

CJCLS Newsletter

Community and Junior College Libraries Section of the Association of College and Research Libraries
a division of the American Library Association

Spring 2000 Issue

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From the Chair:

Kathy O'Gorman

Welcome to the Spring 2000 issue of the CJCLS Newsletter. As you can see, we have a very full newsletter full of important information and wonderful news regarding award winners.

I reported in the Fall 1999 newsletter that the section's bylaws had been revised to bring them inline with ACRL's bylaws. All the hurdles were leapt and cleared – the ACRL Bylaws Committee approved the revisions and the ACRL Board accepted the revisions. The revised bylaws were included in the ALA ballot this spring as required by ALA. Many thanks to Susan Maltese, Chair of the Planning and Procedures Committee, for keeping the process on track and moving forward.

I also reported in the Fall newsletter that the ACRL Standards Committee has asked CJCLS to review and revise as necessary the CJCLS/AECT Library standards which were last revised in 1994. A very talented ad hoc committee has been formed to address this important topic. I am very happy to announce that Katherine Branch, Director and Cary Sowell have agreed to co-chair this committee.

Gregg Atkins, Vice Chair/Chair Elect, reports that CJCLS committee appointments for 2001 are progressing. If you are interested in serving on a committee, please notify Gregg. His email and telephone are listed at the end of the article. By now you may have heard that conference planning for the 2001 San Francisco Annual Conference will be done differently than in past years. As Gregg reported to CJCLS Executive Committee at the Midwinter meeting in San Antonio the programs will be arranged in subject tracts.

Congratulations and many kudos to the CJCLS members who have won awards for excellence in programming and leadership. Please join me in recognizing The College of DuPage and Indian River Community College for excellent programs. Juanita Karr and Linda Slusar deserve special mention for their prestigious awards. Please see the article "Award Winners" in this newsletter for more details.

ALA Annual Conference in Chicago will be held July 7 – July 12. CJCLS programs and meeting times are listed in the

newsletter. Please make a special effort to attend CJCLS Membership meeting and Ebsco awards ceremony scheduled for Saturday, July 8, 2000 at 8:00 a.m. Many thanks to Bernie Fradkin and Susan Maltese for making the local arrangements. The traditional Friday night gathering will be held at the Mid America Club on Friday, July 7. Bernie has arranged for entertainment as well as a beautiful view of Chicago.

On Monday, July 10 a tour of Oakton Community College has been arranged. Oakton was listed in the American Libraries article on new buildings and remodeling. A separate registration form for these events was mailed to CJCLS members. A registration form is also available on the section's website. Please respond promptly if you plan to attend either of these events.

As I close my portion of this newsletter, I want to take this opportunity extend my heartfelt thanks to Melissa Cast, Director of Member Services at ACRL. Melissa has been a tremendous help to me personally as Chair and a great supporter of the section. Thanks, Melissa!

As always, please feel free to contact me with any questions or comments. See you in Chicago!

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ALA Annual Conference



July 8-11, 2000 McCormick Place

ALA Annual Meeting in Chicago

Meeting Schedule

(as of May 1, 2000)

Saturday, July 8, 2000

8:00 a.m. – 9:00 a.m. Membership meeting with awards

9:30 a.m. – 11:00 a.m. CJCLS Conference Program/co-sponsored with the Distance Learning Section

Sunday, July 9, 2000

8:30 a.m. – 11:00 a.m. All committee meetings.

11:30 a.m. – 12:30 p.m. Executive Committee Meeting I

Monday, July 10, 2000

Tour of Oakton Community College

Tuesday, July 11 2000

8:30 a.m. – 11:00 a.m. CJCLS Executive Committee II



OAKTON COMMUNITY COLLEGE WELCOMES YOU TO THE CJCLS TOUR AT ALA'S CONFERENCE IN CHICAGO

Visit Oakton's Des Plaines campus on Monday, July 10, to see recently-remodeled and greatly-expanded Library and Instructional Support Service facilities. The Library is included in the American Libraries "Fabulous Facilities" issue as one of the renovation projects to be applauded. You will also visit our award-winning Television Studio, Media Services, and the Interactive Classroom, as well as hear about Distance Learning at Oakton. An added bonus is that Oakton's Koehonline Art Gallery, adjacent to the Library, will have a show on contemporary Chicago painting.

The tour bus will leave the Chicago Hilton & Towers hotel (NOT McCormick Place) at 8 a.m. and return there in plenty of time for 2 o'clock meetings. A continental breakfast and box lunch will be provided. Watch the mail for your CJCLS sign-up form with complete details! For further information now, contact Susan Maltese at smaltese@oakton.edu.

Award Winners



EBSCO's Community College Learning Resources Leadership Award - Juanita Karr, director of the Learning Resources Center at Great Basin College in Elko, Nevada. The award honors significant achievement in the advocacy of learning resources, and leadership in professional organizations that support the mission of community, junior and technical colleges.

EBSCO's Community College Learning Resources Program Achievement Award -The Indian River Community College (IRCC) of Fort Pierce, Florida, where Patricia Profeta is head of Library Services, has been chosen as this year's winner of the EBSCO Community College Learning Resources Program



Achievement Award. Under Profeta's leadership, the IRCC developed an Internet A.S. Degree Program. The program allows new and practicing library paraprofessionals to earn an Instructional Services Technology A.S. Degree via the Internet. Ostrowski said the awards committee was "impressed that Indian River Community College is the first community college in Florida

to offer this program. . . . We recognize the IRCC library staff for providing leadership and support for integrating Web resources into the curriculum, and for being on the cutting edge of educating its users about technology and librarianship." She also noted that IRCC recognized the program's exceptional nature, awarding it the IRCC Instructional Innovation Award and the IRCC President's Pioneer Award.



The winner of **Library Mosaics' and the Council of Library/Media Technician's 2000 Award for Outstanding Supporter of Support Staff** is Linda Slusar, Coordinator of the Library Technical Assistant Program, College of DuPage,

Glen Ellyn, Illinois. The award is presented annually for outstanding service to library support staff.

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2000 San Antonio Conference committee notes at a glance

ALA Midwinter - San Antonio
Executive Committee Meeting I & II
Saturday, January 15th and Monday, January 17th, 2000

OFFICER REPORTS:

Chair: *Kathy O'Gorman* reported on the Section Council and the ACRL Leadership Group. She gave Executive Committee members a copy of the December 16, 1999, draft of the ACRL Strategic Plan 2005. Participants in the Leadership meeting were given the charge to inform others about the Strategic Plan which is subject to change. Everyone should be looking at what the Section is doing and how that fits into the Strategic Plan. Kathy discussed the layout of the Strategic Plan Goals and asked for any written suggestions about changes to the plan. She reported that in the Leadership meeting, Lee Hisle called for proposals of contributed papers to be presented at the next ACRL Conference in Denver, March 15-18, 2001. Kathy has proposal request forms for those who are interested and the proposals are due May 1, 2000. Charles Peguese is a community college representative to this proposal review committee.

A new ACRL brochure which lists all sections of ACRL and includes a description of each section, is now available. Kathy submitted a revised description of the CJCLS Section last fall. There is a CJCLS budget for our section brochure to be revised or re-published/duplicated. As Chair, Kathy will send a letter, using this same budget, to all ACRL members who work in community college libraries but who are not members of CJCLS. This letter will also go to former members of CJCLS and encourage membership in this section. The letter will emphasize the benefits of section membership.

As a result of the discussion at the Section Chair meeting in New Orleans, Kathy talked about the assistance sections will receive from ACRL when arranging for social functions at conferences. Melissa Cast, Director of ACRL's Membership Services, reported in yesterday's meeting that the Instruction Section had used this new assistance process for their social event here in San Antonio. ACRL pays the deposit for the function, collects money from the members who plan to attend, and takes over many of the tasks that section members had been responsible for in the past.

Gregg reminded the group that in the Section meeting there had been a discussion of how the ALA 2001 Conference programs will be divided into between 8 - 11 tracks. The goal is to have programs in the same track meet in the same hotel or adjoining rooms so that people can easily get to similar programs on a certain topic. Sections still submit to ACRL a program proposal and following approval, ACRL will assign that program to a certain track. Each track will be organized by location and time so that similar programs will not be scheduled at the same time. The track/location idea will overrule the old/standard approach to scheduling programs. Each section should know right after ALA Summer Conference if the program has been approved and by September we should have a report on the San Francisco schedule.

Also in the Section meeting Kathy reported on a discussion of budget requests for the Chicago Conference. Since requests ranging from \$50 to \$1000 have been received for honorarium payments, and only \$10,000 is included in the budget for 23 sections and committees, there was a discussion of whether standards for honorariums need to be set or whether we need to have a tier

arrangement, or perhaps no honorariums should be awarded. CJCLS has a budget of \$500 for our programs in Chicago and that money can be used for handouts as the program speakers are not asking for travel or for fees for our co-sponsored program. Gregg Atkins reminded members that no North American librarians who are speakers are eligible to receive honorariums. Kathy encouraged those who have comments about honorariums to give those comments to Larry Hardesty.

Susan Maltese reported that the ACRL Standards Committee suggested the CJCLS move forward with the revision of standards for community college libraries and learning resources centers. Kathy O'Gorman will appoint an ad hoc committee and there was a discussion if this committee should be a standing committee rather than an ad hoc one. There was also a discussion of the involvement of AECT in these revisions. Co-sponsorship of AECT & CJCLS with the standards might mean a simple stamp of approval of the standards by AECT or actual co-authorship of the standards. We should move forward with the revision even without assistance from AECT. Althea Jenkins is seeking response from AECT as to their involvement in the revision process. In the meantime, Kathy O'Gorman has some names of volunteers and will officially appoint people to this ad hoc committee. Susan Maltese suggested that we use the new standards of college standards as a model as they are in the second or third draft form. Imogene Book moved that the standards committee be a standing committee and have the charge of revising and promoting the standards. Gregg Atkins seconded and the motion carried.

EX-OFFICIO OFFICER REPORTS:

Archivist//Historian: *Imogene Book* distributed pictures from the last meeting for everyone to view. She reminded the Board that she plans to retire in June and suggested that we begin thinking about her replacement. She will be attending the Chicago Conference and continuing her Archivist/Historian duties through that conference.

Handbook Editor: *Kathy O'Gorman* discussed using the CJCLS web site as the official handbook for the section. Kathy will forward any changes to the handbook, which must be approved by the Board, to webmaster, Linda Winters. Kathy reminded the Board that although they had approved the name change of the Library/Media Technician Training Committee to the Library Technical Assistant Education Committee, that change will have to go to the membership for approval.

Kathy reported that the names of the Executive Committee and Committee Chairs are on the web site. Since the print version of the handbook contains names of committee members, Kathy will forward those names to Linda Winters to be included on the web version of the handbook. The handbook will include the committee person's name, title, institution, phone number, fax number, e-mail address, and current term.

Newsletter Editor: *David Voros* expressed some frustration with newsletters arriving so late that all the news is "old" news. He also reported that there is a problem with some members not receiving the newsletter. The vendor that ACRL uses for printing newsletters has been the problem. Newsletter editors are urged to keep track of problems and report on those members of sections that do not receive their newsletters.

A discussion was held about the preferred delivery format of the newsletter. Kathy mentioned that there are some items such as the Chair's report and pictures that are not published except in our newsletter. Susan mentioned that the print version has archival value and some information not found elsewhere.

David would like to receive input from members to determine if they would prefer electronic or print format and if it should be posted to the CJCLS website or as an attachment to an email for faster delivery. David also reported that ACRL wants to do a trial of an electronic newsletter in an email format to only members with email addresses. The consensus of the Executive Committee was to agree to participate in this trial delivery system.

Library Resources Review Committee was given by *Steven Self*, chair of that committee. He reported that the committee met with one member and one guest present. His committee is planning a one-stop web site for people wanting to write reviews and he would like for CJCLS to link to this site. He discussed an electronic alternative to the mid-90's version of the Vocational and Technical Resources for Community Libraries. Steven also reported that the committee was interested in creating a web-based discussion group.

Bibliographic Instruction - Janet Key reported that the committee developed criteria of selection and an introduction for the "Best Practices" web tutorials. These sites and their review will be posted on the CJCLS-BI web site. Each committee member will review the 6 selected sites with the criteria in mind and these reviews are due to the Chair by 1/31/00. Next, the committee will look at information literacy sources that are most appropriate for community college students. A list of these sources is due to the chair by 3/31/00.

Library Media/Technician Training: Linda Slusar reported that the membership list has been received and an e-mail group will be created from this list. Members have been sharing information since ALA in New Orleans via two listservs, LTA-ED and LTA-Edv. LTA ED reaches a broader audience.

An article is being written by John Burke. John gathered much of his information from the LTA ED listserv, which he created. Linda has written companion workbooks for the Soaring to Excellence series. They are being distributed through ALA Editions.

Linda shared the recently completed "Competencies for Library Technical Assistants. This will be shared and discussed on the LTA-EDU list. Discussion and plans for use will continue at ALA Chicago 2000.

Linda also reported that a summer summit, also known as "an ant hill" conference, is being planned for ALA in Chicago at the College of DuPage. It will take place during the CJCLS regular discussion (committee meeting) time. Topics for ongoing discussion through the listserv and at Annual Conference 2000 are: 1) Competencies for LTAs; 2) New directions for education in library technology; and 3) Distance Education.

Membership/Communication: Cary Sowell reported that a letter had been drafted for ACRL to mail to ACRL members who are not members of CJCLS in order to recruit new members. As of now, the CJCLS membership is 1,153. Our section has requested funds to create a brochure which the membership committee would create.

Research and Publications: Cary Sowell gave the report for acting chair, *Denise Cote*. Denise has taken over the chair position for Wanda Johnston Bahde. The Committee reviewed the material that will be included in the upcoming guide (#4) tentatively titled Community College Library Staff & Organizational Structures. Judy Born, the editor of this guide, expects (& hopes!) the work will be published in March 2000! Denise will contact Hugh Thompson at ACRL publishing to confirm dates and ask about other pending questions regarding this guide.

The Committee discussed calling for editors for a new guide on Distance Learning Services. The survey that Denise posted on CJCL revealed that this topic was of extreme interest to community college librarians.

Also discussed was the possibility of a large endeavor called Books for Community College Libraries (BCCL). Denise will speak with Steven Self, who has mentioned that his work on Vocational & Technical Collections is to be updated, but as a web-version. We hope to persuade him to be the first installment in the BCCL.

Technology: Gregg Atkins reported that the Committee reviewed the current arrangement for hosting the web site at Glendale Community College, Glendale, CA. Even though ACRL could host, the current arrangement allows CJCLS webmaster to directly access and update materials. The Committee decided to maintain the website at Glendale.

The Committee reviewed and discussed ideas for guidelines for development and design of web materials. They developed a set of guidelines which will be published in the newsletter and posted on the web.

The Committee developed the web page for the Technology Committee which will include: a) list of committee members; b) agenda of issues being reviewed by the Technology Committee, and c) links to web resources in the areas of uses of technology in education, technology planning, and assistive technologies.

The Committee also identified the following issues to be tackled by the Committee: a) academic library web presence; b) distance learning; c) technology planning; and d) "hot button issues" as they develop. Gregg reported there had been suggestion of having a list of all committee members on each committee web page. Webmaster Linda Winters said that any information to be included on web page should be sent to her formatted in a Word document. She asked that people contact her if they have information in the HTML format or e-mail any graphics as an attachment. Guidelines for posting material to the web site will appear on the web site. Jules Tate suggested including meeting agenda and meeting minutes on the web site. Kathy O'Gorman mentioned that the minutes will be included in the newsletter. There was more discussion about having the Executive Committee minutes, the committee reports, and the newsletter all on the web site.

Planning and Procedures Committee: Susan Maltese, Chair, reported that the recent emphasis has been very procedure-based, but there is also a planning function. In line with that, Committee members would like to hear your suggestions for the Section's programs at the annual conference in the near future. Should they be primarily aimed at the community college constituency? Should they be broader to promote the Section to others? What would be worthwhile and of interest to you? Should they have speakers, panels, group discussion sessions for sharing ideas? Please send your thoughts to Susan at smaltese@oakton.edu.

The revision of the CJCLS Bylaws, resulting in acceptance of the proposed amendments by the Section's Board and the ACRL Board, was completed after a year and a half of being a work in progress.

At the Midwinter meeting, the Committee began concentrating on developing a plan for a Web-based orientation for new CJCLS committee and Board members. In addition, the Committee recommended that the Section's Handbook, which includes the procedures manual and directory, move from paper-form to the Web also.

The Board accepted both proposals. The implementation and maintenance for both of these steps involve a great deal of work for the Committee and the Handbook Editor, and need to be coordinated with the Webmaster. These steps will also add to her responsibilities and workload.

The Committee agreed that the handbook should be moved to the Section's web site. A paper copy should be made yearly for the Archives, and perhaps others—to be decided.

The Committee will contact all Section officers and Board Chairs to ask for recommendations for future programs. Because of the importance of accreditation, it was suggested it might be a topic again covering a different aspect.

REPORTS OF AD HOC COMMITTEES:

Chicago 2000 Program Planning - *Kathy O'Gorman* reported that there will be 4 speakers on the program: Bernie Sloan from Illinois about Distance Learning; Oswald Ratterly from the Mid States Accrediting Agency; and Kathy O'Gorman and Monica Posey, Director of Institutional Research, both from Cincinnati State Technical and Community College which is a test site for the Malcolm Balderidge criteria. There is a possibility of having Michael Gorman to give an overview of the topic.

San Francisco 2001 Program Planning: *Gregg Atkins* reported that *Johanna Bowen* from Cabrillo College is the program chair. Kevin Starr, California State Librarian, author, and writer for the Los Angeles Times newspaper, is being sought for the featured speaker of the conference. The CJCLS dinner is being planned for the University Club on Nob Hill and the field trip is being planned to De Anza College. De Anza, about 35 miles South of San Francisco, has a new and improved library and centers to assist students with disabilities.

Gregg asked for some guidelines in planning the program and wanted to know if members wanted a program on how the community college system in California is structured, or something with broader appeal to all conference attendees. Gregg wondered if perhaps the program should focus on how all states operate community college libraries. If the City College of San Francisco will host, there is a possibility of having the business meeting and program at that location, but transportation may be a problem for those attending. Gregg will check with ACRL for policies on remote meeting sites and will survey the members to see if they would be willing to take public transportation to meeting. Gregg also reminded those in attendance of the way ALA plans to arrange programs into a (subject) track.

CJCLS/NCLR Joint Meeting: *Jules Tate* and *Carolyn Norman* discussed items covered in the joint meeting. NCLR now has 165 members and that number is increasing, but not as much as it should. Mary Carr will be the new president of NCLR and William (Bill) Wenrich, Chancellor of Dallas County Community College in Texas, is the new AACC President. The next AACC meeting will take place in April in Washington, D.C.

Imogene Book mentioned that there has been a change in the calendar year for NCLR membership dues. The membership year will now run from January through December, so if you rejoin in October, your membership will actually be through the next December. Richard Shaw will continue as president of NCLR through December.

At the CJCLS/NCLR meeting there was a discussion of the number of councils and the number of programs and how they might work together. Also there was discussion of the reimbursement for travel that is built into the NCLR bylaws. This reimbursement for 2 people is very small and the possibility of revising the bylaws to increase the amount was discussed. Also discussed was a policy statement about student transfer and student success. NCLR will contact CJCLS for additional support/input on this policy statement to be submitted to AACC for adoption.

REPORTS OF ACRL COMMITTEES:

NCRL Chair: *Richard Shaw* reminded the group that the National Council of Learning Resources is an affiliated council of the American Association of Community Colleges. He encouraged attendance at their meetings. Richard stated that his focus has been to increase membership to what it had been when founded by CJCLS. Topics at the discussion meeting will be about membership, planning a program for the next conference, and how well the program went at the last conference. Richard will continue as chair for the year 2000 and Mary Carr will be the chair in 2001. The NCLR meeting is actually the business meeting of NCLR and attendees discuss any issues relevant to community colleges and administrators are welcome. Richard reminded the group that the purpose of NCLR is to strengthen our relationship with community college administrators who are not librarians, i.e., college presidents.



Trial Electronic Version of the CJCLS Newsletter

As was noted earlier in the Newsletter Editor's Report, with this issue we will be also sending out a PDF file attached to email, to all active members as a trial version. This may be a way to deliver the current newsletter to members by a faster method. Feedback on receipt of the PDF file or problems in downloading and reading it can be addressed to the editor at dsv1@lccc.edu. We will only be logging in the problems and not try to fix them since members will also be receiving this printed copy. Thanks for your cooperation with this project.



Visit with Friends and Colleagues at ALA Annual Conference

Join us for a casual Dutch Treat dinner to be held at the private club at the top of the AMACO Building (now called the AON Building). Look for information about our dinner on the CJC-L listserv in May or go to the CJCLS web site at: <http://www.glendale.cc.ca.us/cjcls> for more information.



Excellence in Academic Libraries Award, sponsored by the ACRL, Blackwell's Book Services and Blackwell's Information Services is The College of DuPage. This award recognizes the staff of this community college for exemplary programs that deliver outstanding services and resources to further the educational mission of its institution. The College of DuPage Library, winner in the community college category, is well known for its satellite teleconferencing program, but this was only one of ten library services programs highlighted in its application. Other programs included the Library Technical Assistance Training Program, the Community College Residential Librarian Program, and the Ameritech Inter-Connected Intergenerational Information Literacy Program. College of DuPage also emphasized its various partnerships and relationships, both outside and inside the institution, in creating and enhancing its many programs.

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