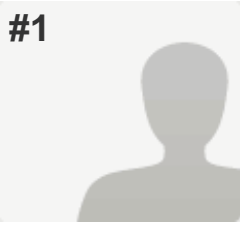**#1**

COMPLETE

Collector: New Link (Web Link)
Started: Thursday, July 25, 2013 1:37:14 PM
Last Modified: Thursday, August 15, 2013 8:49:05 AM
Time Spent: Over a week
IP Address: 99.130.175.32

PAGE 1: Welcome to the 2013 State of the Chapter Annual Report Survey

Q1: Chapter Contact Information

Chapter Name:	Indiana Library Federation
Address:	941 E. 86th St., #260
City/Town:	Indianapolis
State:	IN
ZIP:	46240
Primary E-mail Address:	sakers@ilfonline.org

PAGE 2: Report for Fiscal Year

Q2: Date Completing This Survey

Month/Date/Year   07/25/2013

Q3: Report for Fiscal Year

Start Date/End Date   7/12 to 6/13

PAGE 3: Website and Social Media

Q4: Where is the link to your association's page on Facebook found?

On your association's homepage?, Elsewhere?,

Elsewhere (please specify)
in our signature blocks

Q5: What is your Facebook web address?

https://www.facebook.com/ilfonline3

Q6: Where is the link to your association's twitter account found?

Respondent skipped this question

Q7: **What is your Twitter handle?**

@ilfonline

Q8: **Where is the link to your association's "Take Action" page (e.g., Capwiz) found?**

On your association's advocacy (legislation) page?

PAGE 4: Association Primary Contacts

Q9: **Primary Contacts**

President	Robin Crumrin
Executive Director	Susan Akers
Chapter Councilor	Terry Rheinheimer

Q10: **Budget Totals for Year (answer requires a figure rounded to the nearest dollar)**

Revenue	378,627
Expenses	367,495
Unrestricted Net Assets	523,000

PAGE 5: Mangagement and Staffing

Q11: **Does Your Association Use a Management Company?**

No

Q12: **List the Titles of Paid Staff**

Title 1	Susan Smith, Financial Manager
Title 2	Shannon Borneman, Conference Manager
Title 3	Tisa Davis, Publications/Communication
Title 4	Michelle Clemons, Membership Services Coordinator
Title 5	Susan Akers, Executive Director

PAGE 6: Membership Information

Q13: Chapter Membership	*Respondent skipped this question*
Q14: **Chapter Membership Includes**	School library association part of Chapter
Q15: **Chapter Membership Includes**	Does not include ACRL Chapter

Q16: Dues structure for PERSONAL members — Graduated (fee levels based on salary)

Q17: Please List Applicable Fee or Percentage for PERSONAL members

Highest graduated fee	125
Lowest graduated fee	40

Q18: Please List Number of Chapter Members by Category

Personal	1072
Student	20
Trustee	462
Retired	20
Library/Institution	126
Total of Any Other Categories	81

Q19: Chapter Membership Compared to Last Year — Grew

Q20: If Membership Grew or Declined

Grew by What Percentage (if known)?	12%

Q21: Chapter Membership Was at Its Highest . . .

In year?	1988 or thereabout
With how many total members?	2000

PAGE 7: Annual Conference

Q22: Please Provide the Following Financial Information about Your Chapter's Annual Conference (answer requires a figure rounded to the nearest dollar)

Revenue	214,391
Expenditures	98,978

Q23: Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a)

Month	November
Location	Indianapolis
Total number of attendees	1000
Total booths/tables of exhibits	80
Total number of vendors participating in conference sessions	80
Total Number of Program Offerings	145

Q24: Did Your Chapter Meet Its Budget Projections for Its Annual Conference? — Exceeded

Q25: **Did Your Association Try Something New at This conference?**

Yes

Q26: **If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve**

Increase networking and new people meeting each other at a wine/cheese event. We also tried having people order boxed lunches to stay in the exhibit hall during lunch.

Q27: **Was It Successful?**

Maybe

Q28: **Will Your Association Offer This Again at Its Next Annual Conference?**

No

Q29: **List Your Association's Most Successful Events Held during Conference**

All of the sessions were well attended and some were standing room only.

Q30: **Share Outstanding Keynotes or Speakers (include topics, please)**

Nancy Pearl was very popular in 2012 and we generally have had 5 to 10 speakers from surrounding states discuss a range of topics from marketing to programming to readers advisories to advocacy to cataloging.

PAGE 8: Association Management Systems

Q31: **Please Provide the Systems/Vendors Used to Manage Your Association's Transactions and Member Data**

Accounting System	Peachtree
Registration System	YourMembership.com (we did use Avectra until 5/13).
Database	YourMembership.com (we did use Avectra until 5/13)
Web Design/Adminstration	Spinweb designed it, and we do the changes ourselves

PAGE 9: Highlights of the Year

Q32: **List Major Activities, Accomplishments with Participation (e.g.. Library Legislative Day and number of attendees, legislative successes, new strategic plan, trainings, etc.)**

4 people went to D.C. in May for Legislative Day. We had one in Indianapolis which was attended by some 65 people. We laid the groundwork for a new 3-year strategic plan, and we had a challenging year in the General Assembly, but thanks to united voices and strong legislative committee and advocates we prevailed (so far). We are implementing a new database management system that will house the online registration, membership activities and website under one system (saving several thousand dollars), and we welcomed Friends of Indiana Libraries as a new division. We are seeing 5000 to 6000 hits per month on our website which is used for a variety of services to members, and we ended the fiscal year some $65k net. We offered 13 conferences statewide all with good evaluations.

PAGE 10: Chapter-Identified Areas of Concern/Distress

Q33: **List Major Issues Facing the Association (e.g, budget, membership , structure, systems, competition, etc.)**

We feel that we need to take a closer look at how the Federation is structured. There are many divisions and some may have run their course. We are committed to increasing advocacy efforts and to helping libraries with their promotion and marketing efforts. We plan to utilize technology to benefit members in several ways.

PAGE 11: Questions and Comments

Q34: **Thank you for completing this Annual Report. If you have any comments or questions, please share them with us. We anticipate sharing some of this information with all Chapters (e.g., conference information). If there are questions you would like us to consider adding, please include them here.**

Offering a range of library-related webinars has been slow to take off even though they are quality webinars. In Indiana, a librarian is required to accrue a certain number of LEUs over a 5-year period, and this helps with our attendance at the many conferences that we hold statewide. We count on our members to provide conference topics and speaker ideas on an ongoing basis. This past year ACRL met here in Indianapolis and next year (March 2014) the PLA will be here. We are benefitting from both of those activities.