

#25

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Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 1) Chapter Contact Information

Chapter Name: Delaware Library Association
Address: c/o Delaware Division of Libraries
Address 2: 121 Martin Luther King Jr. Blvd. N.
City/Town: Dover
State/Territory: DE
ZIP: 19901
Primary E-mail Address: dla@lib.de.us

Page 2: Report for Fiscal Year

Q2 2) Date Completing This Survey Month/Date/Year **05/31/2019**

Q3 3) Fiscal Year Reporting

Start Date/End Date **July 2017-June 2018**

Q4 4) List contact information for survey respondent who could answer questions from Chapter Relations Office about this survey.

Survey Respondent Lauren Wallis
E-mail address lwallis@udel.edu
Phone 302-831-4072

Page 3: Final Budget Totals for Fiscal Year

Q5 5) What is the final revenue and expense total for fiscal year being reported (answer requires a figure rounded to the nearest dollar)

Revenue	\$35,077
Expenses	\$26,426
Unrestricted Net Assets	\$107,347

Page 4: Management and Staffing

Q6 6) Were there changes made to your management or staffing during fiscal year you are reporting on? **No**

Q7 7) If yes, what changes were made to management or staffing? **Respondent skipped this question**

Q8 8) List the number of FTE or PAID staff (e.g., 0, 1, 2, 3)

0

Q9 9) List paid staff by title and FTE (e.g., Director FTE 1) **Respondent skipped this question**

Q10 10) List the number of Board Members (whole number only; e.g., 6)

8

Q11 11) Is your Chapter Councilor a Board Member? **Official**

Q12 12) Is the Chapter Councilor elected or appointed? **Elected**

Page 5: Membership Information

Q13 13) Were there changes made to your membership categories dues rates during fiscal year? **No**

Q14 14) If yes, what changes were made to your membership categories dues rates? **Respondent skipped this question**

Q15 15) Chapter Membership (renewal period) **Anniversary Year Based**

2019 State of the Chapter Annual Report

Q16 16) Dues Structure for regular personal members **Flat (one fee)**

Q17 17) Please list applicable fee or percentage for regular personal members.

Flat fee **\$35**

Q18 18) Please list number of Chapter Members by category (only by categories you use; do not count twice)

Personal	140
Support Staff	71
Student	18
Trustee	8
Retired	14
Library/Institution	11
Total of Any Other Categories	6

Q19 19) Provide the total number of all members (Regular Personal, Institutional, etc.) at end of fiscal year. Totals of all the membership categories listed above should equal total entered here.

268

Q20 20) Chapter Membership compared to last year **Grew**

Q21 21) Did membership grow or decline?

Grew by What Percentage (if known)? **18 percent**

Q22 22) If membership increased or decreased by 2% or more, please explain or surmise cause.

Unsure

Q23 23) Which membership management software does your chapter use? **Respondent skipped this question**

Q24 24) To the best of your ability, please briefly describe the pros and cons of the MMS that you've purchased. **Respondent skipped this question**

Q25 25) Which features do you wish your MMS had? **Respondent skipped this question**

Page 6: Annual Conference

Q26 26) Please provide the following financial information about your Chapter's Annual Conference during the reported fiscal year (answer requires a figure rounded to the nearest dollar).

Revenue	\$12,093
Expenditures	\$8,609

Q27 27) Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

Month	May 2018
Location	Cambridge, MD
Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)	3
Total Number of Attendees	Delaware attendance: 110, Total attendance (with MD): 638
\$ Conference Registration Rate for Regular Member	\$165
\$ Conference Registration Rate for Regular Nonmember	\$205
\$ Charge for Standard Booth	Unknown (handled by MD)
Total Number of Program Offerings	16 sponsored by DLA, approximately 75 total

Q28 28) Is there a discounted registration rate for your conference? If so, have you worked with other groups to cover those costs? Please be as specific as possible.

None other than early bird registration

Q29 29) Did Your Chapter Meet Its Budget Projections for Its Annual Conference? **Exceeded**

Q30 30) Did Your Association Try Something New at This Conference? If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

We hosted an escape room as a social activity the first night.

Q31 31) Was It Successful? **Yes**

Q32 32) Will your association try this again at future conference? **Maybe**

Q33 33) List Your Association's Most Successful Events Held during Conference.

-Librarian's Guide to Homelessness keynote with Ryan Dowd
-How to Cut Ten Hours from Your Work Week session

Q34 34) Share Outstanding Keynotes or Speakers
(include topics, please).

Respondent skipped this question

Page 7: Accomplishments/Concerns

Q35 35) If you have one, how many attendees participate(d) in your State Advocacy/Legislation Day? (whole number only; e.g., 20)

approximately 25

Q36 33) Did your Chapter use a virtual advocacy tool for State Library Legislative Day? **No**

Q37 37) List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

-Library Legislative Day, April 2018
-College and Research Libraries Division Spring Program, featuring presentations on OER, Digital Scholarship, and strategies for collaborating with faculty

Q38 38) List Major Issues Facing Your Association (e.g, budget, membership , structure, systems, competition, etc.).

Membership and engagement

Q39 39) Is there a separate school library association in your state? **No**

Q40 40) Is there a separate college or academic library association or section in your state? **No**
