

March 24, 1916.

President Plummer appoints the following committee to attend the opening ceremonies of the Two-hundred and Fiftieth Anniversary of the founding of Newark, N. J.:

J. C. Dana
Beatrice Winsor
Frank P. Hill,
Clara Hunt
Jessie Hume
E. H. Anderson
Benjamin Adams
Annie Carroll Moore.

EXECUTIVE BOARD

New Monterey Hotel, Asbury Park, N. J.

June 25, 1916

A meeting of the Executive Board of the American Library Association was held at the New Monterey Hotel, Asbury Park,

N. J., June 26th.

Present: Messrs. Brown, Hadley, Craver, Putnam, Bostwick, Dudgeon and Ranck.

The following committee on resolutions was appointed: Bernard C. Steiner, Gertrude E. Andrus and J. T. Gerould.

It was voted that the election of officers be held on Friday, June 30th, and that the polls be open from 9 a.m. to 4.30 p.m. Mr. William Teal and Mr. H. E. Roelke were appointed tellers of election.

The report of the Committee on nominations was received, adopted and ordered posted on the official bulletin board. The following nominations were made in this report:

President - Walter L. Brown, librarian Public Library,
Buffalo, N. Y.

First Vice-president - Harrison W. Craver, librarian Carnegie
Library, Pittsburgh, Pa.

Second Vice-President - George H. Locke, librarian Public
Library, Toronto, Ontario.

Members of the Executive Board -

Josephine A. Rathbone, vice-director Pratt Institute
School of Library Science, Brooklyn, N. Y.

Arthur L. Bailey, librarian Wilmington Institute Free
Library, Wilmington, Delaware.

Members of the Council -

Miss Mary F. Isom, librarian Library Association,
Portland, Oregon.

Mr. Willard H. Austen, librarian Cornell University,
Ithaca, N. Y.

Mr. J. C. M. Hanson, Associate director University of
Chicago Libraries, Chicago, Ill.
Miss Gratia A. Countryman, librarian Public Library,
Minneapolis, Minn.
Miss Linda A. Eastman, Vice-librarian Public Library,
Cleveland, Ohio.

Trustee of the Endowment Fund -

Mr. E. W. Sheldon, Trustee and treasurer, Public Library,
New York City.

A communication was read from Dr. Frank P. Hill that Section 2 of the By-laws to the Constitution be so amended that the Nominating committee be appointed at least three months before the date of the annual meeting instead of one month, and that the report of the Committee on nominations instead of being posted on the official bulletin board at least 48 hours before the election be printed in the Bulletin of the American Library Association at least one month before the election. This proposed amendment received the unanimous recommendation of the Executive Board. (Note: The Association at its general session on June 29th adopted this amendment to the above By-law.)

The Board discussed plans for library reorganization in France and Belgium after the war but took no official action inasmuch as this subject was scheduled to come before the Council at a subsequent meeting.

Adjourned.

EXECUTIVE BOARD

New Monterey Hotel, Asbury Park, N. J.

July 1, 1916.

A meeting of the Executive Board was held at the New Monterey Hotel, Asbury Park, N. J., on Saturday, July first, 1916.

Present: President Brown, First Vice-president Craver, Miss Rathbone and Messrs. Bostwick, Dudgeon, Ranck and Bailey.

Mrs. H. L. Elmendorf was unanimously elected a member of the Publishing Board to succeed herself for a term of three years.

A brief report was presented from William Stetson Merrill, chairman of the Committee on code for classifiers. The report stated that the Committee had held no meeting during the past year owing to difficulty of assembling the members. Interest in the Code continued to be manifested by occasional requests for copies of which the supply would long since have been exhausted had not the chairman decided to decline personal requests and instead to send a Code to the library most accessible to the applicant where it can be consulted. The Executive Board was requested to add to the Committee Miss Letitia Gosman, Princeton University Library, and Miss Julia Pettee, Union Theological Seminary Library, who have aided the Committee by their papers treating on the subject of the Code and whose further counsel and co-operation is desired. The Board voted to accept the report and appoint the members recommended.

A report was received from Mr. Aksel G. S. Josephson, chairman of the Committee on cost and method of cataloging. He stated that since arriving at Asbury Park the Committee had further

discussed the matter of having a study made of the material it had collected and the suggestion was made that this material be turned over to one of the library schools as problem work by some student or a group of students. He reported that the matter had been taken up with Mr. Wyer, who had expressed his willingness to give the suggestion careful consideration and to give the work personal supervision in case it is taken up by the New York State Library School.

The following transfers from the \$885 remaining in the Contingencies fund were authorized by the Board:

To Bulletin	\$250.00
To additional services	100.00
To Supplies	100.00
To Miscellaneous	200.00
To Travel	100.00
To Conference such portion of the balance of \$135.00 as should be found necessary.	

The appointment of standing committees was postponed to a later date to be taken up either by correspondence or at a meeting of the Board.

The meeting place for 1917 was informally discussed but no decision was reached.

At the invitation of the Board Mr. W. H. Brett, librarian of the Cleveland Public Library met with the Board and discussed with the members the serious delinquency of certain libraries in failing to meet their obligations guaranteed to certain respective donors. On motion of Mr. Craver it was VOTED, that the chairman appoint a committee of three, consisting of the secretary of the

A. L. A., and Mr. Brett, who with some representative of the League of Library Commissions should constitute a committee to investigate and report with recommendations on the manner in which municipalities are meeting their obligations to donors.

Mr. Dudgeon read a part of the letter from Mr. Roger L. Scaife, of Houghton Mifflin Company, relative to running a page in Atlantic Monthly featuring new publications. The matter was referred to the Publishing Board.

Adjourned.

EXECUTIVE BOARD

AUG. 9, 1916

The Executive Board by correspondence vote approved the resolution proposed by Mr. R. R. Bowker and adopted by the American Library Association at Asbury Park, June 30, 1916, that the Executive Board be authorized to send to the Librarian of the National Library of Mexico from the American Library Association its earnest hopes for the continuing friendliness and the increasing intimacy and mutual appreciation between the people of the United States and the people of our sister Republic of Mexico.

In accordance with this authorization of the Executive Board the secretary has this date transmitted the message translated into Spanish to Senor Luis Manuel Rojas (temporary address- Hotel Hamilton, Washington, D. C.)

EXECUTIVE BOARD

Chicago, Dec. 28, 1916

FIRST SESSION

The Executive Board of the American Library Association met at the Hotel La Salle, Chicago, Thursday evening, December 28, 1916.

Present: President Brown, Vice-presidents Craver and Locke, Miss Rathbone, and Messrs. Dudgeon, Ranck and Bailey.

The report of Mr. Carl B. Roden, treasurer, was read in his absence by the secretary and accepted as audited. The report was as follows:

REPORT OF THE TREASURER

Jan.- Dec., 1916

Receipts

Balance, Union Trust Company, Chicago, Jan. 1, 1916	\$3,957.57
G. B. Utley, Secretary, Membership dues	8,153.57
G. B. Utley, Secretary, Life memberships	200.00
Trustees Carnegie Fund, income	4,500.00
Trustees Endowment Fund, income	399.90
A.L.A. Publishing Board, installment on headquarters expense, 1915	500.00
A.L.A. Publishing Board, installment on headquarters expense, 1916	2,500.00
Interest on bank balance, Jan. - Nov.	81.92
	<u>\$20,292.96</u>

Expenditures

Checks No. 80-95 (Vouchers No. 1224-1473 incl.) \$11,038.69

Distributed as follows:

Bulletin	\$1,750.00
Conference	735.10
Committees	374.04
Headquarters:	
Salaries	5,260.00
Additional services	726.73
Supplies	463.96
Postage and telephone	438.36
Miscellaneous	561.68
Contingencies	201.83
Travel	326.99
Trustees Endowment Fund	200.00

A.L.A. Publishing Board, Carnegie Fund income	4,500.00
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Balance due from A.L.A. Publishing Board 1915, cancelled by action of Executive Board Dec. 29, 1915	500.00	<u>\$16,038.69</u>
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Balance, Union Trust Co., Chicago	4,254.27
G.B. Utley, Bal., National Bank of the Republic	<u>250.00</u>

Total Balance	<u>\$4,504.27</u>
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James L. Whitney Fund

Principal and interest, Dec. 31, 1915	226.89
Interest, Jan. 1, 1916	3.33
Sixth installment, Jan. 15, 1916	22.86
Interest, July 1, 1916	3.73
Seventh installment, July 26, 1916	25.17
Total	<u>\$281.98</u>

Respectfully submitted

CARL B. RODEN,

Treasurer.

Chicago, Dec. 26th, 1916.

The following report of the Finance Committee was presented by the chairman, Mr. Harrison W. Craver, and upon motion was accepted, the embodied Budget for 1917 being duly adopted.

(Note: The adoption of this Budget involved the following increases in salary, which were duly voted:

George B. Utley, Secretary	\$300.00
Eva M. Ford, assistant secretary	100.00
Gwendolyn Brigham, assistant	60.00)

The Finance Committee presents the following report:

The income of the Association during 1916 was as follows:

Membership dues	\$8,353.57
Income Endowment Fund	399.90
Income Carnegie Fund	4,500.00
Interest, Jan. - Nov.	81.92
Sale of publications	10,550.58 (1)
	<u>\$23,885.97</u>

(1) To 19 December.

The following budget exhibits the probable income and expenditure during 1917:

BUDGET 1917

	<u>Estimated Income 1917</u>
Membership dues	8,500.00
Income endowment fund	400.00
Income Carnegie Fund	4,500.00
Interest	80.00
Sale of publications	<u>11,000.00</u>
	\$24,480.00

Estimated Expenditures

Executive office

Bulletin		\$1,850.00	
Conference		700.00	
Committees:			
Public Documents	\$10.00		
Co-operation with N.E.A.	25.00		
Library administration	75.00		
Library training	25.00		
Bookbuying	50.00		
Bookbinding	50.00		
Federal & state relations	25.00		
Travel	50.00		
Work with the blind	10.00		
Code for classifiers	15.00		
Institution libraries	50.00		
Publicity	100.00		
Miscellaneous	65.00		550.00
Salaries			5,720.00
Additional services			800.00
Supplies			400.00
Postage, transportation, telephone			400.00
Miscellaneous			400.00
Contingencies			660.00
Travel			300.00
			<u>\$11,780.00</u>

Publishing Board

Carnegie Fund interest		4,500.00	
Sale of publications (11,000.00) less \$2,800 appropriated to Executive Office expenses		8,200.00	<u>12,700.00</u>
			<u>\$24,480.00</u>

Your Committee is prepared to approve appropriations, in accordance with this budget, of the sum of \$11,780.00 to the general expenses of the Association, and to the use of the Publishing Board, the sum of \$4,500.00 and the total amount received from the sale of publications, except the \$2,800.00 agreed upon by the Publishing Board as its appropriation towards the support of the Executive Office, the total for the Publishing Board being estimated at \$12,700.00.

At the request of the Chairman, Dr. C. W. Andrews has examined the accounts of the Treasurer, the Secretary as

assistant treasurer, the A. L. A. Committee on the Exhibit at the Leipzig Fair and the A. L. A. Committee on the Panama-Pacific Exhibit. His audit finds these accounts of the exhibit committees correct and properly vouched for as shown in the printed reports of the committees (Bulletins, July 1914, p.122 and July 1916, p. 366). The reports of the Treasurer and Assistant Treasurer are correct and properly vouched for so far as can be determined before the receipt of the report of the Trustees of the Endowment Fund. Dr. Andrews' final report, together with a report on the audit of the Trustees' accounts, will be given in the formal report of this committee to the Association at its annual meeting.

Respectfully submitted,

HARRISON W. CRAVER,

December 28, 1916.

Chairman.

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Appropriation to Publishing Board

On motion of Mr. Craver it was voted that in accord with the report of the Finance Committee there be appropriated for the use of the Publishing Board the income of the Carnegie Fund estimated at \$4,500 and all proceeds from sales estimated at \$11,000 excepting the amount of \$2,800 agreed upon by the Publishing Board as its appropriation towards the support of the Executive Office of the Association.

Report of Committee on Importation of Books

Messrs. Frank P. Hill and C. W. Andrews appeared before the Board as representatives of a special committee on the importation of books from countries at war with Great Britain and her allies. Dr. Hill presented the following report on behalf of the Committee:

Dec. 28, 1916.

To the Executive Board
of the American Library Association.

Gentlemen:

The undersigned, appointed late in October as a special committee to co-operate with the Librarian of Congress in an effort to facilitate the importation of German publications, beg leave to submit the following report of their activities to date:

Immediately after appointment, they proceeded to Washington, and spent three days in conference, visiting the Librarian of Congress, officials of the State Department, and

of the British Embassy. Subsequently, the Committee met in New York, and, after certain inquiries made of importing and shipping agencies, drew up and submitted to the State Department the memorandum; a copy of which accompanies this report. This was forwarded to the British Embassy and in turn remanded to the Foreign Office. It was crossed en route by a cabled proposal from the Foreign Office to the British Embassy that orders and remittances be made through the Stationery Office. This Dr. Putnam answered, adding a summary of the procedure suggested in this Committee's memorandum. Both of these documents now lie before the Foreign Office, from which a response is daily expected.

When the situation is cleared, as the Committee have reason to expect, libraries will receive a circular of advice as to the procedure deemed best for adoption.

While contenting themselves for the time with this briefest resumé of their operations, the Committee would not fail to record their appreciation of the elaborate preparation made for their coming, and the constant assistance in their deliberations given, by the Librarian of Congress, Dr. Herbert Putnam; of the unreserved and intelligent attention accorded to their representations by Mr. Marion Letcher, Acting Foreign Trade Advisor of the State Department, and his associate, Mr. Linard; of the frank and sympathetic hearing granted by Sir Richard Crawford, Trade Advisor of the British Embassy.

The appointment of the Committee was timely, and good results in the near future seem assured, particularly in

view of the prospective presence of a representative of the Library of Congress in Rotterdam.

Respectfully submitted,

Frank P. Hill, chairman

Clement W. Andrews

E. H. Anderson

M. Llewellyn Raney, Secretary.

Voted that the report be accepted as a report of progress.

* Nov. 20, 1916.
Mr. Marion Letcher, Acting Foreign Trade Adviser,
Department of State,
Washington, D. C.

Dear Sir:-

The undersigned respectfully represent that we have been appointed by the Executive Board of the American Library Association as a special committee to bring to the attention of the Department the matter of importations of books and periodicals from Germany under permits from the British Government. The Committee consequently represent officially the principal libraries of the United States and Canada.

Recognizing the importance to American scholarship of the issue by the British Government of permits for such importations, the Committee regret that delays and difficulties in the procedure have practically nullified the expected advantages and hope that ways may be found to avoid these in the future.

The permit system has halted, no periodicals since March having been received, and only a fraction of the books and serials due.

A fundamental difficulty lies in the practical requirement that each consignment shall be covered by an identical permit list. This but rarely occurs, especially if there is a time limit. Note the exceptions:

1. Miscellaneous current orders; because

- (a) The items must be gathered from far and near, and so, irregularly.
- (b) Some may be out of print or stock, and so, to be hunted or awaited.
- (c) Some may appear in parts, and so, be sent from time to time.
- (d) Some may require binding, while binders are scarce.
- (e) Transportation is slow, Leipzig to Rotterdam requiring nearly a month.

2. Orders for books and serials made before March 1915, and supplied by freight or express.

A consignment might represent the filling, with varying degrees of completeness, of orders stretching over years. We can tabulate all outstanding orders, but not tell what parts are now ready for shipment.

3. Orders for books and serials, made before March 1915, and supplied by post.

Such parcels are held in London, subject to prize court procedure, or at least to our specification of their contents. Such we cannot supply, for the same reason as just stated under 2, while the accompanying invoice is detained by the censor.

4. Exchanges with an institution of learning or the editor of a learned journal.

The former are ordinarily forwarded thru the Smithsonian Institution, the latter by mail. We cannot usually list such a consignment, yet this material is very valuable in character, and difficult to replace.

5. Periodicals of 1916.

We can give the list of our subscriptions, but cannot tell what is now ready for shipment, or, till the close of the year, will be, when vessels sail. Yet it should be remembered that in most cases the entire issue of 1916 or later has been paid for in advance, so that we alone hold title therein.

6. Periodicals of 1917.

Here again we can only tabulate titles, without ability to plot out consignments. Here too prepayment is necessary, since the edition is apt to equal the number of subscribers.

It must be patent from this recitation of difficulties that some modification of procedure is called for. Such remedies as we have to suggest are presented in the order just followed.

1. Current orders.

No time limit should be imposed on the filling of orders, but the permit should stand till each item is fully supplied. If this calls for a more elaborate organization of lists on file at Rotterdam than now provided, it is hoped that the prospective representative of the Library of Congress there may be of much bibliographical assistance. Prompt notification of grant or refusal is likewise of importance.

2. Back orders at Rotterdam.

We suggest that the institutions to which such consignments are ultimately destined arrange to have them opened, inspected without submission of lists, and reconsigned to their usual agents, or, with separate invoices, directly to themselves thru New York brokers or the Holland American Line. Material found exceeding the scope of the permits could be impounded for future delivery.

3. Parcel post in London.

We suggest that such material be opened, inspected and forwarded if found to come within the scope of admissible material, with notice to consignee of what is detained for later delivery. This course could be followed no matter whether such items were sent on order, by exchange, or gift.

4. Exchanges.

Fortunately there exists a trusted international agency for the transportation of exchanges between learned bodies—the Smithsonian Institution. Certainly some arrangement can be made by which it can resume its wonted service. Further, such exchanges as have previously come by mail could be sent to the Amerika-Institut, to be forwarded thru the same agency.

5. Periodicals of 1916.

We earnestly hope that the same expeditious treatment may be given to periodicals as just suggested under 2 for books. Indeed, we are much more concerned about the early release of this material than about that. Here it is apparent that an index expurgatorius is needed both at Rotterdam and in America. It can be readily compiled from the Deutscher Journal-Katalog published annually.

6. Periodicals of 1917.

Here the need is not merely for a practical method, but also for one immediately available, if the libraries are not to suffer great and perhaps irreparable losses in the continuity of their sets. We must pay in advance. The subscriptions must reach the publishers before the close of December. We have but one sure way of accomplishing this and that is to have our accustomed agents place orders continuing present subscriptions from the varying times at which they expire. The order thus arrives in time and the succession of numbers is unbroken.

We depend on agents. We could no more do without them than we could dispense with banks and railroads. We cannot on short order cast aside a highly developed machinery and improvise one of our own.

In this emergency we depend on our present agents. To any other than these, we should have to quote the entire list of hundreds of titles by mail or wireless. The first would arrive too late; the cost of the latter would be prohibitive.

Even if thru some mischance we had to abandon them, we should still be dependent upon their good offices to transfer the subscriptions for us, in order to have them arrive in time and keep the succession unbroken. They have the records.

Furthermore, it must not be forgotten that the displacement of our trained staffs by the depleted and unskilled clerks of German dealers cannot but result in confusion, delay and loss. The same danger attends their handling of books, tho the complication is not so great, nor the loss so apt to be irreparable.

We hope, therefore, that the Department will represent to the British Government the seriousness to our educational institutions of a decision not to allow agents to make application in our behalf.

Finally we hope that the term "educational" may be interpreted to include all bibliographical and other material used as aids to studies in the subjects within the scope of the permit. Thus, price lists are necessary if we are to state the cost of items in our applications. Catalog cards, also, printed by the Royal Library at Berlin, as notably by the Library of Congress, will, we trust, be given the same interpretation.

The Committee wish to express appreciation of the reception accorded its oral representations, both on the part of the Department and of the British Embassy, and hope that the present summary may prove of service.

Respectfully submitted

Frank P. Hill, Chairman,
Librarian, Brooklyn Public Library.

Edwin H. Anderson,
Librarian, New York Public Library.

Clement W. Andrews,
Librarian, John Crerar Library.

M. L. Raney, Secretary,
Librarian, Johns Hopkins University.

Bills Ordered Paid

The following bills were ordered paid from the unexpended balances amounting to \$608.24 in the 1916 appropriation.

Max Stern's Sons	\$19.25
Tucker-Kenworthy CO.	160.52
G.E. Kaltenbach	6.40
Tucker-Kenworthy Co.	38.45
Tucker-Kenworthy CO.	22.10
New Monterey Hotel	21.30
New Monterey Hotel	22.75
Committee on Importations	173.35
J. Maud Campbell	25.45
	<u>\$489.57</u>

(Note: The bill to Miss J. Maud Campbell, represented her travel expenses to the Asbury Park Conference, and are paid because Miss Plummer wrote Miss Campbell that they would be paid. Miss Plummer doubtless when writing overlooked the fact that it was not customary for the Association to pay traveling expenses of members of the Association who appeared on the program. The bill was approved with the understanding that this act should not be taken as establishing a precedent.)

Conference of 1917

Mr. W. T. Porter, Mr. N. D. C. Hodges and representatives of the Cincinnati Chamber of Commerce appeared before the Board and extended a cordial invitation to the American Library Association to hold its 1917 conference in Cincinnati.

Mr. Bennett H. Young, Mr. George T. Settle and Miss Fannie G. Rawson appeared and presented similar invitations on behalf of Louisville.

Mr. C. J. Holden, Manager of the Grand Hotel, Mackinac Island, appeared in behalf of Mackinac.

After extended discussion and failure to arrive at an unanimous decision the subject of a meeting place was postponed until a Board meeting on the following day, it being voted that a referendum on choice between Cincinnati and Louisville be taken of those members of the Association present at the Council meeting on the following morning.

Salary of Librarian of Congress

Dr. George F. Bowerman appeared before the Board and called attention to the desirability of urging the increase of the recognition of the dignity of the office of Librarian of Congress by making the salary more in keeping with its responsibilities and to compare more favorably with similar offices in other countries.

Immediate action was urged, as the appropriation bill was "now before the Senate Committee". This matter was referred to the President to take such action as was deemed desirable. (Note: In response to a request for information from Washington, it has been learned that it is too late to take any action this year which would help to obtain this very desirable object.)

Nominating Committee

The nominating committee of five in accordance with Section 2 to the Bylaws to the Constitution was appointed as

follows:

- H. C. Wellman, librarian City Library, Springfield, Mass.
Gratia A. Countryman, librarian Minneapolis Public Library
Fannie C. Rawson, secretary Kentucky Library Commission,
Frankfort.
Charles H. Brown, assistant librarian Brooklyn Public
Library.
Everett R. Perry, librarian Los Angeles Public Library.

Term of Finance Committee

In a communication addressed to the Board Dr. Andrews, as a member of the Finance Committee, recommended that the Finance Committee be appointed for the period covered by the budget which it has authorized. He suggested that this be accomplished by amending Section 1 of the By-laws so that the third paragraph shall read as now "The fiscal year of the Association shall be the calendar year", with the addition of the words "and the appointment of the Finance Committee under Section 12 shall be for this fiscal year".

It was voted that the recommendation be adopted and the preparation of the proper procedure be referred to a committee of two, Messrs. Craver and Ranck and the secretary.

Committee on Library Work with Foreigners

The Board discussed the advisability of appointing a committee, either special or standing, on library work with foreigners. After some discussion it was voted that the question be laid on the table.

Committee on Cost and Method of Cataloging

The Committee on cost and methods of cataloging reported that its work had been performed, its final report submitted, and that it wished to be formally discharged. On motion of Mr. Craver it was voted that the Committee be discharged.

Request to Investigate H. W. Wilson Company.

Mr. H. W. Wilson, in a letter addressed to the Board, requested that a committee be appointed whose duty it should be to investigate and make report upon the methods and business conditions of the H. W. Wilson Company. On motion of Mr. Bailey it was voted that it is the sense of the Executive Board that it is not within the province of the Association to investigate the business of any publishing house.

The Board adjourned to meet at 3:30 the following afternoon.

SECOND SESSION

The Board met, in accordance with its vote of the day before, on Friday, December 29, 3:30 p.m. at the Hotel La Salle.

Present: Same as the day before.

Conference of 1917

In consequence of the referendum at the Council meeting of that morning resulting in favor of Louisville, it was un-animously voted that the Thirty-ninth Annual Conference of the American Library Association be held at Louisville. The date was later fixed as June 21 to 27, 1917.

Publicity

The secretary read the following report of the Publicity Committee, which had been prepared by the chairman, Mr. W. H. Kerr:

(See Bulletin of the A.L.A., January 1917)

Taking up the report for consideration it was voted that the present committee be reappointed for the year 1917, and that in addition to the amount of \$100.00 allowed in the Budget there be appropriated to the use of the Committee the unexpended balance from the 1916 budget amounting to \$118.67, for the purpose of carrying out the purposes recommended by the Committee.

No definite action was taken relative to the recommendation that a campaign be conducted to secure funds for the employment of a publicity expert. The Committee and the secretary were asked to obtain more definite information as to what the cost of a publicity expert would be and a general outline of what such a person could do, so that if the Association undertook to move in the raising of funds, it could have comprehensive data to present to those who would be asked to furnish money. The Board looked with favor upon the proposed library publicity survey and recommended that the Committee undertake it.

H. W. Wilson Company Subscriptions

Acting on the question referred to it by the Council the Board voted that the President be authorized to appoint a committee of three to consider the method of periodical publication subscriptions and prices charged by the H. W. Wilson Company.

Committee on Catalog Rules

In response to a request from the head catalogers in meeting at the Asbury Park Conference it was voted that a special committee on catalog rules and methods be appointed by the President.

Printing Conference Proceedings

It was voted that the secretary, as editor of the Conference proceedings be authorized to publish summaries instead of full papers as far as he deems it feasible, the degree of condensation to be in the discretion of the secretary.

April 1917

By correspondence vote the Executive Board approved appropriating \$33.79 from the Travel fund to constitute a special committee appropriation to meet the travel expenses of Mr. W. H. Brett and Mr. M. S. Dudgeon in attendance on a committee meeting in Chicago, February 24th, to consider the delinquency of certain libraries which have received donations from the Carnegie Corporation.

February 1917.

By correspondence vote the Executive Board approved payment of \$36.39 from the 1917 Contingency Fund to the Newark Free Public Library as partial compensation for expenses in connection with installation of library exhibits at the Asbury Park Conference.