

EBSS Web Info Sheet for Committee Chairs

Please see the EBSS Manual for full policies and procedures:

<http://www.ala.org/acrl/aboutacrl/directoryofleadership/sections/ebss/ebsswebsite/workingdocs/docs>

Web Editing Team: The EBSS website is managed by two web managers with the oversight of the EBSS Publications Committee

- Tina Mullins, tina.mullins@umb.edu, Web Manager
- Jackie Sipes, jsipes@temple.edu, Assistant Web Manager

Meeting Information:

At least two weeks before a meeting: Post the meeting information: where (face to face or online), when, agenda, and login information (if needed) to the EBSS Listserv and ALA Connect. Also email your web editor (see page 2) to post the information to the EBSS website.

After the meeting: Email minutes to the EBSS Secretary, who will consolidate meeting minutes from all EBSS committees into a single document, which she will send to the web manager for posting on the website.

EBSS Web Presence:

EBSS Website: <http://www.ala.org/acrl/ebss/>

Official documents such as: minutes, EBSS manual, meeting announcements, and contact information for committees. Your committee pages can also contain completed publications and links to web projects.

ALA Connect : http://connect.ala.org/acrl_ebss

This is a work space for your committee. Please make open meeting announcements, agendas and materials **public**. You can have discussions, post documents, drafts, create polls, calendars or store files, such as webinar recordings or chat transcripts. This site is maintained by ALA staff, the Help button is top right corner.

ACRL LibGuides: <http://acrl.libguides.com/>

ACRL has recently begun a partnership with Springshare to provide LibGuides to ACRL sections. Several EBSS committees have created LibGuides.

Web Editing Team: A designated editor will work with your committee. As a committee chair, you will be essential in communicating information about your group’s activities to the web managers.

Committee/Group	Editor
Executive Committee & Advisory Council	Tina Mullins, tina.mullins@umb.edu
Awards	Jackie Sipes, jsipes@temple.edu
Communication Studies	Tina Mullins, tina.mullins@umb.edu
Conference Planning	Jackie Sipes, jsipes@temple.edu
Curriculum Materials	Tina Mullins, tina.mullins@umb.edu
Education	Tina Mullins, tina.mullins@umb.edu
Education Research Libraries	Jackie Sipes, jsipes@temple.edu
Electronic Resources in Communication Studies	Tina Mullins, tina.mullins@umb.edu
ERIC Users	Tina Mullins, tina.mullins@umb.edu
Higher Education	Jackie Sipes, jsipes@temple.edu
Instruction for Educators	Jackie Sipes, jsipes@temple.edu
Membership & Orientation	Tina Mullins, tina.mullins@umb.edu
Nominating	Jackie Sipes, jsipes@temple.edu
Online Learning Research	Jackie Sipes, jsipes@temple.edu
Psychology	Tina Mullins, tina.mullins@umb.edu
Publications & Communications	Tina Mullins, tina.mullins@umb.edu
Reference Sources & Services	Tina Mullins, tina.mullins@umb.edu
Research	Tina Mullins, tina.mullins@umb.edu
Scholarly Communication	Jackie Sipes, jsipes@temple.edu
Social Work	Jackie Sipes, jsipes@temple.edu