

Measuring the Impact of Digital Literacy Services with Project Outcome & DigitalLearn.org

September 14, 2017



project | **OUTCOME**
MEASURING THE TRUE IMPACT
OF PUBLIC LIBRARIES

 **PublicLibrary**
ASSOCIATION

Today's Speakers



Scott Allen

Deputy Director

Public Library Association



Shauna Edson

Digital Inclusion Librarian

Salt Lake City Public Library



Tommy Hamby

Adult Services Coordinator

Salt Lake City Public Library



Crystal Schimpf

Trainer & Facilitator

Project Outcome



Samantha Lopez

Project Coordinator

Project Outcome

About Project Outcome

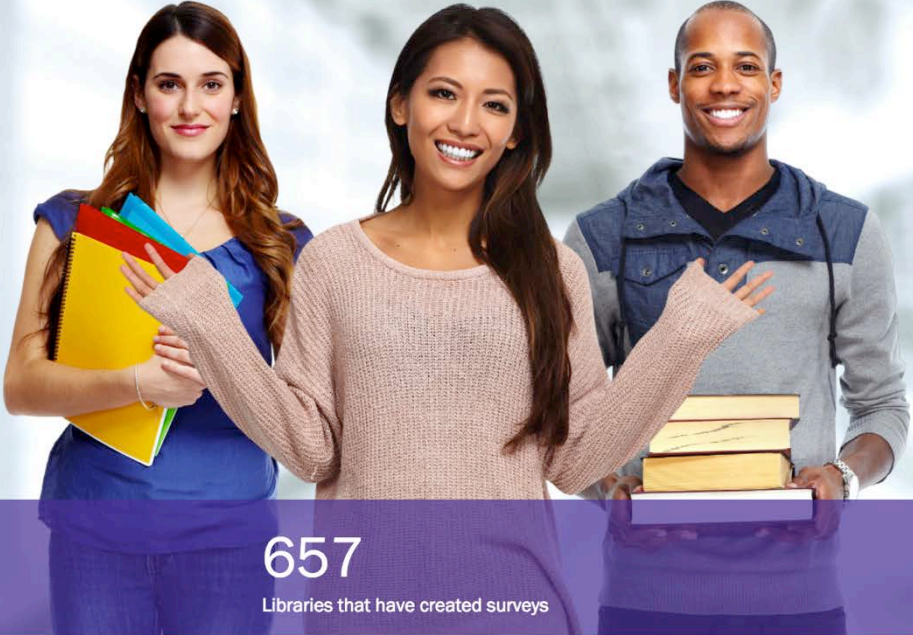
project **OUTCOME**
MEASURING THE TRUE IMPACT
OF PUBLIC LIBRARIES

About Us Annual Report Sign Up Log In Peer Discussion

Outcome Measurement Made Easy

Resources and Tools to Create Surveys and Analyze Outcome Data at Your Library

SIGN UP



72,787
Responses collected through our surveys

657
Libraries that have created surveys

Updates **Live News**

> Fireworks-worthy Data Visualizations Coming This Week
Check out July's e-News to register for a behind-the-scenes look at Project Outcome and get a glimpse of the improved Data Dashboard launching July 6th!

Project Outcome @ProjectOutcome
See where #ProjectOutcome fits in the data landscape
Aug 4, 2017

Project Outcome @ProjectOutcome
Shortest cut between Immediate and Follow up Surveys?

Poll:

Do you consider yourself as being
“new” to Project Outcome?

If yes – click “Raise Hand” icon

Project Outcome Tools

The screenshot displays the Project Outcome Tools dashboard. At the top left is the logo for 'project OUTCOME' with the tagline 'MEASURING THE TRUE IMPACT OF PUBLIC LIBRARIES'. On the top right, there is a user profile icon, the text 'Welcome, info@', and links for 'Account' and 'Log Out'. A navigation bar below the header contains links for 'Survey Management', 'Data Dashboard', 'Resources', and 'Peer Discussion'. The main content area is divided into four sections: 'Survey Management' with a 'Create New Survey' button and a 'View All Surveys' link; 'Data Dashboard' with a 'Build a Report' button and a 'View Data Dashboard' link; 'Resources' featuring three articles: 'Project Outcome 101' (published 07/28/2015), 'Writing Open-Ended Survey Questions' (published 04/28/2017), and 'Data Collection Roadmap' (published 06/10/2016), with a 'View All Resources' link; and 'Peer Discussion' listing three items: 'Including patron comments in printed report' (updated 08/17/2017), 'Repeat patrons filling out storytime surveys' (updated 08/08/2017), and 'Custom questions' (updated 08/08/2017), with a 'View All Discussions' link. At the bottom, the 'Events' section features an 'InfoPeople Webinar: Telling the Library Story with Data' on Aug 22, 2017, with an online format and a 'Register' button, and a 'View All Events' link.

Free Project Outcome Training Resources

- Getting Started
- Surveys
- Data Collection
- Data Analysis
- Taking Action
- From the Field

RESOURCES

Project Outcome provides resources to help libraries throughout the outcome measurement process.

Search Project Outcome Resources

Featured Resources

- Project Outcome 101**
What to know about Project Outcome
- Writing Open-Ended Survey Questions**
Tips for writing your own open-ended survey questions
- Data Collection Roadmap**
On the road to real results

Getting Started	Surveys	Data Collection
<ul style="list-style-type: none">• Project Outcome 101• Readiness Assessment• Outcome Measurement Continuum• What is Outcome Measurement?• Outcome Measurement Process	<ul style="list-style-type: none">• Preview Surveys• Additional Survey Questions• Choosing the Right Survey• Survey Background• Writing Open-Ended Survey Questions	<ul style="list-style-type: none">• Data Collection Roadmap• Data Collection Team• Building Internal Support• Survey Best Practices• How to Talk to Patrons• Following Up with Patrons• Informed Consent• Sample Size• Terminology List
Data Analysis	Taking Action	From the Field
<ul style="list-style-type: none">• Maximize Your Results• Analyzing Qualitative Data• Framing Survey Results	<ul style="list-style-type: none">• Good Practices for Communicating Data• Creating a Message Framework• Advocacy Tips• Advocacy Resources	<ul style="list-style-type: none">• On-Demand Webinars• Outcome Measurement Guidelines• Speaker Wall of Fame• Participating Libraries• Case Studies• How We Compare• Meet the Task Force• Book a Regional Training

Webinar Archives

How to Successfully Roll Out Project Outcome in Your Library

Four Key Outcomes



Knowledge



Confidence



Skill/Application



Awareness

Surveys for 7 Service Areas



EARLY CHILDHOOD LITERACY



EDUCATION/LIFELONG LEARNING



SUMMER READING



DIGITAL LEARNING



JOB SKILLS



CIVIC/COMMUNITY ENGAGEMENT



ECONOMIC DEVELOPMENT



Report Information

Topic: Education and Lifelong Learning
Program(s): Air Plants
Date Range: February - April 2016

Purpose

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat.

Overview

Learning is a lifelong process. Public libraries provide an inclusive learning environment where community members can develop skills

Results

A total of 479 survey responses were collected. Patrons surveyed who either agreed or strongly agreed that they benefitted from the service or program are detailed below:

- 91% learned something that was helpful
77% intended to apply what they learned
87% felt more confident about what they learned
77% were more aware of applicable resources and services provided by the library

The full results of the survey(s) are shown below.

AVERAGES: Ranges from 1.0-5.0 SCORING: Strongly Disagree, Disagree, Neither Agree nor Disagree, Agree, Strongly Agree

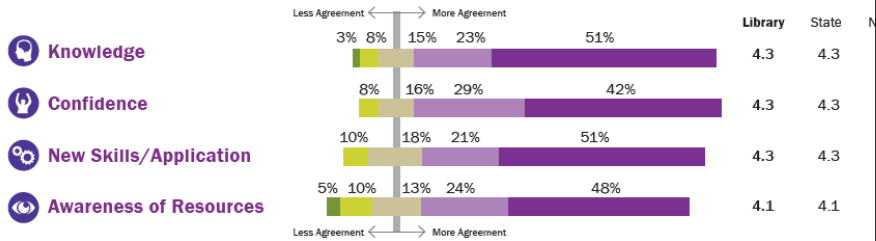
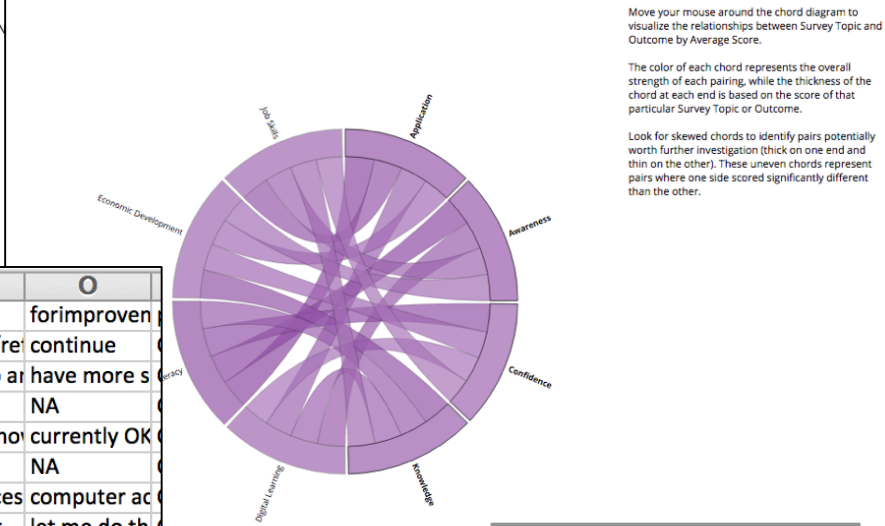


Table with 6 columns (J-O) and 12 rows of dummy data representing survey responses.



Service or Survey Topic by Area of Greatest Impact



Move your mouse around the chord diagram to visualize the relationships between Survey Topic and Outcome by Average Score. Look for skewed chords to identify pairs potentially worth further investigation.

Dummy Data

Digital Learning Survey Stats

- 110 libraries with DL Surveys
- 1,070 DL Surveys created by libraries to date
 - Immediate: 1,006
 - Follow-Up: 64
- 6,731 DL Surveys responded to by patrons to date



DIGITAL LEARNING

Poll:

Have you used Project Outcome to measure digital literacy programs & services?

If yes – click “Raise Hand” icon

Digital Learning Survey Stats

Programs measured include:

- Adobe classes (Photoshop, Dreamweaver, Illustrator)
- Microsoft classes (Excel, Word, PowerPoint, Access)
- Computer/Internet basics
- Coding club
- American Job Center/Workforce Alliance classes

Services measured include:

- 3D printing
- Ask the computer guys
- Book a tech trainer
- Device advice
- Digitize all things



DIGITAL LEARNING

Providing Digital Literacy Training with DigitalLearn.org



Scott G. Allen, MS
Deputy Director
Public Library Association

Digital Literacy Training in Libraries



69%

of the US
has poor,
terrible or
nonexistent
computer
skills

78%

say libraries
should
definitely
offer digital
literacy
programs

65%

government
leaders say
advancing
digital
literacy is
important

90%

libraries
offer digital
literacy
training

Tools for Training



Microsoft Digital Literacy

Learn essential skills with the Digital Literacy Curriculum.



What is DigitalLearn?



Log In

Use a computer to do almost anything!

Choose a course below to start learning or search courses.

If you are new to computers, haven't used them for a while, are a little unsure and uncomfortable, or just need a bit of a refresher, we have the tools to help you tackle technology at your own pace and gain the confidence you need to succeed.

Starting Out

Why Use a Computer? Reasons why you should take the time to learn about computers. 15 mins	Getting Started on a Computer What a computer is and how to use a mouse and keyboard. 15 mins	Using a PC (Windows 10) Learn the basics of using a PC with the Windows 10 Operating System. 13 mins
Navigating a Website Learn your way around websites. 5 mins	Intro to Email Get started with email. 14 mins	Intro to Email 2: Beyond the Basics Learn more than the basics of navigating your email account. 20 mins
Basic Search Learn about search engines and get started searching the internet. 7 mins	Using a PC (Windows 7) Use a PC with the Windows 7 Operating System. 14 mins	Using a Mac (OS X) Using a Mac (Apple) computer with the OS X Operating System. 14 mins

Being Safe Online

Accounts & Passwords Covering the basics of online accounts and safe passwords. 11 mins	Online Scams An overview of online scams to help you learn how to be safer online. 11 mins	Internet Privacy This course will help you understand privacy online. 13 mins
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Job Skills

Creating Resumes	Online Job Searching
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- 19 modules
- 6-22 minutes long
- English and Spanish
- Video with narration
- PDF Transcripts

Why Use a Computer?

Courses >> Why Use a Computer?

 3 Activities
 15 Minutes
+ Beginner


Start Course


Contributed by Mary Beth Faccioli, Kixal
Topics: Core

Do you ever wonder why you should take the time and effort to learn to use a computer? If you are new to using computers you may think that it is too hard, too expensive, or not for people like you. You are not alone. Take this course to learn why using a computer can be worth the time and effort, and to take a closer look at what steps you can take to learn computers one skill at a time.

Activities in This Course

1
Computers Are
Not for Me
 06:00

2
I'm
Overwhelmed!
 05:00

3
How to Stay
Safe
 04:00

[Click here for a text copy of the course.](#)

- [Why_Use_a_Computer_ALL.pdf](#)
- [Why_Use_a_Computer_1.pdf](#)
- [Why_Use_a_Computer_2.pdf](#)
- [Why_Use_a_Computer_3.pdf](#)

[Additional Resources](#)

- [Why_Use_a_Computer_Worksh...](#)

1. Las computadoras no son para mí

06:00

Curso: ¿Por qué utilizar una computadora?



33% Avance

Pasar a la siguiente actividad >>

"Usar una computadora no es para mí"



¿Por qué utilizar una computadora?

3 Actividades 15 mins

Da click aquí para abrir la version de texto del curso.

[¿Por qué utilizar un ordenador_ALL.pdf](#)

How Can Libraries Use DL?

- Educate library staff to refer learners
- Promote to learners
 - Link on library computers, website
 - Post flyers
- Use in classroom teaching
- Promote to community partners
- Build a custom site

*Your library
here*



PLA has template flyers
you can customize

DigitalLearn Accomplishments

- 1.5 million page views, 186,000 visitors, 50,000 course completions
- 2-4 new courses annually
- Spanish translation
- Educator support
- Classroom tools (templates for slides, handouts and exercises)
- Customized sites



Customized DigitalLearn.org Sites

English | Español



powered by Nashville Public Library

Sign Up / Log In


Search Courses by Keyword

Being Online Can Make Your Life Easier and Better!

Choose a course below to start learning or search courses.

<h3>Why Use a Computer?</h3> <p>Here's some reasons why you should take the time to learn about computers.</p> <p>15 mins</p>	<h3>Getting Started on a Computer</h3> <p>What a computer is and how to use a mouse and keyboard.</p> <p>15 mins</p>	<h3>Using a PC (Windows 10)</h3> <p>Learn the basics of using a PC with the Windows 10 Operating System.</p> <p>13 mins</p>
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English | Español



Sign Up / Log In

Search Courses by Keyword


Chicago DigitalLearn

Use a computer to do almost anything!

Choose a course below to start learning or search courses.

<h3>Why Use a Computer?</h3> <p>Here's some reasons why you should take the time to learn about computer.</p> <p>15 mins</p>	<h3>Getting Started on a Computer</h3> <p>What a computer is and how to use a mouse and keyboard.</p> <p>15 mins</p>	<h3>Basic Search</h3> <p>Learn about search engines and searching the internet.</p> <p>7 mins</p>
--	--	---

English | Español



Sign Up / Log In

Search Courses by Keyword

Explore, discover, and engage with your computer!

Choose a course below to start learning or search courses.

<h3>Why Use a Computer?</h3> <p>Here's some reasons why you should take the time to learn about computers.</p> <p>15 mins</p>	<h3>Getting Started on a Computer</h3> <p>What a computer is and how to use a mouse and keyboard.</p> <p>15 mins</p>	<h3>Using a PC (Windows 10)</h3> <p>Learn the basics of using a PC with the Windows 10 Operating System.</p> <p>13 mins</p>
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Online Job Searching

Courses >> Online Job Searching

Use my skills now! (click each link below)

Now that you know how to search for jobs online, **check out local job listings** on the following websites:

1. [Illinois workNet Job Finder](#) - Search by keyword and location.
2. [1000 Jobs](#) - Search manufacturing jobs.
3. [Government Jobs](#) - Search opportunities by salary and more.

Local support centers

Find local centers to help you look and apply for jobs at the [Chicago Cook Workforce Partnerships](#).

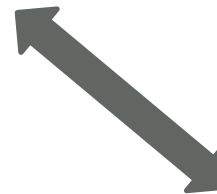
Or visit the [Disability Works website](#) for more guidance on your job search.

Other online job-search sites

[Indeed.com](#) - One of the most popular job-search sites. You can search by city, state, or zip code and narrow the results down by salary, job type, title, and other filters. If you create an account, you can save your searches for later use.

Additional Resources

- 📄 [Center_Working_Families_map.pdf](#)
- 📄 [Job_Search_Organizer.pdf](#)
- 📄 [Nearby_Food_Service_Jobs.pdf](#)

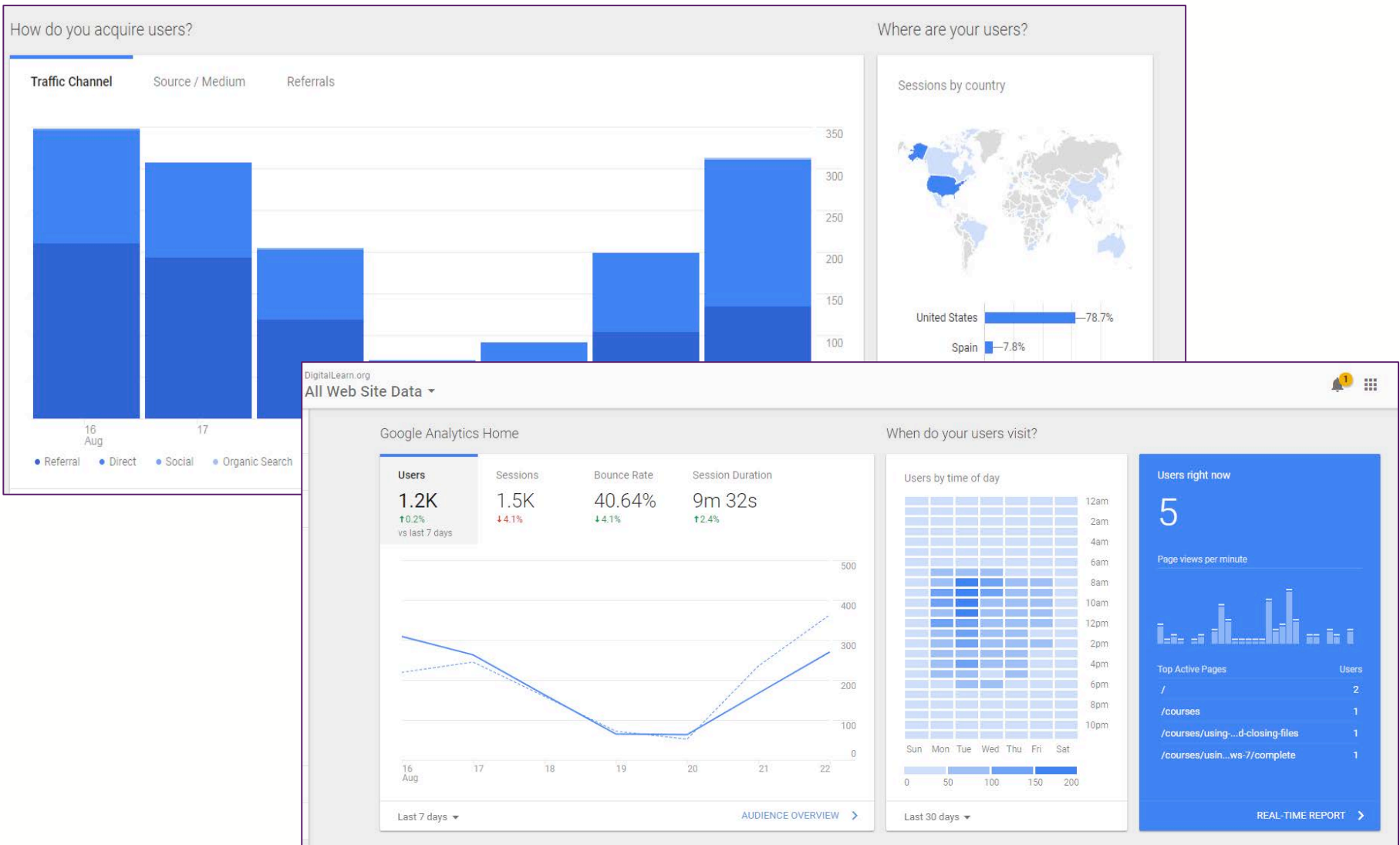


NEARBY FOOD SERVICE JOBS - These companies are always hiring.

- Stop by and pick up an application (Get two just in case you make a mistake)
- Attach a resume and a brief cover letter highlighting your skills.
- Follow up with establishment by directly calling the manager.
- If they are not hiring at the present time, plan to reapply in 1-3 months.

Little Caesars	W North Ave Chicago, IL 60647	(773) 772-7547	www.littlecaesars.com
SUBWAY® Restaurants	3129 W Armitage Ave Chicago, IL 60647	(773) 252-7827	Subway.com
SUBWAY® Restaurants	2512 W North Ave Chicago, IL 60647	(773) 227-8276	Subway.com

Analytics



Analytics

Which pages are most popular?

Page	Users	Social Actions
/	656	0
/courses	212	0
/courses/microsoft-word	147	0
/courses/getting-started-on-a-computer/lessons/the-mouse	116	0
/courses/using-a-pc-windows-7	116	0
/courses/getting-started-on-a-computer/lessons/what-is-a-computer	109	0
/courses/microsoft-word/lessons/introduction-cb8925aa-693e-4a82-82e4-f0c339fccad4	107	0
/courses/getting-started-on-a-computer	106	0

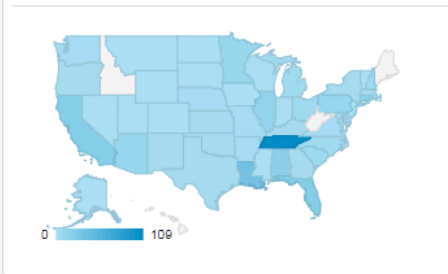
How many classes were completed?

372

% of Total: 100.00% (372)



What states are completing classes?



185 sessions | 21.24% funnel conversion rate



For More Information

English | Español



Help Learners

Log In

Get DigitalLearn for Your Library

CUSTOMIZATION PLANS

PLA offers three customization plans for building your own DigitalLearn site. Our plans offer low-cost alternatives to traditional learning management systems (LMS).

DO IT YOURSELF

You got this

With do it yourself customization, you gain access to our open source materials to create your own site. Libraries who build their own sites are responsible for their updating and maintenance; new courses and features are not automatically shared from PLA.

Recommended for libraries with sufficient IT staff and experience to set up, maintain, and host the site.

Pricing:

There are no direct costs associated with using our open source materials.

[OPEN SOURCE MATERIALS >](#)

BASIC

Let us do the work

With basic customization, we'll build your own digital literacy training web site in only 4 weeks. No tech experience? No problem. We do the heavy lifting so you don't have to.

Recommended for most libraries.

Staff Features:

- ✓ No IT staff or skills required
- ✓ Automatic updates
- ✓ Fast build and test cycle
- ✓ Branded design
- ✓ Administrative dashboard
- ✓ Basic user analytics
- ✓ Shared content
- ✓ Editable course elements
- ✓ Custom course content

Learner Features:

- ✓ Targeted content
- ✓ Self directed courses
- ✓ 24/7 availability
- ✓ Saved progress
- ✓ Course certificates
- ✓ Recommendations
- ✓ Custom course lists

Pricing:

\$15,000 fee for initial build, 4-week period of development and testing, basic training, launch, and one year of hosting. A hosting fee will be required annually after the first year, and may cost \$600-\$1,500 (costs will be determined by

ADVANCED

Go one step further

With advanced customization, you'll get all the features of basic customization plus additional features specific to your library's needs. We'll meet with your staff to assess those needs and develop a proposal.

Recommended for libraries that want to tie DigitalLearn into existing programs, want special features, or have unique data needs.

Staff Features:

- ✓ No IT staff or skills required
- ✓ Automatic updates
- ✓ Fast build and test cycle
- ✓ Branded design
- ✓ Administrative dashboard
- ✓ Basic user analytics
- ✓ Shared content
- ✓ Editable course elements
- ✓ Custom course content

Learner Features:

- ✓ Targeted content
- ✓ Self directed courses
- ✓ 24/7 availability
- ✓ Saved progress
- ✓ Course certificates
- ✓ Recommendations
- ✓ Custom course lists

Advanced Features:

- ✓ Optional: Integration

Do It Yourself

(no cost, using open source files with library building and hosting)

Through PLA

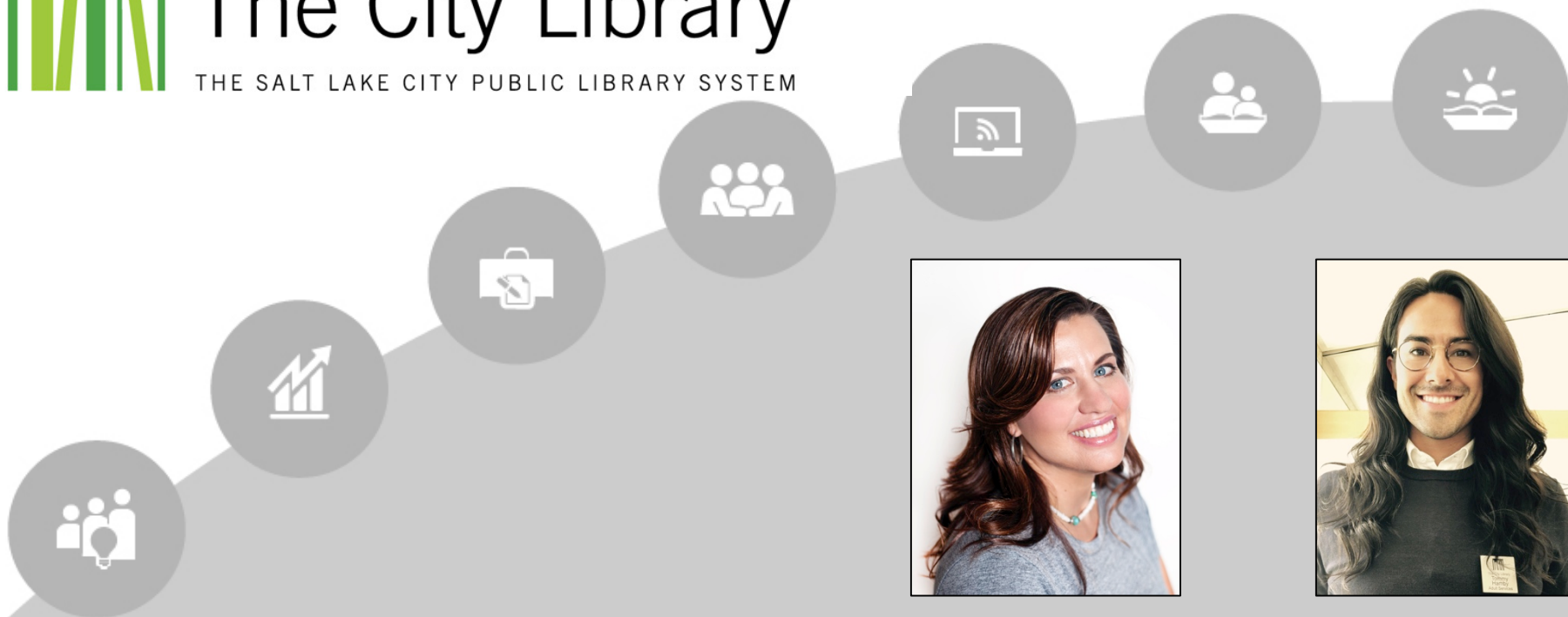
(4-week process, \$15,000 fee, PLA hosts and updates)

From the Field: Salt Lake City Public Library



The City Library

THE SALT LAKE CITY PUBLIC LIBRARY SYSTEM



Shauna Edson, Digital Inclusion Librarian
Tommy Hamby, Adult Services Coordinator
Salt Lake City Public Library

FREE

LEARN ABOUT COMPUTERS



The City Library
THE SALT LAKE CITY PUBLIC LIBRARY SYSTEM

slcpl.org/computerclasses

www.slcpl.org

Tech Assistance: Impact on Library Staff

- Duration of sessions
 - 62% of sessions lasted 15-30 minutes
 - 20% of sessions lasted 31-45 minutes
- Time of day
 - 44% between 12:00-3:00pm
 - 35% between 3:00-6:00pm



What help did patrons request?

- 31% Help with printing and file management
- 24% Help patron with Library database and/or downloadables
- 21% Help with online job search and/or resume
- 18% Help patron with own device
- 17% Help set up and/or sign in to email

Other Requested Tech Assistance

Additional patron requests for tech assistance:

- Accessibility
- Online government, civic, and social services
- Using the Internet
- Education
- Language barriers



Tools: One-On-One Tech Assistance

- Library database
- DigitalLearn.org
- Online typing games
- Online mouse games
- YouTube videos
- Northstar Assessments



Assessment: One-On-One Tech Assistance

Staff Based Reporting:

- Google Forms, observation, interviews

Patron Based Reporting:

- Paper surveys
 - Language barriers
 - Awkward and confusing
 - Resistance from staff and patrons



Assessment: One-on-one Tech Assistance

What we plan to do differently:

- Simplify language
- Use technology
- Multiple choice answers
- Incorporate Project Outcome



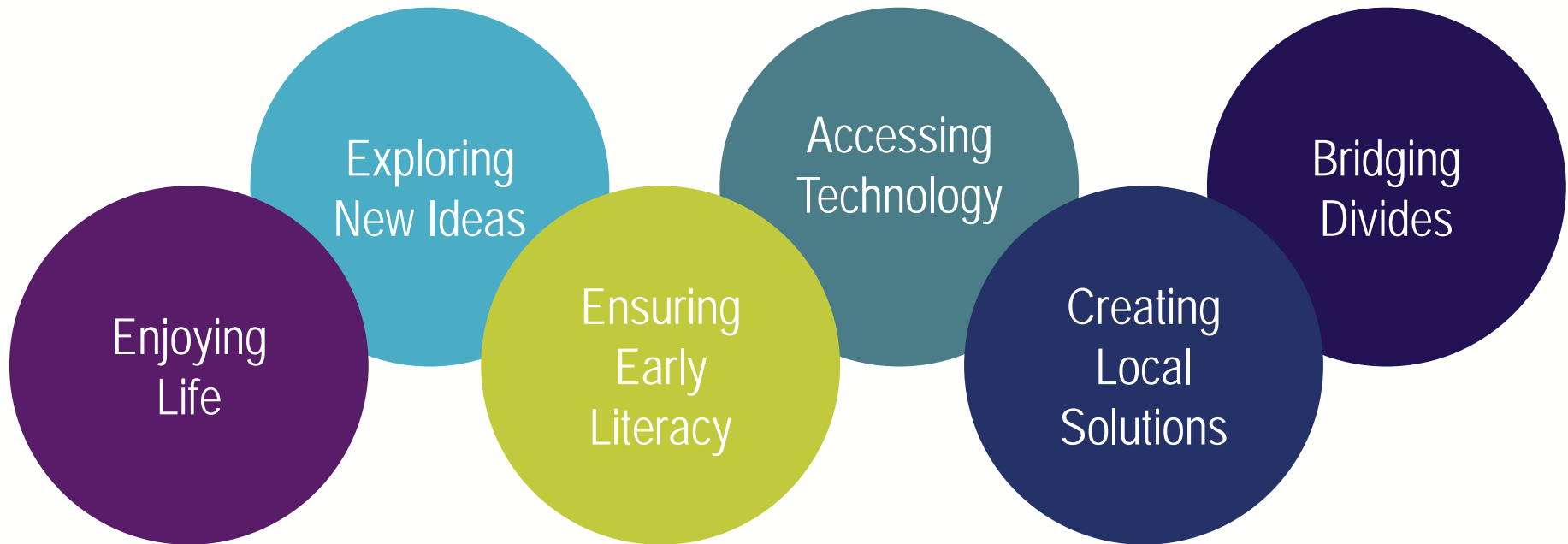
Salt Lake City Public Library



Salt Lake City Public Library Strategic Plan

Adopted in 2009:

The City Library has chosen six community outcomes to provide a focus for developing services, collections and programs.



Salt Lake City Public Library Strategic Plan

Strengths

- Visionary
- Community-focused
- Ambitious
- Mission-driven



Salt Lake City Public Library Strategic Plan

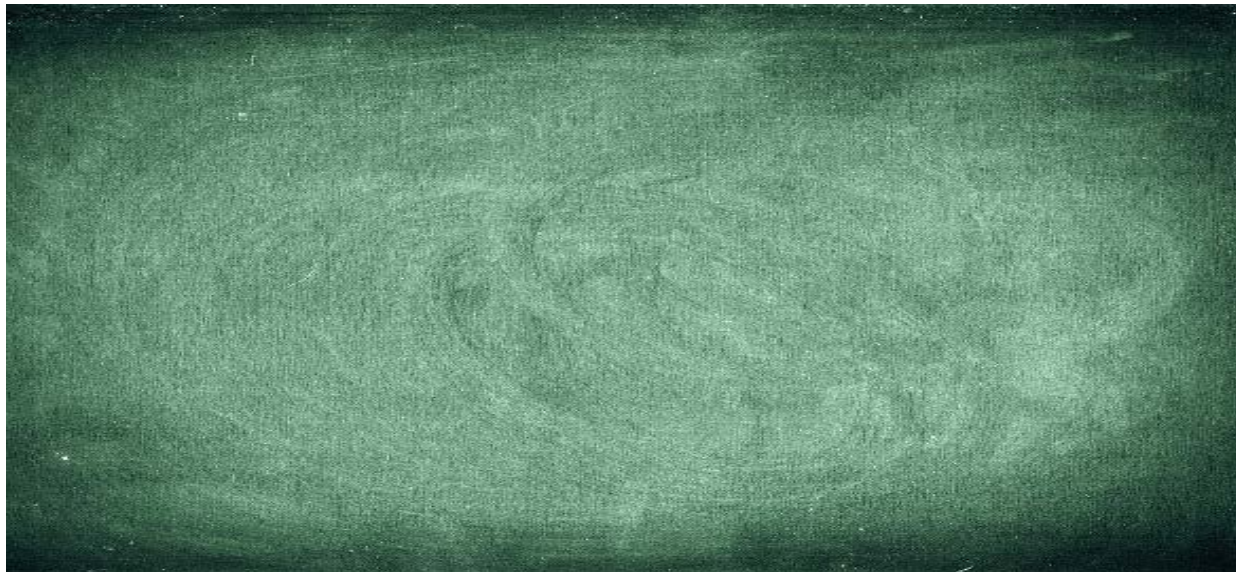
Pitfalls

- Understanding outputs vs. outcomes
- No outcome-based measurement tool
- Lacked buy-in



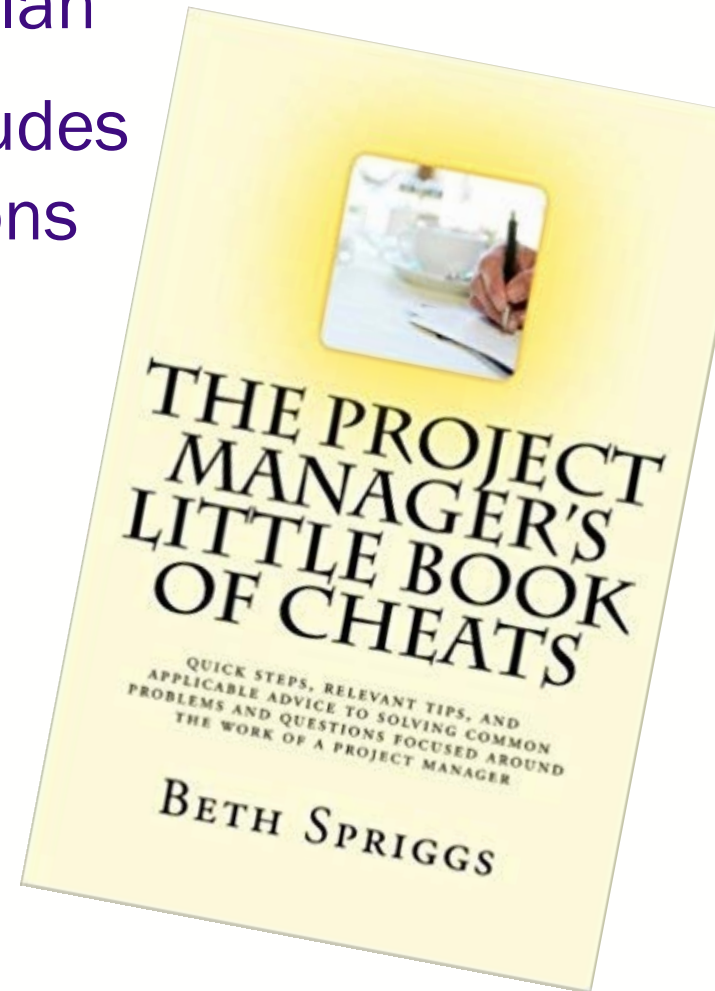
Lessons Learned

- Organizational change is a long process
- Buy-in is crucial
- Vision is important and so are the processes
 - Project management
- Experimentation is valuable and must be measured



Project Outcome Implementation Plan

- SCs tasked by ELT to develop plan
- Project team established - includes staff trainer and communications staff
- Develop stakeholder register
- Develop project charter



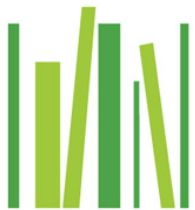
Contact Us

Shauna Edson

sedson@slcpl.org

Tommy Hamby

thamby@slcpl.org

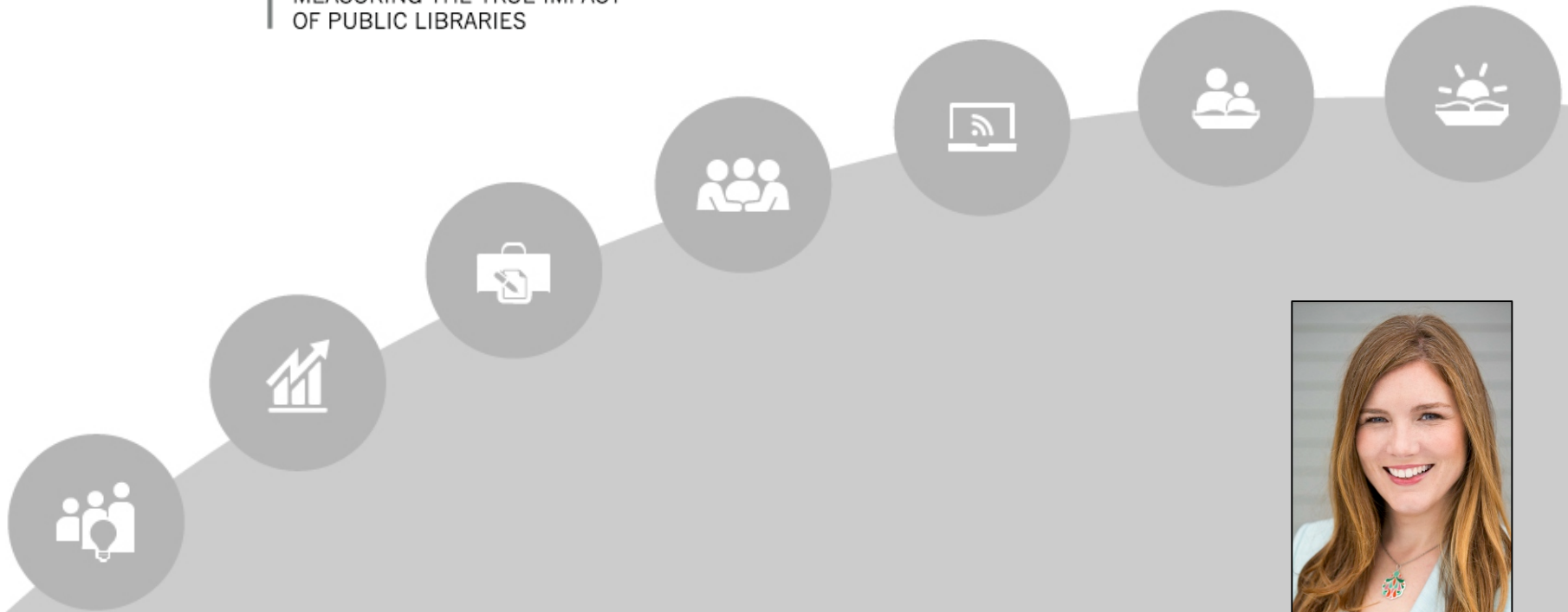


The City Library

THE SALT LAKE CITY PUBLIC LIBRARY SYSTEM


Measuring the Outcomes of Digital Literacy Services

project | **OUTCOME**
MEASURING THE TRUE IMPACT
OF PUBLIC LIBRARIES



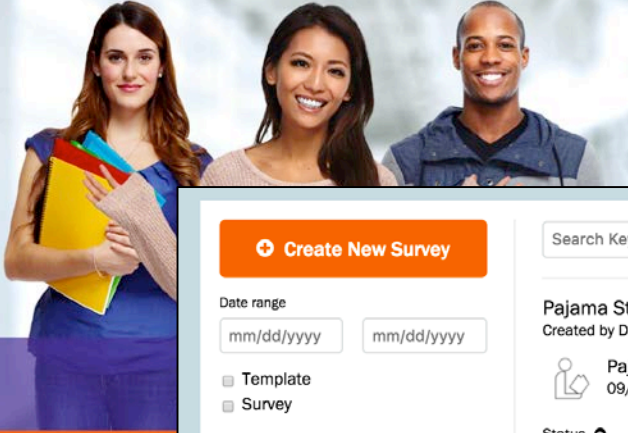
Crystal Schimpf
Trainer & Facilitator
Project Outcome

Project Outcome Survey Tool



project **OUTCOME**
Measuring the True Impact of Public Libraries

[About Us](#) [Annual Report](#) [Sign Up](#) [Log In](#) [Peer Discussion](#)



Outcome Measurement Made Easy

Resources and Tools to Create Surveys and Analyze Outcome Data at Your Library

[SIGN UP](#)

72,787

Responses collected through our surveys

Updates

➤ **Fireworks-worthy Data Visualizations Coming This Week**
Check out July's e-News to register for a behind-the-scenes look at Project Outcome and get a glimpse of the improved Data Dashboard launching July 6th!

+ Create New Survey

📄 Build a Report

Pajama Storytime - 09/12/2017
Created by Dorothy McClure

👤 Pajama Storytime
09/12/2017

Status 🔍 Active

Responses 0 [Download](#)

[Get Patron Survey](#) | [Copy Survey](#) | [Get Report](#)

👤 Early Childhood Literacy
Immediate

Attendance Update 0 [Enter Paper Responses](#)

📄 **Template: Statewide Summer Reading**
Created by Julie Marie Niederhauser at Alaska

Statewide Summer Reading
07/02/2018

Status 🔍 Published

Surveys Created 0

[Discard Draft](#) | [Copy Survey](#)

👤 Summer Reading
Teen/Child

Published to 92 Libraries

[Create Survey From Template](#)

unnamed - 08/17/2017 (2)
Created by Dorothy McClure

📄 Program Name TBD
Date TBD

Status 🔍 Draft

Responses 0 [Download](#)

[Discard Draft](#) | [Copy Survey](#)

👤 Early Childhood Literacy
Immediate

Attendance Update 0 [Complete Survey](#)

Date range

Template
 Survey

Topic

- Civic/Community Engagement
- Digital Learning
- Early Childhood Literacy
- Economic Development
- Education/Lifelong Learning
- Job Skills
- Summer Reading

Type

- Immediate
- Follow-up
- Teen/Child
- Adult
- Caregiver

Status

- Draft
- Active
- Archived
- Deleted

Digital Learning Surveys

Immediate

Please take a few minutes for this brief survey and let us know if, as a result of participating in the Digital Learning program...

1. You feel more knowledgeable about using digital resources

Strongly Disagree Disagree Neither Agree Strongly Agree N/A

2. You feel more confident when using digital resources

Strongly Disagree Disagree Neither Agree Strongly Agree N/A

3. You intend to apply what you just learned

Strongly Disagree Disagree Neither Agree Strongly Agree N/A

4. You are more aware of applicable resources and services provided by the library

Strongly Disagree Disagree Neither Agree Strongly Agree N/A

5. What did you like most about the program?

6. What could the library do to improve your learning?

Follow-Up

Please take a few minutes to fill out this brief survey. As a result of participating in the Digital Learning program...

1. ...I completed a task I could not do or could not do as well before.

- Yes
- No
- N/A

Please Explain:

2. ...I used the digital skill(s) I learned to do something new or different.

- Yes
- No
- N/A

Please Explain:

3. As a result of participating in this program/service, I checked out a book, attended another program, or used another library service or resource.

- Yes
- No
- N/A

Please Explain:

4. What did you like most about this program or service?

5. What could the library do to help you continue to learn more?

Digital Learning Outcomes



Knowledge



Confidence



Skill/Application







Awareness



DIGITAL LEARNING

Digital Learning Immediate Survey

Likert Scale (Strongly Disagree to Strongly Agree):

-  You feel more knowledgeable about using digital resources
-  You feel more confident when using digital resources
-  You intend to apply what you just learned
-  You are more aware of applicable resources and services provided by the library

Open-Ended Response

- What did you like most about the program?
- What could the library do to improve your learning?




When to Administer Immediate Surveys

- At the end of a series of classes
- At the end of a single class
- As participants leave a drop-in help session
- After an individual appointment

Load online survey links to library computers/devices

Digital Learning Follow-Up Survey

Yes/No/Please Explain:

-  I completed a task I could not do or could not do as well before.
-  I used the digital skill(s) I learned to do something new or different.
-  I checked out a book, attended another program, or used another library service or resource.

Open-Ended Response:

- What did you like most about this program or service?
- What could the library do to help you continue to learn more?

When to Administer Follow-Up Surveys





2-4 weeks after:

- A series of classes
- A single class
- A drop-in help session
- An individual appointment

Ask patrons for contact information and for permission to contact them at the time of the original training event.

Education/Lifelong Learning Immediate Survey

Likert Scale (Strongly Disagree to Strongly Agree):

-  You learned something new that is helpful
-  You feel more confident about what you just learned
-  You intend to apply what you just learned
-  You are more aware of applicable resources and services provided by the library

Open-Ended Response:

- What did you like most about the program?
- What could the library do to better assist you in learning more?

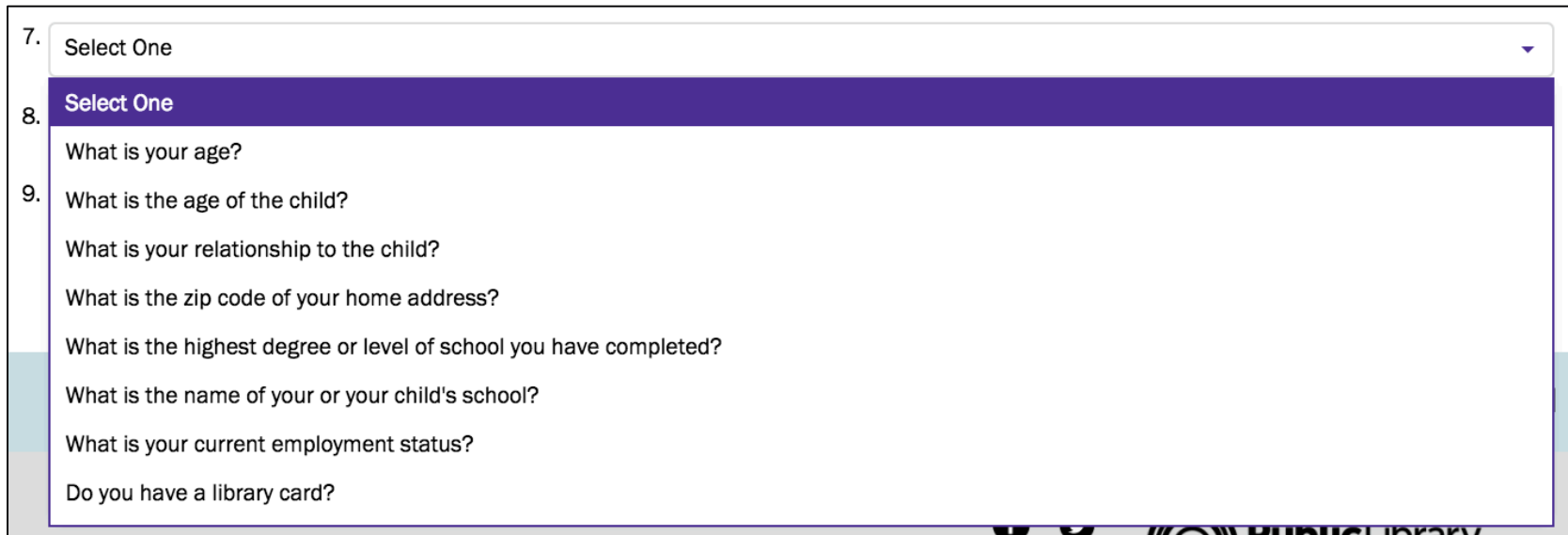
Standardized Survey Questions

- Each survey must be given in its entirety
- Survey questions cannot be edited



Integrating Additional Questions

Pre-formatted common questions are available.



7. Select One

8. Select One

9. What is your age?

What is the age of the child?

What is your relationship to the child?

What is the zip code of your home address?

What is the highest degree or level of school you have completed?

What is the name of your or your child's school?

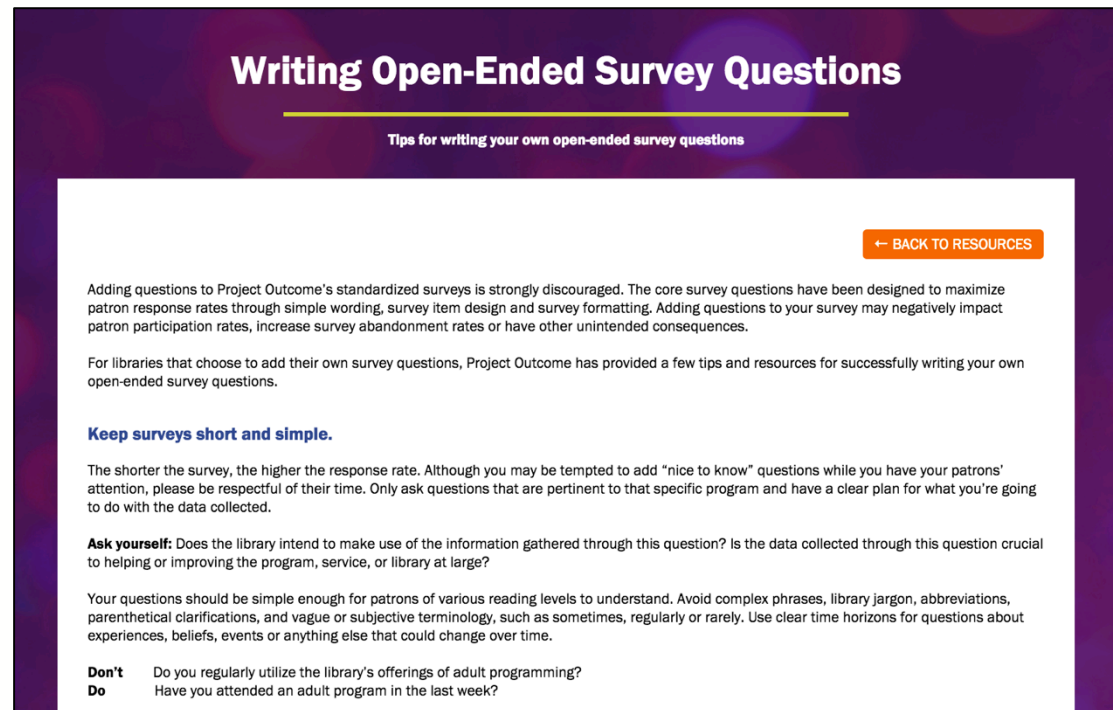
What is your current employment status?

Do you have a library card?

Writing Open-Ended Survey Questions

Follow guidelines provided by Project Outcome:

Example: Avoid leading questions.



The screenshot shows a webpage with a dark purple background and a white content area. At the top, the title "Writing Open-Ended Survey Questions" is displayed in white. Below the title, a yellow horizontal line is followed by the subtitle "Tips for writing your own open-ended survey questions" in white. In the top right corner of the white area, there is an orange button with a left-pointing arrow and the text "BACK TO RESOURCES". The main text is in black and provides guidance on writing survey questions, including a section on keeping surveys short and simple, and a list of "Don't" and "Do" examples.

Writing Open-Ended Survey Questions

Tips for writing your own open-ended survey questions

[← BACK TO RESOURCES](#)

Adding questions to Project Outcome's standardized surveys is strongly discouraged. The core survey questions have been designed to maximize patron response rates through simple wording, survey item design and survey formatting. Adding questions to your survey may negatively impact patron participation rates, increase survey abandonment rates or have other unintended consequences.

For libraries that choose to add their own survey questions, Project Outcome has provided a few tips and resources for successfully writing your own open-ended survey questions.

Keep surveys short and simple.

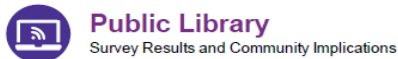
The shorter the survey, the higher the response rate. Although you may be tempted to add "nice to know" questions while you have your patrons' attention, please be respectful of their time. Only ask questions that are pertinent to that specific program and have a clear plan for what you're going to do with the data collected.

Ask yourself: Does the library intend to make use of the information gathered through this question? Is the data collected through this question crucial to helping or improving the program, service, or library at large?

Your questions should be simple enough for patrons of various reading levels to understand. Avoid complex phrases, library jargon, abbreviations, parenthetical clarifications, and vague or subjective terminology, such as sometimes, regularly or rarely. Use clear time horizons for questions about experiences, beliefs, events or anything else that could change over time.

Don't Do you regularly utilize the library's offerings of adult programming?
Do Have you attended an adult program in the last week?

PDF Summary Report



Report Information

Topic: Digital Learning
Programs: See full list on page 2
Date Range: None

Overview

Wherever public libraries are working, possibility lives. People who work in public libraries know that library services offer opportunities for anyone who enters – putting people on the path to literacy, technological know-how, or a better job. Little evidence of that demonstrate Year in Review had some kind of these programs suggested in

Results

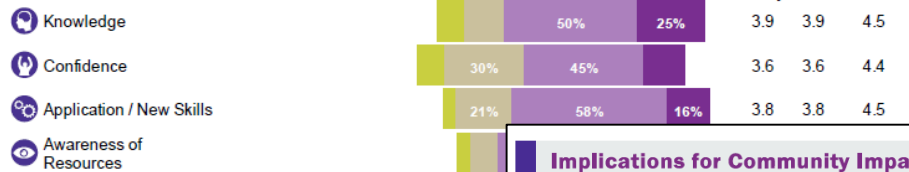
A total of 17 survey responses were collected. Of the percentage of patrons surveyed who either agreed they benefited from the service or program:

- 75%** felt more knowledgeable about using digital resources
- 74%** intend to apply what they learned
- 60%** felt more confident when using digital resources
- 85%** were more aware of applicable resources and services provided by the library

The full results of the survey(s) are shown below.

AVERAGES: Ranges from 1.0-5.0

SCORING: Strongly Disagree Disagree Neither Agree Strongly Agree



A total of 17 survey responses were collected across 3 surveys. The list of programs surveyed are shown in the table below.

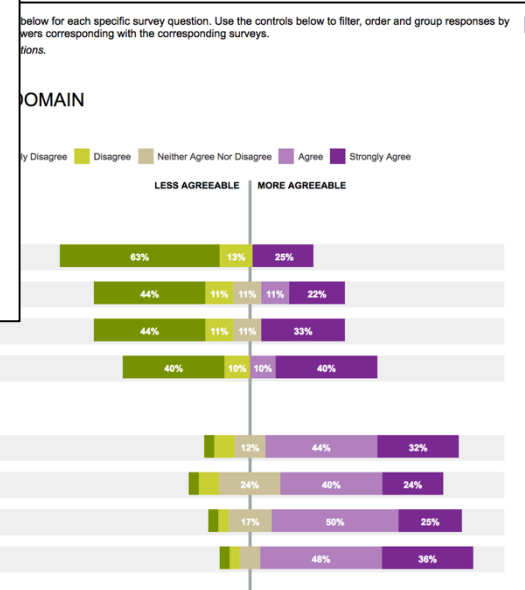
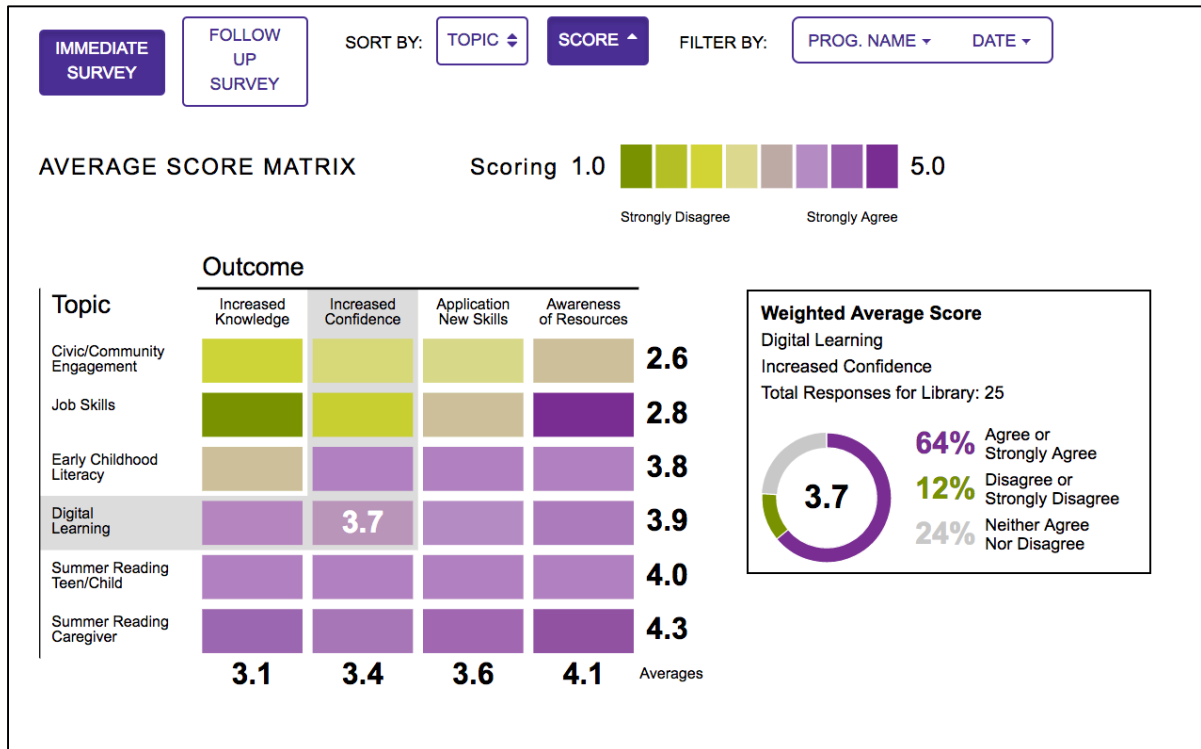
Program Name	Survey Name	Attendance	Response Rate
Computing in Practice Series - 3/23/2016	Computing in Practice Series - 03/23/2016	6	83.30%
Computing in Practice Series - 4/20/2016	Computing in Practice Series - 04/20/2016	9	66.70%
Computing in Practice Series - 4/27/2016	Computing in Practice Series - 04/27/2016	6	100.00%

Implications for Community Impact

In our increasingly digital society, public libraries are more important than ever for connecting patrons with the information they need. As more and more essential public resources - like news, job listings, homework help, and health information - become available online, the ability to benefit from those resources increasingly requires access to computers and the Internet and the skills to use them. Digital learning consists of policies, programs, and actions developed to close the digital divide, promote digital literacy, and ensure digital equity and readiness. One way to look at digital learning is as an overarching approach to ensure that all members of a community are "digitally ready" - able to access, use, and understand digital technologies and content without cost, social, accessibility, or other barriers.

- As builders of digitally inclusive communities, public libraries are essential community links to the Internet, technology, and information - 98.7% of public libraries offer free access to WiFi, and 89.9% offer training in Internet-enabled services and resources.ⁱⁱ
- Nearly half (45%) of public library patrons used a library computer or wireless network - including people across a range of ages, incomes, and levels of experience with computers.ⁱⁱⁱ In a 2012 survey, 77% of respondents said publicly available

Data Dashboard



Training on Project Outcome Tools

Data Collection

- Data Collection Roadmap
- Data Collection Team
- Building Internal Support
- Survey Best Practices
- How to Talk to Patrons
- Following Up with Patrons
- Informed Consent
- Sample Size
- Terminology List

Survey Best Practices

Get answers to your survey strategy questions

← BACK TO RESOURCES

Project Outcome surveys collect self-reported data about the benefits that library programs and services have on your patrons. Outcome data is meant to complement data libraries are already collecting. By combining program or service outcomes with anecdotal evidence and output data, libraries will be better able to support the impact their work has on the community and tell their story more effectively. Below are some actions you can take to help ensure that your library collects survey data in a way that reduces bias and improves the likelihood of useful and reliable results.

How many patrons does my library need to survey for the results to count?

While surveys from a small number of respondents does not represent the truth about a larger target population, there is no minimum number of patrons you are required to survey. Your goals should be to implement the surveys across a range of programs and services, and achieve the highest possible response rate among the people who participate in those offerings.

Do I need to offer an incentive for patrons to complete the surveys?

No. Project Outcome surveys were designed to be quick and easy for patrons to complete. Incentives were not offered during the pilot test phases and response rates were still high.

Can my library measure outcomes over time?

Yes. Because the Project Outcome survey questions are standardized and cannot be edited, libraries can compare outcomes across programs, program types, and over time.

What about people who decline to participate in the survey?

To improve survey participation rates, it is helpful to explain the purpose of the survey to patrons early and set expectations about it – for instance, the survey takes less than five minutes to complete and their responses will be confidential. For more information, please visit [How to Talk to Patrons about Surveys](#). Library staff should leave enough time in the program for participants to complete the survey and be sure to encourage participation. Staff will then report the full program attendance count into the online system and a survey response rate will automatically be generated.

Questions? Discussion?

Please share your questions in chat

More questions?

DigitalLearn

Scott Allen

sallen@ala.org



Project Outcome

Samantha Lopez

info@projectoutcome.org



Next Webinar

Using Project Outcome Data to
Improve & Support Literacy Programming

Thursday, October 19

1:00-2:00PM Central



Free Project Outcome Training Resources

- Featured Resources
- Getting Started
- Surveys
- Data Collection
- Data Analysis
- Taking Action
- From the Field

The screenshot shows the Project Outcome Resources website. At the top, the word "RESOURCES" is displayed in yellow. Below it, a subtitle reads: "Project Outcome provides resources to help libraries throughout the outcome measurement process." A search bar with the placeholder text "Search Project Outcome Resources" and a magnifying glass icon is positioned below the subtitle. A dark blue horizontal bar contains the text "Featured Resources" in white. Below this bar, three featured resource cards are displayed: "Project Outcome 101" (What to know about Project Outcome), "Writing Open-Ended Survey Questions" (Tips for writing your own open-ended survey questions), and "Data Collection Roadmap" (On the road to real results). The main content area is a grid of six categories, each with a list of resources:

Getting Started	Surveys	Data Collection
<ul style="list-style-type: none">• Project Outcome 101• Readiness Assessment• Outcome Measurement Continuum• What Is Outcome Measurement?• Outcome Measurement Process	<ul style="list-style-type: none">• Preview Surveys• Additional Survey Questions• Choosing the Right Survey• Survey Background• Writing Open-Ended Survey Questions	<ul style="list-style-type: none">• Data Collection Roadmap• Data Collection Team• Building Internal Support• Survey Best Practices• How to Talk to Patrons• Following Up with Patrons• Informed Consent• Sample Size• Terminology List
Data Analysis	Taking Action	From the Field
<ul style="list-style-type: none">• Maximize Your Results• Analyzing Qualitative Data• Framing Survey Results	<ul style="list-style-type: none">• Good Practices for Communicating Data• Creating a Message Framework• Advocacy Tips• Advocacy Resources	<ul style="list-style-type: none">• On-Demand Webinars• Outcome Measurement Guidelines• Speaker Wall of Fame• Participating Libraries• Case Studies• How We Compare• Meet the Task Force• Book a Regional Training

Peer Discussion Board

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MEASURING THE TRUE IMPACT OF PUBLIC LIBRARIES

Welcome, sam@projectoutcome.org
Account | Log Out

Survey Management Data Dashboard (coming soon) Resources Peer Discussion

Survey Management [Create New Survey](#)

- Kids Love to Read - 06/01/2017**
Created by PLA Test 0 Responses
[Review Survey](#)
- May Basic Computer Classes - 05/01/2017**
Created by PLA Test 0 Responses
[View Survey](#) | [Enter Responses](#)

[View All Surveys](#)

Data Dashboard [Build a Report](#)

Additional functionality coming soon
View Data Dashboard (coming soon)

Resources

- Project Outcome 101**
Published 07/28/2015
- Data Collection Roadmap**
Published 06/10/2016
- Writing Open-Ended Survey Questions**
Published 04/28/2017

[View All Resources](#)

Peer Discussion

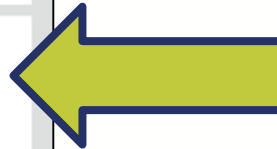
- Evaluating the impact of play centers in children's area**
Updated 04/07/2017
- Indicating Impact by Tying Children's Programs to Research**
Updated 03/18/2017
- Adding Surveys After the Fielding Dates have closed**
Updated 03/18/2017

[View All Discussions](#)

Events

- Webinar: Project Outcome Update: Website & Survey Management Improvements**
May 11, 2017 | Online

[View All Events](#)



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all categories **Latest** New Unread Top Categories [+ New Topic](#)

Topic	Category	Users	Replies	Views	Activity
Welcome to Project Outcome Discourse The goal of Project Outcome is to help public libraries understand and share the true impact of essential library services and programs. With Project Outcome, patron attendance and anecdotal success stories are no longer... read more			1	21	Jun 30
Programming Data Management - How & What?			0	12	25d
Collecting contact information from patrons			2	20	Aug 22
Increased staff time with Follow-Up Surveys			1	17	Aug 11
Indicating Impact by Tying Children's Programs to Research			7	34	Aug 8

There are no more latest topics.

www.projectoutcome.org

Thank you!



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