

Section 1 - Contact Information

All answers should be from the last fully finished year.

Email *

kcboyd1@gmail.com

Chapter *

Washington- District of Columbia

Name (of the person filling out this report) *

K.C. Boyd

Title or Chapter Affiliation *

- Executive Director
- Chapter Councilor
- President
- Vice President
- Other

Chapter Address *

Union Station
50 Massachusetts Ave. NE
P.O. Box 1653
Washington, DC 20002

Is there a separate school library/AASL Chapter in your state (regional chapters can skip this question)

- Yes
- No

Is there separate academic or college library associations (ACRL Chapters) in your state?

- Yes
- No

Section 2 - Management

How is your association managed?

- Paid Staff
- Contract with Management Company
- All Volunteer
- Other:

If other, please explain

.....

If paid staff what is the number of FTE or PAID staff in your chapter? (e.g., 0, 1, 2, 3)

.....

List paid staff by title and FTE (e.g., Director FTE 1)

.....

If using a management company, what is the name of the firm?

.....

How many years have you contracted with the firm?

.....

Did you make changes to your management structure/organization in the last two years?

Yes

No

If yes, please explain what changes were made.

.....

How many positions are on your board?

13

.....

Is your Chapter Councilor a board member?

Yes

No

Ex-officio member

What membership management software do you use?

Wild Apricot

.....

Section 3 - Financials

Fiscal Year Reporting (Include start date and end date (should be the last fully finished year))

.....

What is the final revenue for the fiscal year (answer requires a figure rounded to the nearest dollar)

.....

What is the final expense for the fiscal year (answer requires a figure rounded to the nearest dollar)

.....

What was the total of unrestricted net assets (round figure to the nearest dollar)

.....

Section 4 - Membership structure (please use current numbers, not from end of last fiscal year)

Chapter Membership (renewal period) *

- Anniversary
- Calendar
- Other (Please specify below)

Please specify if you selected 'other' above

.....

Have you adjusted your membership rates in the last two years for any category, please say what changes?

No

.....

Dues Structure for regular personal members

- Graduated (fee levels based on salary)
- Flat (one fee)
- Percentage (e.g., \$3 per \$1,000 of salary)
- Other:

If graduated by salary what is the highest fee?

.....

If graduated by salary what is the lowest fee?

.....

If flat fee what is that fee?

\$45.00

.....

If percentage of salary what percentage of salary is the fee?

.....

If you have a separate support staff category, what is the fee?

.....

What is the fee for students?

\$5.00

What is the fee for trustees?

What is the fee for institutional members (list if more than one by size)

Do your library/institution memberships allow staff/certain number of staff to become personal members of the association?

Yes

No

Section 5 - Membership (continued)

Total number of members

Number of personal or regular members

Number of staff support members -only if set up as a separate fee category or reported and designated by chapter)

.....

Number of student members?

.....

Number of trustee members?

.....

Number of library/institution members?

.....

Other members (list type and totals)

.....

Did you do any special discounts for members during the pandemic who were facing financial insecurity?

.....

Since the pandemic began (March 2020) has your membership- grown, declined, stayed same?

- Grew
- Declined
- Remained the same

If grown or declined list approximate percentage?

.....

Section 6 - Conference

To the best of your ability, please answer the following questions about your conference.

Was your last conference virtual or in-person?

- Virtual
- In-person
- N/A

Please list the fees for your conference

Free

.....

How many people attended your conference?

.....

If your conference was virtual, which platform did you use? Please provide as much information about the platform as possible.

Zoom

.....

List your most successful events held during conference. Please also include outstanding speakers, keynotes, topics.

.....

Section 7 - State and Local Advocacy

Does your association have a legislative/advocacy committee?

Yes

No

Would you like more support using Engage, the virtual advocacy tool provided by ALA?

Yes

No

Our association is already a pro!

How strong is your association's relationship with the legislatures in your state?

- 1 2 3 4 5
- Not very strong Strong

Did you contract with a lobbyist last year?

- Yes
- No
- Not last year, but we plan to this year.

If no, have you contracted with a lobbyist before and when did you stop?

.....

Section 8 - Equity Diversity and Inclusion

Does your association have an Equity, Diversity, Inclusion Committee?

- Yes
- No

Is Equity, Diversity and Inclusion in your strategic plan/implementation?

Yes

No

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