

# RUSA

**RUSA BOARD**

**DATE: May 11, 2020**

Meeting Documents Landing Page:

Approved

Note Taker: Bobray Bordelon

Board Members:	<b>Attendance:</b>		
	<i>Quorum: 7</i>		
	<b>Name</b>	<b>Role</b>	<b>In attendance [x]</b>
	Beth German	RUSA President (v)	X
	Courtney McDonald	RUSA VP/President Elect (v)	X
	Ann Brown	RUSA Past-President (v)	
	Bobray Bordelon	RUSA Secretary (v)	X
	Greg Fleming	BRASS Representative (v)	X
	Pat Gregory	CODES Representative (v)	X
	Chris Pryor	ETS Representative (v)	X
	Melissa Gonzalez	HS Representative (v)	X
	Cindy Levine	RSS Representative (v)	X
	David Ketchum	STARS Representative (v)	X
	Alesia McManus	RUSA Division Councilor (v)	X
	Stephanie Graves	Director at Large (v)	X
	Kathleen Kern	RUSQ Editor (nv)	
	Ed Garcia	ALA Exec Liaison (nv)	
	Bill Ladewski	RUSA Executive Director (nv)	X
	Ninah Moore	RUSA Programing Officer / Continuing Education (nv)	
	Shuntai Sykes	RUSA Membership & Programs Specialist (nv)	
	Melissa Vanyek	RUSA Marketing, Communications, and Web Services Coordinator (nv)	

Additional Guests	Rebecca Graff and Janet O'Keefe	
<b>Agenda Item 1: Welcome and Nesting</b>		
<b>Agenda Item 2: Approval of the Minutes</b>		
Discussion	<a href="#">April 13, 2020 Minutes</a>	
Deadline	Action Items	Person Responsible
	Minutes approved.	
<b>Agenda Item 3: Update from the Executive Director</b>		
Discussion	<p>For the full report see <a href="#">Executive Director May 11, 2020 report</a></p> <ul style="list-style-type: none"> <li>• Expecting a budget update for the next meeting. Membership numbers have not been finalized yet. The 2<sup>nd</sup> cycle closed May 8. ASGCLA will continue to split the staff budget with RUSA for the coming fiscal year. Budget reopens again in August. Typically little change from May to August but this year could be different. ALA is projecting and budgeting for a membership decline of 30%.</li> <li>• Online revenue is around \$84,000 which is roughly what was projected for the year so additional revenue before the end of the fiscal year will help towards membership losses.</li> <li>• The 2020 Virtual Conference opened for registration today. RUSA submitted two programs: “New Discoveries in Reference: The 26th Annual Reference Research Forum”, and “Suggesting Own Voices to All Readers: EDI and RA Service.” Both have been accepted. The RUSA Office recently sent out an <a href="#">overview</a> addressing questions related to the Virtual</li> <li>• An Achievement Awards “Wrap Up” call has been scheduled for Thursday, May 14th. Podcasts are being looked into.</li> <li>• ALA extended its work from home order to June 15<sup>th</sup>. ALA is continuing to plan for its move to the new office space and staff teams will be entering the 50 E. Huron building at different times in May to assist with packing.</li> </ul>	
<b>Agenda Item 4a: Guidelines TF: Recommendations on Publications Review</b>		
Discussion	<p><a href="#">Action Item Recommendations Draft</a></p> <p>Goal is minimal bureaucracy so that items can be up to date and move quickly. Items are flagged every 5 years for review. If there is no revision needed, there is a quick process.</p> <p>Action item: We move that the Board accept our recommendations regarding the publication review process for division-and section-level professional guidelines, professional competencies, and other language or wording related to best practices, as outlined in our <a href="#">full report</a>.</p>	
Deadline	Action Items	Person Responsible

	Look for a vote regarding the publication review process for division-and section-level professional guidelines, professional competencies, and other language or wording related to best practices.	RUSA Office
<b>Agenda Item 4b: _ Guidelines TF: Change Charge of Professional Resource Committee</b>		
Discussion	<a href="#">Action Item</a> DRAFT OF MOTION: We move that the Board accept our recommendations regarding membership of the Professional Resources Committee, and that the Committee’s charge be updated to reflect the wording shared in the “Action Requested” section of this document (see action item link above).	
Deadline	<b>Action Items</b>	<b>Person Responsible</b>
	Look for a vote regarding membership of the Professional Resources Committee and charge.	RUSA Office
<b>Agenda Item 4c: _ Mentoring Task Force Update</b>		
Discussion	With the establishment of RUSA Futures, the Task Force will be fulfilling part of their original charge. They will develop a list of potential partnerships looking at what activities should not be done as competition but as partners. A report is due by June and readings and potential partnerships will be provided.	
Deadline	<b>Action Items</b>	<b>Person Responsible</b>
	Report by June	Mentoring Task Force
<b>Agenda Item 4d: _ Budget and Finance Update / RUSA Futures Update</b>		
Discussion	Pryor reported the new group met on May 5. They reviewed the charge and will be meeting weekly and plan to present a report to RUSA Board in July.	
<b>Agenda Item 4e : Board Meeting Planning</b>		
Discussion	<ul style="list-style-type: none"> <li>For the June 8, please includes <a href="#">thoughts for questions and areas of discussions</a> for Tracie Hall.</li> <li>Bylaws state that RUSA is required to have an annual business meeting with a quorum of 100 in conjunction with the ALA Annual Conference. Since the conference is cancelled, we may not have to fulfill this but need to look for areas of engagement.</li> <li>Ideas such as town halls on the definition of reference or an update from the RUSA Futures Task Force. Courtney Conrad, Rebecca Graff, Melissa Gonzales, Janet O’Keefe and Chris Pryor will discuss options.</li> </ul>	
Deadline	<b>Action Items</b>	<b>Person Responsible</b>
	Town Hall Planning	Courtney Conrad, Rebecca Graff, Melissa Gonzales, Janet O’Keefe and Chris Pryor

**Agenda Item 4f : Definition of Reference**

Discussion	Rebecca Graff and Janet O'Keefe are working on a document on the definition of reference. Goal is to move away from being about statistics to having a meaningful definition of reference that can inform the keeping of statistics.
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**Agenda Item 5 : Announcements**

Discussion	A Doodle poll will be sent soon to find a meeting date for RUSA Board between the June and July meetings that does not conflict with the ALA Virtual event.
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**Agenda Item 6: Wrap up, action items, next meeting**

Discussion	<ul style="list-style-type: none"><li>• Meeting schedule<ul style="list-style-type: none"><li>○ June 8 - Guest: Tracie Hall, ALA Executive Director / VDC update</li><li>○ Late June?</li><li>○ July?</li></ul></li></ul>
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**Notes of Interest / Next Meeting:**

- Next meeting June 8
- 2 votes coming

Meeting adjourned: 12:52 Central