

Section 1 - Contact Information

All answers should be from the last fully finished year.

Email *

ksitzman@pioneerlibrarysystem.org

Chapter *

Oklahoma Library Association

Name (of the person filling out this report) *

Kelly Sitzman

Title or Chapter Affiliation *

- Executive Director
- Chapter Councilor
- President
- Vice President
- Other

Chapter Address *

1190 Meramec Station Road, Suite 207, Ballwin, MO 63021

Is there a separate school library/AASL Chapter in your state (regional chapters can skip this question)

Yes

No

Is there separate academic or college library associations (ACRL Chapters) in your state?

Yes

No

Section 2 - Management

How is your association managed?

Paid Staff

Contract with Management Company

All Volunteer

Other:

If other, please explain

.....

If paid staff what is the number of FTE or PAID staff in your chapter? (e.g., 0, 1, 2, 3 . . .)

.....

List paid staff by title and FTE (e.g., Director FTE 1)

.....

If using a management company, what is the name of the firm?

Amigos

.....

How many years have you contracted with the firm?

Since October 2017

.....

Did you make changes to your management structure/organization in the last two years?

Yes

No

If yes, please explain what changes were made.

We reduced the number of overall committees by eliminating some and combining others. For example, we now have a roundtable for Equity, Diversity, Inclusion, and Intellectual Freedom instead of three different groups. A Conference Planning Committee was created to plan conference, with a Chair appointed to lead.

How many positions are on your board?

14

Is your Chapter Councilor a board member?

- Yes
- No
- Ex-officio member

What membership management software do you use?

YourMembership

Section 3 - Financials

Fiscal Year Reporting (Include start date and end date (should be the last fully finished year))

July 1, 2020 - June 30, 2021

What is the final revenue for the fiscal year (answer requires a figure rounded to the nearest dollar)

\$159,831

What is the final expense for the fiscal year (answer requires a figure rounded to the nearest dollar)

\$94,623

What was the total of unrestricted net assets (round figure to the nearest dollar)

\$215,396

Section 4 - Membership structure (please use current numbers, not from end of last fiscal year)

Chapter Membership (renewal period) *

- Anniversary
- Calendar
- Other (Please specify below)

Please specify if you selected 'other' above

Have you adjusted your membership rates in the last two years for any category, please say what changes?

N/A

Dues Structure for regular personal members

Graduated (fee levels based on salary)

Flat (one fee)

Percentage (e.g., \$3 per \$1,000 of salary)

Other:

If graduated by salary what is the highest fee?

\$121 annually

If graduated by salary what is the lowest fee?

\$39 annually

If flat fee what is that fee?

If percentage of salary what percentage of salary is the fee?

If you have a separate support staff category, what is the fee?

.....

What is the fee for students?

\$22 for OLA, \$42 for join ALA/OLA

.....

What is the fee for trustees?

\$34

.....

What is the fee for institutional members (list if more than one by size)

.....

Do your library/institution memberships allow staff/certain number of staff to become personal members of the association?

Yes

No

Section 5 - Membership (continued)

Total number of members

593

.....

Number of personal or regular members

.....

Number of staff support members -only if set up as a separate fee category or reported and designated by chapter)

.....

Number of student members?

113

.....

Number of trustee members?

.....

Number of library/institution members?

.....

Other members (list type and totals)

.....

Did you do any special discounts for members during the pandemic who were facing financial insecurity?

No

Since the pandemic began (March 2020) has your membership- grown, declined, stayed same?

- Grew
- Declined
- Remained the same

If grown or declined list approximate percentage?

YourMembership does not allow us to run/access historical membership, but based on members dues, it does appear that we had a decrease of approximately 13% at the start of the pandemic, but membership revenue actually increased a little bit in the last FY.

Section 6 - Conference

To the best of your ability, please answer the following questions about your conference.

Was your last conference virtual or in-person?

- Virtual
- In-person
- N/A

Please list the fees for your conference

In-Person Conference Early Bird Member- \$180.00
In-Person Conference Early Bird Non-Member- \$260.00
In Person Conference Member- \$205.00
In-Person Conference Non-Member- \$285.00
FOLIO 1 Day Registration- \$60.00
Full conference on-site registration Member- \$250.00
Full conference on-site registration non-member- \$330.00
Scholarship Bash- \$25.00
Endowment Banquet- \$50.00
Preconference- \$100.00
Virtual Conference- \$100.00

How many people attended your conference?

328 registered; approximately 285 attended the full conference in-person. We offered a virtual-only option that allowed access to 10 recorded sessions.

If your conference was virtual, which platform did you use? Please provide as much information about the platform as possible.

We previously used Big Blue Button in 2020. This year, our virtual option was accessible through the OLA website - recorded videos were available to view.

List your most successful events held during conference. Please also include outstanding speakers, keynotes, topics.

Top attended programs included "Managing Social Media for Furual, Municipal, and Tribal Libraries," "Mindfulness in Your Library," "7 Things You Must Do Right Now for the Best Videos Ever," "Dinovember in Your Library," and the keynote presentation (description to follow). Dr. Rodney Bates, affiliated with the University of Oklahoma, spoke at the opening banquet on "Is Being an Ally Enough?". He focused on teaching ally and accomplice skills through listening, amplifying voices, and effective approaches to helping mariginalized populations. Keynote Speaker was PFLAG National Executive Director Brian K. Bond, presenting on the critical importance of family support and engaged allyship in the lives of LGBTQ+ youth, and the work that PFLAG does providing support, education, and advocacy to parents, families, and allies.

Section 7 - State and Local Advocacy

Does your association have a legislative/advocacy committee?

- Yes
- No

Would you like more support using Engage, the virtual advocacy tool provided by ALA?

- Yes
- No
- Our association is already a pro!

How strong is your association's relationship with the legislatures in your state?

- | | | | | | | |
|-----------------|-----------------------|-----------------------|-----------------------|----------------------------------|-----------------------|--------|
| | 1 | 2 | 3 | 4 | 5 | |
| Not very strong | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Strong |

Did you contract with a lobbyist last year?

- Yes
- No
- Not last year, but we plan to this year.

If no, have you contracted with a lobbyist before and when did you stop?

Section 8 - Equity Diversity and Inclusion

Does your association have an Equity, Diversity, Inclusion Committee?

Yes

No

Is Equity, Diversity and Inclusion in your strategic plan/implementation?

Yes

No

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