

Meeting of the Executive Board at Hotel La Salle, Chicago, Friday ~~forenoon~~^{after} noon, January 2, 1914. Present, President Anderson, Mr. Wellman, Miss Countryman, Dr. Andrews, Mr. Carlston, Mr. Koch, and Mr. Craver.

Dr. Frank P. Hill, chairman of the Special committee on an A.L.A. exhibit for the Book and Graphic Arts Exposition at Leipzig, appeared before the Board and outlined the present situation, stating that recent correspondence with the Leipzig authorities had led to some uncertainty whether adequate space would be provided for such an exhibit. The committee had been successful in securing funds for prosecuting the work and were fully prepared to proceed with the collection and preparation of material if it seemed wise to do so. On motion of Dr. Andrews it was voted that the matter be left in the hands of the committee with the approval of the President.

Dr. Andrews, chairman of the committee to nominate a nominating committee, stated that the committee nominated the following persons: A. E. Bostwick, Margaret Mann, Agnes Van Valkenburgh, A. L. Bailey, and H. L. Leupp. On motion of Mr. Craver seconded by Miss Countryman it was unanimously voted that these persons constitute the nominating committee.

Dr. Andrews, in behalf of the same committee, nominated as members of the permanent committee of Archivists and librarians Herbert Putnam and E. C. Richardson. Upon motion of Mr. Wellman it was unanimously voted that these members be appointed.

It was unanimously voted that a committee of three on publicity be appointed by the President.

On motion of Mr. Wellman it was voted that the printing of the report of the Committee on lighting and ventilation be referred to the secretary with power.

On motion of Dr. Andrews it was voted that it is the opinion of this Board that the income of the James L. Whitney fund might properly be used for bibliographical work other than that which can be undertaken with the income of the Carnegie fund and that for the present the Whitney fund be allowed to ^{ac}cumulate.

On motion of Dr. Andrews it was moved that the President appoint a committee to provide suitable resolutions or minutes on the death of Dr. Reuben Gold Thwaites to be submitted to the Association at its annual meeting.

Voted on motion by Dr. Andrews that the Travel committee and the rooming bureau be asked to make provisions at the annual conference only for members of the A. L. A., of the affiliated societies and of their families.

Adjourned.

The Minutes of the Executive Board meetings held at Washington, D. C., May 25th and May 29th, 1914, can be found in the Washington Proceedings for 1914, pages 181 to 185.

J U L Y 1 9 1 4

By correspondence vote the Board approved the personnel of the standing committees, as printed subsequently in Handbook of 1914.

By correspondence vote the Board approved the appointment of the following persons to constitute a special committee on the compilation of reading list on home economics, to serve jointly with a committee from the Home Economics Association:

Linda A. Eastman
Elva L. Bascom
Elizabeth Doren
Mary L. Titcomb
Mrs. E. H. Anderson

N O V E M B E R 1 9 1 4

By correspondence vote the Board authorized the committee appointed to consider the advisability of an A. L. A. exhibit at the Panama-Pacific Exposition (Frank P. Hill, Mary E. Ahern, John C. Dana, J. L. Gillis, G. B. Utley) to proceed with plans for such an exhibit.

EXECUTIVE BOARD

Chicago Dec. 31, 1914.

Meeting of the Executive Board at Hotel La Salle, Chicago, Thursday evening, December 31, 1914. Present: President Wellman, Vice-Presidents Carlton and Miss Titcomb, Miss Plummer and Messrs Koch, Locke, Craver and Jennings.

The Treasurer, Mr. C. B. Roden, presented the following report:

Report of the Treasurer

January to December, 1914

Receipts

Balance, Union Trust Company, Chicago, Jan. 1, 1914	\$3,392.65
Membership dues, etc.	7,573.35
George B. Utley, refund	200.00
Trustees Endowment Fund, interest	570.42
Trustees Carnegie Fund, interest	4,500.00
A.L.A. Publishing Board, installment on headquarters expense, 1913 balance	500.00
A.L.A. Publishing Board, installment on headquarters expense, 1914	2,000.00
Interest on bank balance, January - December	66.40
	<u>\$18,802.82</u>

Expenditures

Checks No. 52-64, (Vouchers No. 883-1022) \$10,510.02

Distributed as follows:

Bulletin	\$1,443.98
Conference	650.00
Committees	552.81
Headquarters:	
Salaries	5,100.00
Addl. Services	600.00
Supplies	536.06
Miscellaneous	660.00
Postage	368.21
Contingencies	250.00
Travel	273.36
Trustees Endowment Fund	75.00

A. L. A. Publishing Board, Carnegie Fund int.	4,500.00	\$15,010.02
Balance Union Trust Co., Chicago -		3,792.80

G. B. Utley, Balance National Bank of the Republic		250.00
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Due from Publishing Board on 1914 account		500.00
Total balance -	-	\$4,542.80

James L. Whitney Fund

Principal and interest, Dec. 31, 1914	\$126.76
Interest, January 1, 1914	1.83
Third Installment, February 18, 1914	22.62
Interest, July 1, 1914	2.15
Fourth Installment, July 23, 1914	21.19
	<u>\$174.55</u>

Respectfully submitted,

CARL B. RODEN,

December 30, 1914.

Treasurer.

Report accepted on motion of Mr. Craver.

The report of the Finance committee was presented by

Mr. H. W. Craver, chairman, as follows:

The Finance Committee, in accordance with the provisions of the Constitution, have considered the probable income of the Association for 1915, and submit the following estimate, showing also the estimate for 1914 and the actual result for 1914:

	1914 Estimated	1914 Actual	1915 Estimated
Dues	\$7,200.00	\$7,573.35	\$8,000.00
Income Carnegie Fund	4,200.00	4,500.00	4,300.00
Income Endowment Fund	350.00	570.42*	375.00
Interest	60.00	66.40	75.00
Sales of publications	<u>11,100.00</u>	<u>13,572.24</u>	<u>13,000.00</u>
	\$22,910.00	\$26,282.41	\$25,750.00

*Including \$175.00 accrued in 1913.

The Committee are prepared to approve appropriations to the amount of \$12,750.00, and also the appropriation to the use of the Publishing Board of the total amount of sales.

The Committee has designated Dr. C. W. Andrews to audit the accounts of the Treasurer and Secretary as assistant treasurer, and Mr. F. O. Poole to audit those of the Trustees. Dr. Andrews has examined the accounts referred to him and finds them correct and properly vouched for so far as can be determined before the receipt of the report of the Trustees. His final report and that of Mr. Poole will be made part of the formal report of the Finance Committee to the Association at its annual meeting.

Respectfully,

Harrison W. Craver,

Chairman.

December 31, 1914.

Report accepted on motion of Mr. Carlton.

The following budget was adopted for the year 1915:

Estimated Income

Membership Dues	\$8,000.00
Income Endowment Fund	375.00
Income Carnegie Fund	4,300.00
Interest	75.00
Appropriation from Publishing Board	<u>2,500.00</u>
	\$15,250.00

Estimated Expenses

Bulletin		1,400.00
Conference (including \$200 for publicity)		800.00
Committees:		
Public Documents	\$10.00	
N. E. A.	25.00	
Library administration	50.00	
Library Training	25.00	
Bookbuying	25.00	
Bookbinding	50.00	
Federal & State relations	15.00	
Travel	200.00	
Work with blind	5.00	
Cost of cataloging	50.00	
Code for classifiers	20.00	
Leipzig Exhibit	250.00	
Miscellaneous	<u>50.00</u>	775.00
Salaries:		
Secretary	3,000.00	
Asst. Secretary	1,300.00	
Stenographer	<u>960.00</u>	5,260.00
Additional services		600.00
Supplies		550.00
Postage, Transportation, Telephone		450.00
Miscellaneous		400.00
Income Carnegie Fund to Publishing Board		4,300.00
Contingencies		365.00
Travel		<u>350.00</u>
		\$15,250.00

On motion of Mr. Craver it was voted that there be appropriated for the use of the Publishing Board the income of the Carnegie fund, estimated at \$4,300, and all proceeds from sales

of publications, estimated at \$13,000, excepting the amount of \$2,500 agreed upon by the Publishing Board as its appropriation toward the support of the Executive office of the Association.

On motion of Mr. Craver it was voted to be the sense of the Board that \$500 be paid by the Association toward the expenses of the ^{Library exhibit at the} Panama-Pacific International Exposition and that such portion as may be available be paid from the unexpended balances of 1915 and the remainder from the funds available in 1916.

On motion of Mr. Jennings it was voted that the bill of Warren M. Mitchell, stenographer, for \$61.20 and that of \$27.57 for miscellaneous additional services at the executive office, be paid from the unexpended contingency fund of 1914.

The Committee to nominate the elective officers and other members of the Executive Board, trustees of the Endowment fund, and members of the Council, in accordance with Sec. 2 of the By-laws to the Constitution was appointed as follows: Henry E. Legler, Caroline M. Hewins, Mary Frances Isom, Charles F. D. Belden and Malcolm G. Wyer.

Mr. W. H. Kerr, of Emporia, Kansas, was, on motion of Mr. Carlton, appointed a publicity committee of one with power to secure such additional committee assistance as needed. The budget as adopted contained an appropriation of \$200 for the use of this committee.

Miss Plummer referred to the present unsatisfactory method of appointing the various standing committees. These committees

according to prevailing practice are appointed by the incoming executive board at its invariably hurried meeting at the close of the annual conference, or else the business is referred to the president and secretary who complete the appointments as best they can by correspondence. After due consideration the Board passed a vote instructing the secretary, until otherwise ordered, to request, twenty-four hours before election, the nominees for president, first vice-president, and one member of the executive board chosen by the nominee for president, to prepare, in consultation with the secretary, nominations for the committees to be appointed by the new executive board, which may be available for the use of the board if it desires to call for them.

Mr. Carlton, a committee of one to consider the advisability of appointing standing committees on classification, cataloging and work for defectives and delinquents, presented a report, in which there appeared the following recommendations:

"1st. Since there appears to be no material difference between the standing committees and the special committees with regard to powers, status, means or facilities for carrying on their work and accomplishing their purposes, it is recommended that the Committee on cost and methods of cataloging, and the Committee on a code for classifiers remain as at present, viz.: as special committees, continued from year to year until the purpose for which they were appointed has been accomplished.

"2nd. The application for a standing committee 'On work for defectives and delinquents' raises a different set of considerations. Intelligently directed library activity in prisons, reformatories, institutions for the insane, etc., etc., is a matter in which all librarians instinctively feel a sympathetic interest. Wisely guided and developed, such a movement

will surely have deep and abiding social value. But at present this form of library service is in its infancy; its aims, methods, processes, and standards are only in the preliminary stages of definition and development; and the number of trained workers professionally engaged in it is extremely small. These facts lead to the conclusion that it does not seem advisable that a permanent standing committee on this subject be appointed. Your Committee therefore recommends that a small special committee be appointed by the Board and continued annually."

Both recommendations were unanimously adopted.

The Secretary reported that Mrs. E. H. Anderson was unable to accept appointment to Committee on compilation of reading list on home economics, and on motion of Mr. Carlton it was voted that the president be authorized to fill the vacancy after consultation with the chairman, Miss Linda A. Eastman.

The report of the Committee on conditions of affiliation of non-regional associations with the A. L. A., which had been referred to the Executive Board by the Council (See Washington Proceedings, p.185), was brought forward for consideration, but after discussion it was laid on the table until the next meeting.

Mr. Koch read some correspondence between Mr. S. H. Ranck and a certain periodical subscription agency, which had led to a suspicion that a "periodical subscription trust" was restricting trade and preventing proper competition. It was voted to lay the matter on the table until the next meeting.

The secretary reported the resignation of Miss Mary E. Hall, as chairman of the Committee on co-operation with the N. E. A. Voted that the president be authorized to appoint her successor after conference with Miss Hall.

The secretary having asked advice of the Board as to whether it would be best to omit advance register and numbered buttons at the Berkeley conference, it was taken as the sense of the Board that for this year at least they should be retained.

The suggestion had been made in certain quarters that the (British) Library Association be invited to send an official delegate to the Berkeley conference. After due consideration it was taken as the sense of the Board that in the present year the invitation should be omitted, owing to the need for strict neutrality and the infeasibility of inviting representatives from all belligerent countries.

Adjourned.

May, 1915.

By correspondence vote the Board unanimously approved the adoption of the report of the Nominating committee which report nominated the following officers:

For President - Mary W. Plummer
First vice-president - W. L. Brown
Second vice-president - Chalmers Hadley
Members of the Executive Board:

M. S. Dudgeon
S. H. Ranck

Members of the Council:

Carl H. Milam
Herbert S. Hirschberg
Mary L. Jones
C. E. Rush

Sarah C. N. Bogle

Trustee of the Endowment Fund:

M. Taylor Pyne.