

#24

**COMPLETE**

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Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

**Q1 1) Chapter Contact Information**

Chapter Name:	<b>District of Columbia Library Association</b>
Address:	<b>Union Station</b>
Address 2:	<b>50 Massachusetts Ave NE</b>
Address 3:	<b>PO Box 1653</b>
City/Town:	<b>Washington</b>
State/Territory:	<b>DC</b>
ZIP:	<b>20002</b>
Primary E-mail Address:	<b>president@dcla.org</b>

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Page 2: Report for Fiscal Year

<b>Q2 2) Date Completing This Survey</b>	Month/Date/Year	<b>05/31/2019</b>
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**Q3 3) Fiscal Year Reporting**

Start Date/End Date	<b>July 1-June 30</b>
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**Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.**

Survey Respondent	<b>Nicholas Brown</b>
E-mail address	<b>president@dcla.org</b>
Phone	<b>6172220793</b>

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Page 3: Final Budget Totals for Fiscal Year

**Q5 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)**

Revenue	<b>6,000.00</b>
Expenses	<b>9,000.00</b>
Unrestricted Net Assets	<b>29,000.00</b>

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Page 4: Management and Staffing

**Q6 6) Were there changes made to your management or staffing during fiscal year you are reporting on?** **No**

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**Q7 7) If yes, what changes were made to management or staffing?** **Respondent skipped this question**

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**Q8 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3 . . . .)**

0

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**Q9 9) List paid staff by title and FTE (e.g., Director FTE 1)** **Respondent skipped this question**

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**Q10 10) List the number of Board Members (whole number only; e.g., 6)**

10

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**Q11 11) Is your Chapter Councilor a Board Member?** **Official**

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**Q12 12) Is the Chapter Councilor elected or appointed?** **Elected**

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Page 5: Membership Information

**Q13 13) Were there changes made to your membership categories dues rates during fiscal year?** **No**

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**Q14 14) If yes, what changes were made to your membership categories dues rates?** **Respondent skipped this question**

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2019 State of the Chapter Annual Report

**Q15** 15) Chapter Membership (renewal period) Other (please specify):  
1 year from date membership is purchased

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**Q16** 16) Dues Structure for regular personal members **Flat (one fee)**

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**Q17** 17) Please list applicable fee or percentage for regular personal members.

Flat fee **45.00**

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**Q18** 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)

Personal	<b>65</b>
Student	<b>58</b>
Retired	<b>13</b>
Total of Any Other Categories	<b>7</b>

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**Q19** 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.

143

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**Q20** 20) Chapter Membership compared to last year **Same**

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**Q21** 21) Did membership grow or decline?

Grew by What Percentage (if known)? **n/a**

Declined by What Percentage (if known)? **n/a**

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**Q22** 22) If membership increased or decreased by 2% or more, please explain or surmise cause.

n/a

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**Q23** 23) Which membership management software does your chapter use?

Wild Apricot

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**Q24** 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you've purchased.

Fees are constantly increasing for different reasons.

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**Q25** 25) Which features do you wish your MMS had?

Better user experience would be helpful for members and admin.

Page 6: Annual Conference

**Q26** 26) Please provide the following financial information about your Chapter's Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

Revenue	n/a
Expenditures	n/a

**Q27** 27) Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

Month	n/a
Location	n/a
Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)	n/a
Total Number of Attendees	n/a
\$ Conference Registration Rate for Regular Member	n/a
\$ Conference Registration Rate for Regular Nonmember	n/a
Total Booths/Tables of Exhibits	n/a
\$ Charge for Standard Booth	n/a
\$ Charge for Standard Table	n/a
Total Number of Program Offerings	n/a

**Q28** 28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

n/a

**Q29** 29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference? **Respondent skipped this question**

**Q30** 30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

n/a

**Q31** 31) Was It Successful? **Conference not held yet**

**Q32** 32) Will your association try this again at future conference?

Respondent skipped this question

**Q33** 33) List Your Association's Most Successful Events Held during Conference.

n/a

**Q34** 34) Share Outstanding Keynotes or Speakers (include topics, please).

n/a

Page 7: Accomplishments/Concerns

**Q35** 35) If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20)

n/a

**Q36** 33) Did your Chapter use a virtual advocacy tool for State Library Legislative Day?

Other (please specify):

No specific state day, ongoing work using CQ Engage

**Q37** 37) List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

LSTA Advocacy to Rep. Eleanor Holmes Norton;

Advocacy to Mayor & DC Council re: DCPL FY 20 Budget; DCLA 125th anniversary planning & launch; new series of monthly fundraising events; enhanced digital fundraising efforts; Annual MLK Service Project; ALA Annual Planning + Joint Welcome Event with DE, MD, VA state associations

**Q38** 38) List Major Issues Facing Your Association (e.g, budget, membership , structure, systems, competition, etc.).

Fundraising is lagging behind our pace of incurring expenses (especially re: our Ruth Fine Memorial Loan). We are planning to spend down the restricted funding that exists for that program and restructure future scholarships so that they're more sustainable. DC is a very crowded market for LIS service organizations and our membership and attendance numbers remain steady and relatively low in part due to this (competition with DC/SLA, for example).

**Q39** 39) Is there a separate school library association in your state?

No

**Q40** 40) Is there a separate college or academic library association or section in your state?

Yes