloging and Metadata Management Section
CC:DA = ALCTS CaMMS Committee on Cataloging: Description and Access
CVEG = RBMS Controlled Vocabularies Editorial Group
DCRMR = *Descriptive Cataloging of Rare Materials (RDA Edition)*
MARC = Machine-Readable Coding
RBMS = ACRL Rare Books and Manuscripts Section
RDA = *Resource Description and Access*

1. Welcome and announcements (Francis Lapka)

The chair welcomed attendees, reviewed the meeting norms, and reminded the group that we record the meeting for the secretary and those BSC members unable to attend. To encourage an environment of free discussion, the recording is not shared beyond BSC members. We also decided to use Zoom's "Raise Hand" feature to facilitate discussion. Honor Moody volunteered to monitor the chat.

2. Review of draft minutes from the BSC virtual meeting on April 27, 2020 (Kate Moriarty)

There were no questions regarding the [April 27, 2020 draft minutes](#), which were passed unanimously via a Zoom poll.

3. Updates from the BSC Chair (Francis Lapka)

The RBMS committee appointment process has been delayed this year so the BSC chair is unable to introduce incoming members at this time. For this reason, the annual survey on which BSC activities members would like to volunteer for has also been delayed. The committee is expected to grow moderately but, with the pandemic taxing members' bandwidth, it is likely that new activities will not be initiated in the near future. BSC will have co-chairs for the first time, and two new roles will begin: 1) virtual meeting coordinator and 2) BSC list moderator.

The chair also asked attendees to consider how we, in our work capacities as metadata professionals, can increase equity and contribute to the realization of the goals of movements such as Black Lives Matter. An example is practicing anti-racist description of materials. At the committee level, the RBMS RDA Editorial Group will examine DCRMR examples to provide more diverse representation, rather than focusing monolithically on the Western canon. Our Program Planning Group has also developed conference-session proposals on culturally competent description and mitigating pejorative terminology found in vocabularies, such as LCSH. The incoming co-chairs welcome any additional ideas for BSC.

4. Controlled Vocabularies Editorial Group: liaisons update (Brenna Bychowski and Lauren Reno)

CVEG had their ALA Annual meeting on June 10, 2020. They have completed a project to draft scope notes for the RBMS Relationship Designators, which will go through a public review process over the summer.

CVEG anticipates that the new, integrated thesaurus will be ready for review by ALA Midwinter 2021. They are exploring multiple avenues for the reviewing community to see the thesaurus in action, including possible access to a sandbox that simulates the id.loc.gov interface and one or more demonstrations soliciting feedback. CVEG will also ensure that terms proposed for deletion or change in scope are communicated for comment. At their June 10 meeting, the CVEG co-chairs showed example hierarchies where intellectual changes were made and a dry run of a sandbox version of the thesaurus. The chair thanked the group for their significant progress. [N.B. See the CVEG 2020 Annual Meeting Minutes for screenshots that replicate the demo of the sandbox.]

5. OCLC Member Merge Project, rare materials guidance (Ryan Hildebrand)

The revision group for the OCLC Member Merge Project guidelines completed rare-materials enhancements of the books and continuing resources guidelines, both of which were approved by BSC and OCLC and await posting by OCLC. The group consists of Ryan Hildebrand, Erin Blake, Michelle Mascaro, and Bob Maxwell, and will be joined by Randy Brandt. Hildebrand led the books review, Mascaro the continuing resources one. The next formats the group will work on are music (led by Maxwell), cartographics (led by Brandt), and graphics (led by Blake). As there are currently no Member Merge Project guidelines for graphics, that project will involve writing the guidelines in their entirety. During the meeting, it was decided that the group will also take on writing guidelines for manuscripts, since OCLC encourages that Member Merge participants merge, when necessary, records for manuscripts and archives created by one's own institution. The BSC chair thanked the revision group for their great work, and OCLC for engaging in these discussions.

6. Experts Directory (Elizabeth Adams)

The Experts Directory Report for Annual document outlines activity on the Experts Directory prompted by discussion at the November 2019 BSC meeting. In addition to changes listed in the report, "country" was added to the "State or country (of employment)" field. Due to the changes, the current data will be cleaned up before the final version is released. This means a new call for participation will be issued.

Previous calls were to help test the website's functionality; the next call will be for those who wish to be included in the public version of the directory.

This meeting's discussion also included feedback on the draft scope, particularly narrowing it to cataloging-related activities or specifying that other activities are included due to their relationship to cataloging and metadata. Additional comments can be made directly on the [BSC Experts Directory Scope Note](#) Google document.

The editor raised the issue of changing the name, "Experts Directory," in order to avoid the word "expert" with its connotations of power and top knowledge. Suggestions include:
- Catalogers Directory
- Rare Materials Catalogers Directory
- Rare Materials Cataloging Community Directory
- Specialist Directory

The editor will review these and other suggestions and initiate an online vote or ranking via the BSC list.

With regards to changes in data, such as when a cataloger changes position or profession, it would be incumbent on the individual to update their information. It is also possible that the Directory editor could send an annual reminder email to participants.

The editor hopes to also make additional aesthetic improvements to the site but otherwise expects the Directory to go live sometime in the fall. The BSC chair thanked the editor for her work in moving this resource forward.

Action Items: The Directory editor will refine the scope, coordinate a vote on the directory name, and issue a call for participation to refresh the current data.

7. Program Planning Group (Brenna Bychowski)

As the 2020 RBMS Conference was canceled, the plan is to move as many of BSC's three programs to the 2021 conference as possible. The RBMS 2021 Program Planning Committee has decided that everyone who was accepted for 2020 has the right of first refusal for 2021. The RBMS Workshops Committee offered to allow the Cataloging Artists' Books workshop to roll over to 2021 without reapplying. Its three instructors are available and have agreed to present in 2021. The BSC Program Planning Group will check in with the presenters of the other two programs to see if they will still be available.

In March the BSC Program Planning Group administered a survey to BSC on 2021 programming topics. They have analyzed the data and can draw from them if a call for proposals needs to be issued for 2021. The BSC chair thanked Brenna Bychowski, who is rolling off the committee, as well as Katelyn Borbely, Philippe Mongeau, and Elizabeth Hobart for their work this past year.

8. MARC type of binding discussion paper (Francis Lapka)

We considered but leaned against submitting the draft [Response to MARC discussion paper 2020-DP17 on type of binding](#) (hereafter: Response) as a BSC response to the MARC/RDA Working Group's [MARC Discussion Paper No. 2020-17](#) on recording the type of binding for manifestations (hereafter: Discussion Paper). Discussion included a desire for BSC to advocate for a clear distinction between and treatment of manifestation and item elements in standards development (such as MARC discussion papers). There was a concern that the Discussion Paper contributes to a trend to generalize RDA elements that have specific RDA semantic meanings to MARC, thereby skewing the focus of MARC to RDA. Another suggestion was that it might be preferable for BSC to use its resources on forward-looking standards development rather than on enhancing MARC. [N.B. A version of the Response was submitted to the MARC electronic list as a personal response by the individual proposer, not by BSC.]

9. Closing announcements (Francis Lapka, all)

Three BSC members are rolling off: Francis Lapka (chair), Jason Kovari, and Kate Moriarty (secretary). The chair thanked Kovari and Moriarty for their service. Incoming members will be announced once their appointments are finalized by the RBMS Executive Committee.

The chair also expressed appreciation for the work of our RBMS Executive Committee liaison, Liz Call, as she finishes her term, and welcomed the new Executive Committee liaison, Diane Dias De Fazio.

As there is written confirmation of their appointment, the chair introduced the incoming co-chairs, Honor Moody and Jennifer MacDonald. The ceremonial passing of the gavel and *Robert's Rules of Order* will take place at the next in-person committee meeting. Moody will be stepping down from her role as CC:DA liaison so, when the annual survey on BSC activities is released, the co-chairs will be looking for any interest expressed in that role. Committee members thanked the outgoing chair for his exemplary service.

The co-chairs adjourned the meeting at 1:31 p.m.

Respectfully submitted July 20, 2020 by Kate Moriarty, RBMS Bibliographic Standards Committee secretary.

Draft

Appendix A: BSC Minutes 2020-03-13

Minutes
Bibliographic Standards Committee
Virtual Meeting
Zoom, Friday, March 13, 2020
2:00 - 3:30 pm EDT

Agenda
1. Welcome and announcements
2. Review of draft BSC minutes, February 3, 2020, virtual meeting
3. RBMS-ARLIS/NA-SAA Joint Task Force on Development of the Art and Rare Materials BIBFRAME Ontology Extension (ARM): Interim Report (Kovari)
4. Standard Citation Forms Editorial Team: Report (Sherwood / Buck)

Members present: Francis Lapka, Yale Center for British Art (chair); Liz Adams, Duke University; Katelyn Borbely, ProQuest; Brenna Bychowski, Beinecke Library, Yale University (ex officio: Controlled Vocabularies Editorial Group co-editor); Kalan Knudson Davis, University of Minnesota Libraries; Matthew Ducmanas, Temple University; Alison Greenlee, Wayne State University; Elizabeth Hobart, Pennsylvania State University; Linda Isaac, Houghton Library, Harvard; Jason Kovari, Cornell University; Deborah J. Leslie, Folger Shakespeare Library; Rafael A. Linares Blasini, La Casa del Libro; Michelle Mascaro, University of California San Diego; Philippe Mongeau, Rare Book School; Honor Moody, Harvard Library (CC:DA liaison); Kate S. Moriarty, Saint Louis University (secretary); Iris O'Brien, British Library; Jessie Sherwood, Robbins Collection, University of California Berkeley; Brian Stearns, University of Alberta; Brittney Washington, Harry Ransom Center.

Members absent: Amy Brown, Boston College, Burns Library; Valerie Buck, Brigham Young University; Jessica Grzegorski, Newberry Library (RBMS Web Team liaison).

Visitors: Ellen Cordes, Lewis Walpole Library; Zoe Dobbs, Beinecke Library, Yale University; Sarah Hoover, University of North Carolina-Chapel Hill; Anna Loewenthal, Johns Hopkins; Jennifer MacDonald, University of Delaware Library; Danijela Matković, Beinecke Library, Yale University; Martha McTear, University of California Santa Barbara; Ann Myers, Stanford University; Audrey Pearson, Beinecke Library, Yale University; Felicia Piscitelli, Texas A & M University; Amy Tims, American Antiquarian Society.

1. Welcome and announcements

Draft

The chair welcomed attendees and asked for a volunteer to monitor chat participation. Deborah J. Leslie volunteered. Institutional protections regarding the COVID-19 pandemic caused several people to miss this meeting so attendees agreed to the suggestion to share the meeting recording with them. The chair asked for thoughts regarding BSC work during the pandemic. Responses included concerns about output as many members are working from home, others may have been given leave, and still others may be home with limited online resources. The uncertainty and distressing nature of the issue also contribute to low focus and productivity. There was general agreement that we would be sensitive to lower capacity during this period. The chair encouraged members to continue sharing on the BSC list. [N.B. Since the meeting, BSC created the shared document, Working remotely -- Technical Services -- Special Collections, and, in coordination with the RBMS Technical Services Discussion Group, scheduled a March 23, 2 p.m. EDT Zoom discussion on how best to work remotely as technical services special collections workers.]

2. Review of draft BSC minutes, February 3, 2020, virtual meeting

The secretary noted that the February 3 virtual meeting took place in lieu of an in-person Midwinter 2020 meeting. Following past BSC practice of appending virtual-meeting minutes to the latest conference-meeting minutes, the two previous virtual-meeting minutes were appended to the February 3 minutes. We will continue this practice until the RBMS Agendas & Minutes pages can accommodate more than two meetings per year. There were no other comments on the 2020 February 3 virtual meeting draft minutes. The chair will open a poll to vote on the second draft via ALA Connect. [N.B. The draft minutes were approved (yes: 21, no: 0) via an ALA Connect poll March 18-27, 2020.]

3. RBMS-ARLIS/NA-SAA Joint Task Force on Development of the Art and Rare Materials BIBFRAME Ontology Extension (ARM): Interim Report (Kovari)

Jason Kovari summarized the RBMS-ARLIS/NA-SAA Joint Task Force on Development of the Art and Rare Materials BIBFRAME Ontology Extension (ARM) Interim Report. By January 1, 2021, the Joint Task Force intends to provide two outputs: 1) a BIBFRAME ontology extension for art and rare materials that builds on the Art and Rare Materials BIBFRAME Ontology Extension (ARM); and 2) usage guidelines. As the work is part of LD4P2 (the grant-funded second phase of Linked Data for Production), which ends in 2021, the Task Force hopes to also present recommendations for future governance of the ontology.

The Task Force's most recent work included an examination of the Events, Custodial History, Exhibitions, and Physical Condition/Conservation models, and consideration of possibly folding the more specific models into a generic Events model. Several libraries, including the Beinecke Library, the Harry Ransom Center, the Houghton Library, and the University of Minnesota Libraries, are engaging

with ARM and exchanging information on profile development. Recent feedback from the Beinecke, based on their implementation of ARM in the Sinopia environment, will inform adjustments and enhancements to ARM modeling.

Institutional piloting of ARM is also a possible discussion topic for the [Rare Materials Affinity Group](#), one of several affinity groups developed around LD4P, but open to all. There was a short discussion on the hope to continue the affinity group after the grant project to maintain a linked-data outlet for the special collections community.

Feedback from attendees included a desire to see modeling as it is completed rather than at the end of the Task Force's term. There was also interest in examples of how use cases would be implemented using ARM, but, with a tight deadline, this might exceed the group's output capacity.

Action Item: Kovari will bring the request for interim modeling updates back to the two other co-chairs, find out what their organizations (Society of American Archivists and the Art Libraries Society of North America (ARLIS/NA)) are looking for, and develop a plan for sharing progress that satisfies all three organizations.

The chair thanked the Joint Task Force for their report and work.

4. Standard Citation Forms Editorial Team: report (Sherwood / Buck)

Jessie Sherwood summarized the [Standard Citation Forms Editorial Team Report](#). Following up on the recommendations of the Standard Citation Forms Linked Data Working Group (hereafter Working Group), The Standard Citation Forms Editorial Team (hereafter Editorial Team) proposed a six-month pilot during which new citations would include the URI to the matching instance in [id.loc.gov](#), if present, and note those Standard Citation Form (SCF) resources that do not have an id.loc.gov match. This will allow the Editorial Team to test the recommendations and monitor the progress of initiatives that might impact SCF, such as OCLC's [Entity Management Infrastructure](#) project and the RBMS Web Team's work on the RBMS website. The Editorial Team is coordinating with the Web Team to add a URI field to the SCF template, and has been in touch with a programmer at Berkeley's Law School who may be able to help with the more in-depth technical aspects. A straw poll via the chat function showed 12 in favor of the SCF pilot, 0 opposed.

The [SCF site](#) continues to function but the security issues with the deprecated WordPress plug-ins persist, exposing the site to a greater risk of being hacked. The Editorial Team had been asked to wait for the Working Group's recommendations before pursuing site solutions with the Web Team. Now that the recommendations are in, the Editorial Team can resume a more active role. Until a solution is

implemented, the Editorial Team will continue to invest in the current site. There was also discussion regarding backing up the SCF data.

Action Item: The Editorial Group will engage with the Web Team to understand the SCF site security issues and potential solutions, and return to BSC with any requests - budgetary or otherwise.

Action Item: The Editorial Group will pursue making a backup copy of the SCF data.

The chair thanked the Editorial Group for its report and work.

Announcements

In July 2019, RBMS submitted a document providing feedback on and qualified support for ARLIS/NA's fast-track proposal to add the agent element sets, "curator agent of work" and "curator agent of work of" to the Beta RDA Toolkit and to revise the labels of "curator agent" and "curator agent of" to "curator agent of item" and "curator agent of item of" as well as their definitions. The North American RDA Committee (NARDAC) determined that the proposal was too complex to submit as fast-track but will revisit it with ARLIS/NA. In the meantime, NARDAC has questions regarding RBMS's comments, particularly regarding the definitions. The Committee on Cataloging: Description & Access (CC:DA) liaison will be sending an update and request for additional comments to DCRM-L soon.

The group that has been working on rare-materials revisions to OCLC's Member Merge guidelines has just finished a draft for rare serials. We will hear more on that soon.

Our next meeting will be in mid- to late-April and will cover updates from the CC:DA liaison and the RDA RBMS Editorial Group.

The meeting closed at 2:15 p.m.

Respectfully submitted March 27, 2020 by Kate Moriarty, RBMS Bibliographic Standards Committee secretary.

Appendix B: BSC Minutes 2020-04-27

Minutes
Bibliographic Standards Committee
Virtual Meeting
Zoom, Monday, April 27, 2020
2:00 - 3:30 pm EDT

Agenda

1. Welcome and announcements (Francis Lapka)
2. Review of draft minutes from the March 13, 2020, BSC virtual meeting
3. Report of the RBMS/BSC Liaison to the ALA Committee on Cataloging: Description and Access (CC:DA) (Honor Moody)
4. Report of the Descriptive Cataloging of Rare Materials (RDA Edition) Editorial Group (Elizabeth Hobart, Michelle Mascaro)

Members present: Francis Lapka, Yale Center for British Art (chair); Liz Adams, Duke University; Katelyn Borbely, ProQuest; Amy Brown, Burns Library, Boston College; Brenna Bychowski, Beinecke Library (ex officio: Controlled Vocabularies Editorial Group co-editor); Kalan Knudson Davis, University of Minnesota Libraries; Matthew Ducmanas, Temple University; Jessica Grzegorski, Newberry Library (RBMS Web Team liaison); Elizabeth Hobart, Penn State University; Linda Isaac, Houghton Library, Harvard; Deborah J. Leslie, Folger Shakespeare Library; Michelle Mascaro, University of California San Diego; Philippe Mongeau, Rare Book School; Honor Moody, Harvard Library (CC:DA liaison); Kate S. Moriarty, Saint Louis University (secretary); Iris O'Brien, British Library; Lauren Reno, Duke University (ex officio: Controlled Vocabularies Editorial Group co-editor); Jessie Sherwood, Robbins Collection, University of California Berkeley; Brian Stearns, University of Alberta; Brittney Washington, Harry Ransom Center.

Members absent: Valerie Buck, Brigham Young University; Alison Greenlee, Wayne State University; Jason Kovari, Cornell University; Rafael A. Linares Blasini, La Casa del Libro.

Liaison: Manon Théroux, Library of Congress (Library of Congress liaison).

Visitors: Erin Blake, Folger Shakespeare Library; Kimball Clark, Dumbarton Oaks; Abigail Connick, Smith College; Ellen Cordes, Lewis Walpole Library; Kimberly Cull, University of Virginia; Zoe Dobbs, Beinecke Library; Emily Epstein, University of Colorado Strauss Health Sciences Library; Todd Fell, Beinecke Library; Cynthia Franco, DeGolyer Library, SMU; Sarah Hovde, University of Maryland Libraries; Amy Jordan, American Antiquarian Society; Martha Lawler, Louisiana State University-Shreveport; Anna Loewenthal, Johns Hopkins University; Maggie Long, Wesleyan

University; Jennifer MacDonald, University of Delaware Library; Martha McTear, UC Santa Barbara; Audrey Pearson, Yale University Beinecke Library; Felicia Piscitelli, Texas A & M University; Allison Rich, John Carter Brown Library; Nina Schneider, Clark Library, UCLA; Cyndi Shein, University of Nevada, Las Vegas; David Shay, University of South Carolina Libraries; Amy Tims, American Antiquarian Society; Jonathan Tuttle, University of Richmond; Catherine Uecker, University of Chicago.

1. Welcome and announcements (Francis Lapka)

The chair welcomed attendees, asked that they observe the meeting norms, and encouraged everyone to participate in discussions. Jessie Sherwood volunteered to monitor the chat. It was agreed that the meeting recording would be shared with the BSC list for those unable to attend. [N.B. The chair shared the recording with the list shortly after the meeting, requesting that it not be shared beyond the group.]

Announcements:
- The chair reminded attendees that the 2020 ALA Annual Conference has been canceled. BSC will hold at least one virtual meeting between now and the end of June. [N.B. The next virtual meeting has been scheduled for June 15, 2020, 1-2:30 p.m. EDT.]
- The question of whether RBMS is holding business meetings at ALA Midwinter 2021 is still unresolved.
- ACRL is holding a fundraiser for the RBMS Scholarship Fund. The documentary, [The Booksellers](), can be [viewed for a donation](), followed by a free May 5 panel discussion.
- COVID-19 has caused RBMS committee appointments to be delayed but the BSC chair expects to hear something soon.
- The chair recently conducted a survey of BSC members regarding whether or not to make the brainstorming document [Working remotely - Technical services ideas]() a more refined and moderated document. Responses were mostly neutral so, as BSC has several other initiatives under way, the chair recommends leaving the document in its current state.
- There have been two joint RBMS BSC-Technical Services Discussion Group (TSDG) virtual discussions since mid-March. The organizers are considering a couple more discussions, perhaps on a monthly basis. The chair thanked TSDG co-conveners Whitney Buccione and Jackie Parascandola for organizing these. [N.B. A third discussion took place May 18, 2020.]
- BSC members are strongly encouraged to attend the April 29, 2020, 4 p.m EDT meeting on a [draft revision]() of OCLC's [Merging duplicate continuing resource records: a field-by-field comparison]() to incorporate provisions for rare serials. [N.B. A BSC vote on the revision, conducted via ALA Connect May 14-20, 2020, passed 20-0.]
- As expected, productivity on BSC activities has been a bit lower due to COVID-19. The chair simply asks that BSC members communicate their capacity to their group leader.

2. Review of draft minutes from the March 13, 2020, BSC virtual meeting

Draft

There were no questions regarding the [March 13, 2020 draft minutes](#). We attempted, unsuccessfully, to vote on them via a Zoom poll during the meeting. [N.B. The draft minutes were subsequently approved (yes: 20; no: 0) via an ALA Connect poll April 28-May 5, 2020.]

3. Report of the RBMS/BSC Liaison to the ALA Committee on Cataloging: Description and Access (CC:DA) (Honor Moody)

The CC:DA liaison gave highlights of her written [report](#), which includes a link to the unofficial minutes of CC:DA's Midwinter 2020 meeting. The committee is working to navigate communication challenges inherent in the introduction of an intermediary body (the North American RDA Committee (NARDAC)) in the RDA governance structure. Previously, CC:DA had a direct link to the RDA Steering Committee (RSC). Another challenge involves providing meaningful proposal feedback in short turnaround times now that the RSC has increased its number of meetings from one to four a year.

NARDAC continues to work on the 2019 CC:DA/Art Libraries Society of North America fast-track proposal to add an element for "curator agent of work;" additional RBMS feedback on the proposal is forthcoming. RBMS feedback on the MARC discussion paper [Defining a New Field for Manifestation Statements in the MARC 21 Bibliographic Format](#) was relayed to the MARC Advisory Committee.

The merger of the Association for Library Collections and Technical Services (the parent body of CC:DA), the Library and Information Technology Association, and the Library Leadership & Management Association is not expected to significantly impact CC:DA.

There were no questions. The liaison will keep us posted on CC:DA's June meeting plans in lieu of the cancelled ALA Annual conference.

4. Report of the Descriptive Cataloging of Rare Materials (RDA Edition) Editorial Group (Elizabeth Hobart, Michelle Mascaro)

The Editorial Group co-chairs submitted a [written report](#) and presented on past RBMS work and the group's recent progress in developing an RDA-compliant cataloging standard for rare materials. See "RBMS RDA Editorial Group update" on the BSC [Meeting Documents](#) page for the presentation slides. BSC's [DCRM and RDA](#) page has also been updated.

The new name of the group is RBMS RDA Editorial Group. The standard is called *Descriptive Cataloging of Rare Materials (RDA Edition)* (DCRMR) and will consist of 1) a consolidated manual of multiple DCRM formats, hosted on GitHub and accessed via bsc.rbms.info and Cataloger's Desktop; and 2) lightweight RDA policy statements linking out to the manual. Its extension plan is integrating

indeterminate and will be updated at a similar frequency to RDA. Rules will be numbered and follow the sequence of the MARC record, except rules on notes will accompany the element they support.

Rewriting of the standard began in August 2019. The first iteration of DCRMR will be for books, with other formats to be incorporated at dates to be determined. Using *Descriptive Cataloging of Rare Materials (Books)* (DCRM(B)) as the base, the Editorial Group mapped and brought DCRM(B) text into compliance with RDA, incorporating text from the draft policy statements, examples from the DCRM Task Force examples subgroup, and new text as needed. Current work includes finalizing the descriptive text, writing the preliminaries and appendices, rule numbering, and encoding the text for the web. The plan is to have a draft ready for a virtual public review by early December 2020 (exact format to be determined). Next steps include writing the RDA policy statements and identifying the next DCRM modules to incorporate.

Meeting attendees expressed a great deal of gratitude to the Editorial Group for their progress. There was a question on succession planning regarding the expertise needed for GitHub. The RBMS RDA Editorial Group currently has the proficiency but suggestions for the future included hiring a GitHub consultant and developing capacity from within by conducting a GitHub workshop at an upcoming RBMS conference.

The meeting closed at 2:59 p.m.

Respectfully submitted June 9, 2020 by Kate Moriarty, RBMS Bibliographic Standards Committee secretary.