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Page 1: Welcome to the 2016 State of the Chapter Annual Report Survey

Q1 Chapter Contact Information

Chapter Name: **Delaware Library Association**
Address: **c/o Delaware Division of Libraries**
Address 2: **121 Martin Luther King Jr. Blvd. N.**
City/Town: **Dover**
State: **DE**
ZIP: **19901**
Primary E-mail Address: **dla@lib.de.us**

Page 2: Report for Fiscal Year

Q2 Date Completing This Survey Month/Date/Year **10/02/2017**

Q3 Fiscal Year Reporting

Start Date/End Date **July 2016 - June 2017**

Q4 List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.

Survey Respondent **Lauren Wallis**
E-mail address **lwallis@udel.edu**
Phone **302-831-4072**

Page 3: Final Budget Totals for Fiscal Year

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Q5 Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)

| | |
|-------------------------|-----------------|
| Revenue | \$28,331 |
| Expenses | \$23,243 |
| Unrestricted Net Assets | \$99,233 |

Page 4: Management and Staffing

Q6 Were there changes made to your management or staffing during fiscal year? **No**

Q7 If yes, what changes were made to management or staffing? **Respondent skipped this question**

Q8 List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . .).

0

Q9 List Paid Staff by Title and FTE (e.g., Director FTE 1.0) **Respondent skipped this question**

Q10 List the Number of Board Members (whole number only; e.g., 6)

9

Q11 Is Your Chapter Councilor a Board Member? **Official**

Page 5: Membership Information

Q12 Were there changes made to your membership categories dues rates during fiscal year? **No**

Q13 If yes, what changes were made to your membership categories dues rates? **Respondent skipped this question**

Q14 Chapter Membership **Calendar Based**

Q15 Dues Structure for Regular Personal Members **Flat (one fee)**

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Q16 Please List Applicable Fee or Percentage for Regular Personal Members.

Flat fee **\$35**

Q17 Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here.

226

Q18 Please List Number of Chapter Members by Category (only by categories you use; do not count twice)

| | |
|-------------------------------|------------|
| Personal | 126 |
| Support Staff | 51 |
| Student | 18 |
| Trustee | 11 |
| Retired | 10 |
| Library/Institution | 7 |
| Total of Any Other Categories | 3 |

Q19 Chapter Membership Compared to Last Year **Declined**

Q20 If Membership Grew or Declined . . .

Declined by What Percentage (if known)? **22 percent**

Q21 If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.

-Online registration form unavailable for six months
-Budget cuts at DE libraries

Page 6: Annual Conference

Q22 Please Provide the Following Financial Information about Your Chapter's Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).

| | |
|--------------|-----------------|
| Revenue | \$10,130 |
| Expenditures | \$8,077 |

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Q23 Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).

| | |
|--|---------------------------------------|
| Month | May |
| Location | Cambridge, MD |
| Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3) | 3 |
| Total Number of Attendees | 108 (Delaware), 623 (Maryland) |
| \$ Conference Registration Rate for Regular Member | \$150 |
| \$ Conference Registration Rate for Regular Nonmember | \$190 |
| Total Booths/Tables of Exhibits | 35 |
| \$ Charge for Standard Booth | n/a |
| \$ Charge for Standard Table | n/a |
| Total Number of Program Offerings | approximately 70 |

Q24 Did Your Chapter Meet Its Budget Projections for Its Annual Conference? **Met**

Q25 Did Your Association Try Something New at This Conference? **Yes**

Q26 If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.

New location

Q27 Was It Successful? **Yes**

Q28 Will Your Association Offer This Again at Its Next Annual Conference? **Yes**

Q29 List Your Association's Most Successful Events Held during Conference.

n/a

Q30 Share Outstanding Keynotes or Speakers (include topics, please).

n/a

Page 7: Accomplishments/Concerns

Q31 How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20)

76

Q32 List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).

Delaware Library Legislative Day, Social Events (2), MLA/DLA Joint Annual Conference

Q33 List Major Issues Facing Your Association (e.g, budget, membership , structure, systems, competition, etc.).

Declining membership, encouraging active participation
