

#11

COMPLETE

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Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 1) Chapter Contact Information

Chapter Name:	Oklahoma Library Association
Address:	1190 Meramec Station Road
Address 2:	Suite 207
City/Town:	Ballwin
State/Territory:	MO
ZIP:	63021-6902
Primary E-mail Address:	ola@amigos.org

Page 2: Report for Fiscal Year

Q2 2) Date Completing This Survey	Month/Date/Year	08/02/2019
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Q3 3) Fiscal Year Reporting

Start Date/End Date	July 1, 2017 - June 30, 2018
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Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.

Survey Respondent	Sarah Robbins
E-mail address	srobbins@ou.edu
Phone	405.517.6240

Page 3: Final Budget Totals for Fiscal Year

Q5 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)

Revenue	\$ 209,338
Expenses	\$ 168,275
Unrestricted Net Assets	\$ 15,013

Page 4: Management and Staffing

Q6 6) Were there changes made to your management or staffing during fiscal year you are reporting on? **Yes**

Q7 7) If yes, what changes were made to management or staffing?

Moved from an executive director to AMIGOS for association management services

Q8 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3)

0

Q9 9) List paid staff by title and FTE (e.g., Director FTE 1) **Respondent skipped this question**

Q10 10) List the number of Board Members (whole number only; e.g., 6)

10 - Voting, 5 - Ex Officio

Q11 11) Is your Chapter Councilor a Board Member? **Official**

Q12 12) Is the Chapter Councilor elected or appointed? **Elected**

Page 5: Membership Information

Q13 13) Were there changes made to your membership categories dues rates during fiscal year? **No**

Q14 14) If yes, what changes were made to your membership categories dues rates? **Respondent skipped this question**

Q15 15) Chapter Membership (renewal period) **Anniversary Year Based**

2019 State of the Chapter Annual Report

Q16 16) Dues Structure for regular personal members **Graduated (fee levels based on salary)**

Q17 17) Please list applicable fee or percentage for regular personal members.

Highest graduated fee	\$121
Lowest graduated fee	\$39

Q18 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)

Personal	515
Student	67
Trustee	4
Retired	22
Library/Institution	5

Q19 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.

613

Q20 20) Chapter Membership compared to last year **Declined**

Q21 21) Did membership grow or decline?

Declined by What Percentage (if known)?	19%
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Q22 22) If membership increased or decreased by 2% or more, please explain or surmise cause.

Uncertain - could be a result of transitions within the organization

Q23 23) Which membership management software does your chapter use?

YourMembership

Q24 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you've purchased. **Respondent skipped this question**

Q25 25) Which features do you wish your MMS had? **Respondent skipped this question**

Page 6: Annual Conference

Q26 26) Please provide the following financial information about your Chapter's Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

Revenue	\$105,413
Expenditures	\$80,475

Q27 27) Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

Month	April
Location	Tulsa, Oklahoma
Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)	3
Total Number of Attendees	344
\$ Conference Registration Rate for Regular Member	\$180
\$ Conference Registration Rate for Regular Nonmember	\$260
Total Booths/Tables of Exhibits	47
\$ Charge for Standard Booth	\$450
\$ Charge for Standard Table	n/a

Q28 28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

Respondent skipped this question

Q29 29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference?

Exceeded

Q30 30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

Respondent skipped this question

Q31 31) Was It Successful?

Respondent skipped this question

Q32 32) Will your association try this again at future conference?

Respondent skipped this question

Q33 33) List Your Association's Most Successful Events Held during Conference.

Sequoyah Author Event

Q34 34) Share Outstanding Keynotes or Speakers (include topics, please).

Banquet Speaker: Jennifer Latham, author of Dreamland Burning

Keynote & pre-conference speaker: Lisa Janicke Hinchliffe, talked about appreciative imagination and data-driven decision-making

Page 7: Accomplishments/Concerns

Q35 35) If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20)

Respondent skipped this question

Q36 33) Did your Chapter use a virtual advocacy tool for State Library Legislative Day? **No**

Q37 37) List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

Transitioned from an executive director model to an association management company; closed our physical office space; set up a new means of communication with the membership

Q38 38) List Major Issues Facing Your Association (e.g, budget, membership , structure, systems, competition, etc.).

Transitioning to the new management model and developing new business processes; declining membership and dwindling attendance at workshops

Q39 39) Is there a separate school library association in your state? **No**

Q40 40) Is there a separate college or academic library association or section in your state? **Yes**
