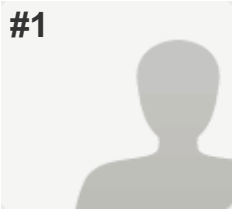


#1



**COMPLETE**

**Collector:** Web Link 1 (Web Link)

**Started:** Wednesday, September 28, 2016 3:32:05 PM

**Last Modified:** Wednesday, September 28, 2016 3:42:43 PM

**Time Spent:** 00:10:37

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**PAGE 1: Welcome to the 2016 State of the Chapter Annual Report Survey**

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**Q1: Chapter Contact Information**

Chapter Name:	Delaware Library Association
Address:	c/o Delaware Division of Libraries
Address 2:	121 Martin Luther King Jr. Blvd. N.
City/Town:	Dover
State:	DE
ZIP:	19901
Primary E-mail Address:	dla@lib.de.us

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**PAGE 2: Report for Fiscal Year**

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**Q2: Date Completing This Survey**

Month/Date/Year 09/28/2016

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**Q3: Fiscal Year Reporting**

Start Date/End Date July 1, 2015 to June 30, 2016

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**Q4: List Contact Information for Survey Respondent Who Could Answer Questions about Survey from Chapter Relations Office.**

Survey Respondent	Hannah Lee
E-mail address	hkleee@udel.edu
Phone	302-831-3763

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**PAGE 3: Final Budget Totals for Fiscal Year**

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**Q5: Final Revenue and Expense Total for Fiscal Year Being Reported (answer requires a figure rounded to the nearest dollar)**

Revenue	22,515
Expenses	24,802
Unrestricted Net Assets	48,540

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**PAGE 4: Management and Staffing**

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2016 State of the Chapter Annual Report

<b>Q6: Were there changes made to your management or staffing during fiscal year?</b>	No
<b>Q7: If yes, what changes were made to management or staffing?</b>	<i>Respondent skipped this question</i>
<b>Q8: List the Number of FTE of PAID Staff (e.g., 0, 1, 2.5, 3 . . .).</b>	0
<b>Q9: List Paid Staff by Title and FTE (e.g., Director FTE 1.0)</b>	<i>Respondent skipped this question</i>
<b>Q10: List the Number of Board Members (whole number only; e.g., 6)</b>	10 voting members, 15 non-voting members
<b>Q11: Is Your Chapter Councilor a Board Member?</b>	Official

PAGE 5: Membership Information

<b>Q12: Were there changes made to your membership categories dues rates during fiscal year?</b>	No
<b>Q13: If yes, what changes were made to your membership categories dues rates?</b>	<i>Respondent skipped this question</i>
<b>Q14: Chapter Membership</b>	Anniversary Based
<b>Q15: Dues Structure for Regular Personal Members</b>	Graduated (fee levels based on salary)
<b>Q16: Please List Applicable Fee or Percentage for Regular Personal Members.</b>	
Highest graduated fee	40
Lowest graduated fee	10
<b>Q17: Total Number of All Members (Regular Personal, Institutional, etc.) at End of Fiscal Year. Totals of all following membership categories should equal total entered here.</b>	
298	
<b>Q18: Please List Number of Chapter Members by Category (only by categories you use; do not count twice)</b>	
Personal	163
Support Staff	87
Student	22
Retired	10
Library/Institution	8
Total of Any Other Categories	8
<b>Q19: Chapter Membership Compared to Last Year</b>	Grew
<b>Q20: If Membership Grew or Declined . . .</b>	
Grew by What Percentage (if known)?	37

**Q21: If Membership Increased or Decreased by 2% or More, Please Explain or Surmise Cause.**

We changed our membership structure to a rolling membership, based on an anniversary calendar.

**PAGE 6: Annual Conference**

**Q22: Please Provide the Following Financial Information about Your Chapter's Annual Conference During the Reported Fiscal Year (answer requires a figure rounded to the nearest dollar).**

Revenue	8,454
Expenditures	4,886

**Q23: Please Provide the Following Non-Financial Information about Your Chapter's Annual Conference (if not applicable, insert n/a).**

Month	May
Location	Ocean City, MD (Joint conference with Maryland Library Association)
Length of Total Conference (pre- and conference) in Days (whole number only; e.g., 3)	3
Total Number of Attendees	147 attendees from Delaware; 672 total attendees
\$ Conference Registration Rate for Regular Member	\$145 (early bird rate); \$170 (regular rate)
\$ Conference Registration Rate for Regular Nonmember	\$185 (early bird rate); \$230 (regular rate)
Total Booths/Tables of Exhibits	38 vendors (60 people)
\$ Charge for Standard Booth	\$700
Total Number of Program Offerings	63

**Q24: Did Your Chapter Meet Its Budget Projections for Its Annual Conference?** Met

**Q25: Did Your Association Try Something New at This Conference?** Yes

**Q26: If So, Please Briefly Explain What It Was and What Your Association Hoped to Achieve.**

We had a social media scavenger hunt texting activity. Springshare had donated a texting number for us to use. The activity was successful enough that we will try it again for the 2017 conference.

The Delaware Library Association included an expanded awards and scholarships ceremony to the annual meeting, which was something new. We plan on doing the same at next year's conference.

The 2016 conference was the last conference to be held in the Clarion Resort Fontainebleau in Ocean City, MD. The conference had grown over the years, and the space couldn't easily accommodate the size of the conference. The 2017 conference will be held at the Hyatt Regency Chesapeake Bay in Cambridge, MD.

**Q27: Was It Successful?** Yes

**Q28: Will Your Association Offer This Again at Its Next Annual Conference?** Yes

**Q29: List Your Association's Most Successful Events Held during Conference.** *Respondent skipped this question*

**Q30: Share Outstanding Keynotes or Speakers (include topics, please).**

Siobhan Reardon, President and Director of the Philadelphia Free Library and recipient of Library Journal's 2015 Librarian of the Year award, was a keynote speaker. She gave an excellent talk about 21st century library needs and the need to be outwardly focused on community relationships. She talked about the processes the Philadelphia Free Library is taking to restructure staffing, offer new programs, and change physical environments in the different branch libraries across Philadelphia. She was an excellent speaker—very well prepared and gave intelligent responses to people's questions.

Patrick Weadon, the Curator of the National Security Agency's National Cryptologic Museum, was also a dynamic speaker. He gave a talk on the German Enigma, which was the most well-known of all cipher machines that was used during World War II to encrypt tactical messages. However, it was famous for not being very good at what it did, and the Allies were able to read most of the encrypted messages throughout the war.

Katherine Bolger, First Amendment Lawyer for Sullivan, Koch and Schulz in New York City, talked about censorship and the law. The session was quite informative and entertaining (if copyright law can be thought of as entertaining!). Participants gained a richer understanding of the history of censorship and copyright law, and the legal underpinnings of intellectual freedom.

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**PAGE 7: Accomplishments/Concerns**

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**Q31: How many attendees participate in your State Advocacy/Legislation Day, If Held? (whole number only; e.g., 20)** 72

**Q32: List Major Activities, Accomplishments of Your Association during Fiscal Year (e.g., Library Legislative Day, legislative successes, new strategic plan, trainings, etc.).**

The Delaware School Libraries Council released an extensive report in Fall 2016 showing that quality school libraries results in higher student achievement. The report was funded by the Delaware Department of State and supported by the Delaware Department of Education. It was conducted by the Institute for Public Administration (IPA) at the University of Delaware and Himmel & Wilson, Library Consultants. The Delaware Library Association (DLA) and Delaware Association of School Librarians (DASL), are supporting the efforts of this important report (DASL is a division of DLA). Members of DASL also attended a workshop on the Every Student Succeeds Act (ESSA) in September 2016.

We had a very successful Delaware Library Legislative Day event on April 12, 2016, where participants learned how to effectively advocate for Delaware libraries and met with state legislators to promote support.

We have been implementing the Strategic Plan we formulated a year ago. We've reinstated a Long Range Planning Committee, whose sole goal is to work on the plans and to insure that even with a change in officers, the plans will continue to be worked on.

We achieved our goal of offering two social events to our membership, both of which were successful. We had a fall Pub Quiz on November 6, 2015, that was well attended. We offered a spring bus trip to Washington, DC for a behind-the-scenes look at the Smithsonian and the National Archives Libraries on April 23, 2016. Those who attended really enjoyed the trip.

We implemented a rolling membership and as a result have had higher membership than in the past. Membership grew by 37% (from 217 members last year to 298 members this year).

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**Q33: List Major Issues Facing Your Association (e.g, budget, membership , structure, systems, competition, etc.).**

We're still working on getting members more actively involved in DLA. We've recruited new people for Officer Positions, and we're trying to increase participation through social events and other opportunities.

Communication remains an ongoing challenge: communication between the Board and the membership, as well as between divisions and members.

