

## **Chapter 25: Rare and Endangered Government Publications (REGP) Committee**

### **I. Purpose**

The Rare and Endangered Government Publications (REGP) committee seeks to:

- identify rare, unique and/or endangered government publications, in all formats and from all levels of government;
- evaluate materials for preservation and conservation; and
- plan programs and workshops on the preservation of these materials.

### **II. Organization**

In accordance with the GODORT *Bylaws* (Article IV, Section 1), all appointments begin at the start of new business at the Steering Committee meetings of the Annual Conference.

The REGP Committee is composed of six members appointed to staggered two-year terms and two possible external liaisons.

#### **A. Chair:**

The Committee Chair shall be appointed by the GODORT Chair from among the committee members, with the approval of the Steering Committee.

#### **B. Members:**

Six members shall be appointed by the GODORT Chair in consultation with the Steering Committee, three during even years and three during odd years.

#### **C. External Liaisons:**

One liaison from each of the following organizations may be invited to participate as a voting member:

- Map and Geospatial Information Round Table (MAGIRT)
- Rare Books and Manuscripts Section (RBMS) of the Association of College and Research Libraries (ACRL)

### **III. Committee Officers and Duties**

See Chapter 1: Conferences; Chapter 2: Communication & Correspondence; Chapter 3: Steering Committee.

#### **A. Chair**

1. Required to have an active ALA Connect account for Steering communication.
2. Post activity updates to committee and GODORT membership following the Steering communication schedule (*PPM*, Chapter 3).
3. Prior to Annual Conference or Midwinter Meeting: Post agenda for committee meeting to the wiki.

4. At conference: Submits committee's minutes in format as described in *PPM* Chapter 1: Conferences (Article III, Section D), to the GODORT Secretary by the deadline specified at Steering I. If this deadline is missed, Committee Chair is responsible for making print copies to bring to Membership Meeting (50 for Midwinter, 100 for Annual Conference).

**B. Secretary**

While not an official position, it is helpful to the Committee Chair to ask for a committee member to serve as secretary for either a single meeting or the term of their appointment to the committee.

1. Secretary takes the minutes of the meeting as described in *PPM* Chapter 1; Conferences, Article III, Section D.
2. Secretary submits the draft minutes to the committee Chair at the end of the committee's meeting.

**C. Web Manager**

In the absence of a committee member who can serve as Web Manager, the Committee Chair may, with the approval of the Steering Committee, appoint a person to serve as the Committee's Web Manager in an ex-officio, non-voting role.

**D. Interns**

ALA allows interns to be appointed as one-year, non-voting members of a committee. This introduces them to the workings of the committee and Round Table.

#### **IV. Meetings and Communication**

- A. According to the *GODORT Bylaws* (Article V, Section 2d), this committee will meet as necessary.
- B. It is recommended that all committee members use ALA Connect for GODORT business.

#### **V. Activities and Projects**

- A. REGP wiki page, which contains information and resources on the identification and preservation of government documents in all formats.
- B. Tours. Occasional tours of libraries or other sites of professional interest to government information specialists in connection with Midwinter Meetings and Annual Conferences.
- C. Coordination. Cooperate with other interested groups within GODORT and ALA on matters or projects of common concern that fall into the purview of this Committee.