Minutes (Draft)
Bibliographic Standards Committee
Virtual Meeting
Zoom, Monday, October 17, 2022
1:00 - 2:00 pm EST

Rare Books and Manuscripts Section
Association of College and Research Libraries
A Division of the American Library Association

Agenda

1. Welcome and announcements (BSC chairs)
2. Review of draft minutes from the BSC virtual meeting on June 2, 2022 (Matković)
3. Reports on BSC activities
    i. CC:DA liaison (Doublet)
    ii. DCRMR Editorial Group (Adams/Grzegorski)
    iii. Web Resources Editorial Group (Druash)
    iv. Program Planning Group (Tuttle)
4. Opportunity to assist LC Prints & Photographs Division with a MARC Discussion Paper for 245 $i (Blake)
5. Closing announcements (BSC chairs, all)

Members present: Zoe Dobbs, Beinecke Library, Yale University (co-chair)**;** Jennifer MacDonald, University of Delaware (co-chair); Liz Adams, Rubenstein Library, Duke University; Erin Blake, Folger Shakespeare Library; Brenna Bychowski, Beinecke Library, Yale University (ex officio: Controlled Vocabularies Editorial Group co-editor)**;** Patrick Crowley, Southern Connecticut State University; Jamie Cumby, Linda Hall Library; kalan Knudson Davis, University of Minnesota; Lori Dekydtspotter, Lilly Library, Indiana University; Laura Doublet, University of Victoria; Tammy Druash, University of North Florida; Matthew Ducmanas, Temple University; Stephanie Fell, University of Nevada, Las Vegas; Emily Grover, James Smith Noel Collection (secretary)**;** Ryan Hildebrand, University of Oregon; Rafael Linares, La Casa del Libro Book Museum; Danijela Matković, Beinecke Library, Yale University; Allie McCormack, Rhode Island Historical Society; Matthew Murphy, Milwaukee Public Library; Iris O'Brien, British Library; Jackie Parascandola, University of Pennsylvania; Jessie Sherwood, Robbins Collection, University of California, Berkeley; Amanda Sprochi, University of Missouri; Jonathan Tuttle, Harvard University; Brittney Washington, Harry Ransom Center

Members absent: Stephanie Geller, Santa Monica Public Library; Jessica Grzegorski, Newberry Library (RBMS Web Team liaison); Yoonha Hwang, Harvard University; Martha Lawler, Louisiana State University Shreveport; Deborah Leslie, Folger Shakespeare Library; JP Mongeau, University of Delaware; Andrea Schuba, University of Maryland; Noah Sheola, Boston College; Amy Tims, American Antiquarian Society

Liaisons: Manon Théroux, Library of Congress (Library of Congress liaison)

Visitors: Jenn Anderson, Boston Athenaeum; Dan Axmacher, Boston Athenaeum; Rebecca Flore, University of Chicago; Matthew Haugen, Columbia University Libraries; Libby Hertenstein,

Bowling Green State University; Linda Isaac, Houghton Library, Harvard University; Joanna Katsune, Brown University (retired); Alyssa Koclanes, Georgetown University Law Library; Francis Lapka, Yale Center for British Art; Julian Lee, Yale Center for British Art; Maggie Long, Wesleyan University; Martha McTear, University of Washington; Honor Moody, Harvard Library; Margaret Nichols, Cornell University; Paloma Graciani Picardo, Harry Ransom Center; Diane Shaw, Smithsonian Libraries; Graham Skinner, Boston Athenaeum; Brian Stearns, University of Alberta

<u>Acronyms</u>:

BSC	Bibliographic Standards Committee
CC:DA	Committee on Cataloging: Description & Access
DCRMR	Descriptive Cataloging of Rare Materials (RDA Edition)
DEI	Diversity, Equity, and Inclusion
IFLA	International Federation of Library Associations and Institutions
LC	Library of Congress
LDI	Linked Data Implementation
MGD	Metadata Guidance Documentation
NARDAC	North American RDA Committee
P&P	Prints and Photographs Division (LC)
PCC	Program for Cooperative Cataloging
PPG	Program Planning Group
RSC	RDA Steering Committee

1. Welcome and announcements

The co-chairs welcomed attendees and reviewed meeting norms. Brenna Bychowski volunteered to monitor chat participation.

2. Review of draft minutes from the BSC virtual meeting on June 2, 2022 (Matković)

The draft minutes were approved via a Zoom poll during the meeting.

3. Reports on BSC activities

a. CC:DA Liaison (Doublet)

Laura Doublet submitted a report and presented highlights from the July 2022 CC:DA virtual meeting. CC:DA leadership positions will move from a one-year to a three-year structure to ensure continuity and consistency. As of July 22, 2022, Amanda Sprochi is the new CC:DA chair. The CC:DA blog will eventually be migrated to the ALA Core domain. Since the July

meeting, the committee has set up the [Core CC:DA Public Space](#) on ALA Connect where non-members can participate in discussions.

The LC-PCC Policy Statements have been fully published in the Official RDA Toolkit, and the [LC-PCC Metadata Guidance Documentation](#) has been published on the Library of Congress website. Testing of how well the LC-PCC Policy Statements and MGDs function with the RDA Toolkit began on October 14.

The PCC will no longer record gender in the 375 field of personal name authority records. Official RDA will not be implemented until review of the report of the Task Group to Test the Official RDA Toolkit, which was charged in February 2022. All task group reports have been published on the PCC website. They will set up a Wiki of PCC documents that will include draft versions open for comment. The PCC RDA Communications Committee has created a [feedback form](#) for questions or comments.

In August, the CC:DA requested comments on three RSC proposals to clarify 1) [the terms "multipart monograph" and "serial"](#); 2) [four "restriction on" elements in Manifestation and Item](#); and 3) [Manifestation "place of" elements](#). CC:DA voted in favor of a comment regarding Proposal 1, Recommendation 9 that adding cross-references between "multiple unit serial" and "serial, multiple unit" is unnecessary and confusing; this feedback will be submitted to NARDAC.

b. DCRMR Editorial Group (Adams/Grzegorski)

The chief editors submitted a [report](#), and Liz Adams presented on the group's recent activities. In July 2022, the DCRMR Editorial Group gained four new members, including new keeper-in-training Yoonha Hwang. Following Elizabeth Hobart's rotation off BSC, the group welcomed Liz Adams as a new chief editor.

The new release of DCRMR is expected within the next couple of months and will incorporate the following updates:

- Addition of the Glossary (approved by BSC via ALA Connect in September 2022)
- Changes to font and formatting of examples to help distinguish them from explanatory text
- Incorporation of general rules for each element
- Addition of a roster recording all group members past and present
- Changes in two RDA element names to reflect the March RDA release

None of the changes in the forthcoming DCRMR release will impact cataloging outcomes.

The subgroup tasked with incorporating the DCRM(G) manual into DCRMR has completed initial revisions and started internal review. After internal review among editorial group members, the graphics revisions are expected to go before the BSC for review in 2023.

Ongoing work: drafting policy statements for the RDA Toolkit; working with LDI Steering Group to develop a DCRMR application profile; review of RDA release notes by designated group members to keep abreast of the latest changes; indicating which notes are "optional" or "required"; revision of the brevigraph table.

In June 2022, RBMS Executive Committee confirmed that only under special circumstances (e.g., reversion to a suite of manuals from an integrating resource) will the editorial group require the committee's approval for a DCRMR integration.

c. Web Resources Editorial Group (Druash)

Tammy Druash, chair of the Web Resources Editorial Group, submitted a report and shared updates on the group's activities. The group has welcomed one new member. Current work has focused on maintaining and fixing links on the Web Resources for the Rare Materials Cataloger website. The group is also continuing to develop editorial guidelines for citations on the website; this project, which started last year, is now about halfway to completion.

The chair asked BSC members to report any broken links or other issues they encounter on the website. The group also welcomes suggestions for resources to add.

d. Program Planning Group (Tuttle)

Jonathan Tuttle, chair of the Program Planning Group, submitted a report and presented on the programs to be submitted for the 2023 RBMS Conference as well as the non-conference webinars the group has developed. The second annual **"Cool Things We've Cataloged"** webinar is scheduled for October 28, 2022 at 3:00 p.m. EST. The previously-approved RBMS 2023 programs include the **Metadata visualization** (Goia Stevens) and **Documentation** (Jennifer MacDonald, Abigail Connick, Sarah Hoover) seminars. In August 2022, the PPG put out a call to the special collections cataloging community for RBMS 2023 topic proposals; from the twelve responses to this call, the group selected three to submit for BSC endorsement.

The BSC approved the following programs via Google form:

Webinar: **Cataloging Artists' Books** (Spring 2023), presented by Beth Shoemaker, Sauda Mitchell, Ann K.D. Myers, and Nina Schneider (92.6% in favor)

Seminars: **Leveraging linked data tools for rare materials** (RBMS 2023), presented by Cindy Tian, Daniela Rovida, and Charles Faulhaber (100% in favor); **Non-Roman scripts** (RBMS 2023), presented by Andrea Schuba (92% in favor)

Workshop: **DCRMR** (RBMS 2023), presented by the DCRMR Editorial Group (100% in favor)

The PPG chair put out a call for participants in the seminars Leveraging linked data tools (one co-panelist & one moderator) and Non-Roman scripts (one presenter or moderator).

4. Opportunity to assist LC Prints & Photographs Division with a MARC Discussion Paper for 245 $i (Blake)

Erin Blake introduced an opportunity to collaborate with the LC Prints & Photographs Division on a MARC Discussion Paper to authorize subfield $i ("Display text") to precede the 245 title. This change would help bring out the distinction between transcribed and cataloger-devised titles. When cataloging materials with harmful (e.g., racist) language in the title, the 245 $i could clarify that the cataloging institution did not originate the title and does not condone the harmful language therein but has transcribed the title from the item itself.

Discussion followed that was overall supportive of this development. Members noted the benefits of having the subfield $i associated with the 245 field as opposed to relying on the 500 and 588 fields, which get buried further down in the record and/or obscured by discovery layers.

Jamie Cumby, chair of the DEI Steering Group, shared that DEI members have expressed interest but want to know what kind of input the LC P&P group would require. Erin Blake explained that the group is open to any type of involvement, including co-authorship and co-sponsorship. BSC members (and visitors) interested in this opportunity were encouraged to contact Erin Blake. Erin Blake will also start a discussion of this project in the BSC ALAConnect forum to gauge interest. If there is enough interest outside the DEI Steering Group, an ad-hoc BSC subgroup may be formed to pursue this project.

5. Closing announcements (BSC chairs, all)

The Houghton Library at Harvard University has a [job opening for a Special Collections Cataloger](#).

The IFLA Rare Books and Special Collections [global survey on the value of special collections](#) will close on October 30, 2022.

Diane Shaw will retire from her position as a Special Collections Cataloger at the Smithsonian Libraries and Archives at the end of October. A job opening related to this vacancy may be posted soon.

Columbia University Libraries in New York has a [job opening for a Special Collections Cataloging Librarian](#).

Jennifer MacDonald announced that full BSC committee meetings will be reduced to four per year.

The meeting closed at 12:55 p.m.

Respectfully submitted October 31, 2022 by Emily Grover, RBMS Bibliographic Standards Committee secretary.