Policy No: J-5

Subject: Committees Commission: Awards/Sub-Awards

Page: 1 of 1
Effective Date: 6/23/17
Revision Date(s):
Review Date(s):
Review Responsibility: AASL Board of Directors, AASL Bylaws and
Organization Committee

Policy Statement:
The AASL Awards and Sub-Award Committees will make final determinations of award winners.

Focus:
Primary: AASL Executive Committee, AASL Awards/Sub-Award Committees

Purpose:
To describe the duties of the awards/sub-award committees.

Procedure:
Committee Objective(s):
1. Ensure AASL's overall award program, including launching, promotion, review, selection, and recognition, is fair, consistent, and successful.

Committee Composition:
1. The awards chair/sub-award chairs are appointed by the AASL President-Elect for one-year terms. Prior award/sub-award committee experience is required. Position is limited to four consecutive years on any sub-award committee. The chair may resume the committee chair position after one year off the awards/sub-awards committee.
2. Awards committee members consist of all sub-award chairs appointed by the AASL President-Elect for one-year terms. Position is limited to four consecutive years.
   a. Each sub-award committee should consist of two or four members (to ensure there will not be a tie with the chair's vote when selecting a winner), appointed by the AASL President-Elect for one-year terms. Position is limited to four consecutive terms.

Committee responsibilities:
1. Reviews award information and encourages and promotes submissions from AASL members.
2. Ensures accurate and timely review of award applications per specific award policy (Section C: Awards, Grants and Scholarships).
3. Reviews and submits recommended changes to policy or award criteria to the AASL Board of Directors for consideration at ALA Annual Conference.

Awards/Sub-Awards Chair responsibilities:
1. Attends AASL Awards Program at ALA Annual Conference to present award to selected winner(s).
2. Provides quote for AASL communications and marketing.