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ALAMemorandum

DATE: June 20, 2006
FROM: Keith Michael Fiels, ALA Executive Director
RE: PETITIONS FOR 2007 ELECTIONS

Attached Documents: Petition Form
Biographical Information/Statement of Professional Concerns Form

PETITION CANDIDATES: PLEASE NOTE THAT YOU MAY NOW SUBMIT THE ALA BIOGRAPHICAL INFORMATION/STATEMENT OF PROFESSIONAL CONCERNS FORM EITHER BY USING A NEW ONLINE FORM OR VIA THE ATTACHED PAPER FORM.

INSTRUCTIONS

To appear on the 2007 ballot as a petition candidate for the office of ALA Councilor-at-Large or ALA President-Elect or ALA Treasurer, candidates must complete two documents:

A PETITION FORM [NOT AVAILABLE ELECTRONICALLY] with the signatures of no fewer than 25 ALA current personal members which must be filed with the ALA Executive Director **no later than January 30, 2007**. **The petition form must be submitted in hard copy with original signatures to:**

**Keith Michael Fiels, Executive Director
American Library Association, 50 East Huron Street
Chicago, IL 60611**

Please make certain that the signatures on the petitions are legible. ALA must validate each of the required 25 member signatures, so please obtain a printed and written signature, and, if possible, an ALA membership number from each member. You may also wish to obtain more than the minimum 25 signatures as insurance.

A BIOGRAPHICAL INFORMATION/STATEMENT OF PROFESSIONAL CONCERNS FORM, which may be submitted electronically [preferred] or in hard copy.

Electronic submission: The Petition Candidate Biographical Information Form will be available on the ALA Web site beginning June 20, 2006 at <https://cs.ala.org/petition/index.cfm>. You will be asked to select a password, which will enable you to return to the form and edit your biographical data and your Statement of Professional Concerns as often as you wish until close of business **on January 30, 2007**. At that time, the database will be locked so that ballot production may begin. Your biographical data and Statement of Professional Concerns as submitted will be used to prepare the ballot for the 2007 election.

Paper submission: If submitting the attached hard copy biographical form, please mail it with the petition form as indicated above.

Note: Election certification will take place on May 1, 2007. All candidates will be notified of the results. Copies of the election report will be posted on the ALA Web site after candidates have been notified.

If you have any questions about this process, please contact Lois Ann Gregory-Wood, ALA Council Secretariat, at lgregory@ala.org or 1/800-545-2433, Ext. 3204.