

RUSA

RUSA BOARD

DATE: May 10, 2021

[Meeting Documents Landing Page:](#)

Drive Folder

Documents and Links

- [Robert's Rules Quick Guide](#)
- [Board Action Item Template](#)
- [RUSA Board Vote Log](#)
- [Strategic Planning](#)
- [Board Virtual Orientation slides](#)
- [Board Norms](#)

Approved: June 14, 2021

[RUSA Board Vote Log](#)

[Recording](#)

Note Taker: Jenny Presnell

Board Members: **Attendance:**
Quorum: 6

Name	Role	In attendance [x]
Courtney McDonald	RUSA President (v)	X
Chris Pryor	RUSA VP/President Elect (v)	X
Beth German	RUSA Past-President (v)	X
Jenny Presnell	RUSA Secretary (v)	X
Julia Martin	BRASS Representative (V)	x
Magan Szwerek	CODES Representative (v)	X
Rachael Cohen	ETS Representative (v)	X
Kathy Shields	HS Representative (v)	X
Kelly McCusker	RSS Representative (v)	X
Jessica Bower Relevo	STARS Representative (v)	X
Alesia McManus	RUSA Division Councilor (v)	X

	Kathleen Kern	RUSQ Editor (nv)	0
	Ed Garcia	ALA Exec Liaison (nv)	0
	Bill Ladewski	RUSA Executive Director (nv)	X
	Ninah Moore	RUSA Programing Officer / Continuing Education (nv)	X
	Shuntai Sykes	RUSA Membership & Programs Specialist (nv)	0
	Melissa Vanyek	RUSA Marketing, Communications, and Web Services Coordinator (nv)	0
	Others in Attendance: Adria Olmi, Esteban Cantu, Carol Schuetz, Cynthia Johnson, Qiana Johnson, Julie Murphy, Lance Wiscamb, Lauren Reiter, William Ware, Rebecca Graff, Chad Pearson, Lorelei Sterling		
Actions taken since last meeting			
Agenda Item 1: Welcome			
Discussion	Motion to approve the agenda and remove item 5b. Motion: McDonald Second: Pryor Amended by vote		
Conclusions	Item 5 b removed from agenda		
Agenda Item 2: Approval of the Minutes from April 12, 2021			
Discussion	None		
Conclusions	Minutes approved by acclamation.		
Agenda Item 3: Update from Executive Director			
Discussion	Executive Director's Update <ul style="list-style-type: none"> Financials. FY21 second quarter report due today. Figures for close of FY20 a loss of about \$60,000 against a budgeted loss of \$30,000. Membership is down 14%. More details by next meeting Membership. Informal March numbers 2,685 [this is correct number], a slight increase. Preliminary April numbers, 2,709. Online Learning. Waiting for official figures, but tracking well and anticipate meeting budgeted amount. [about \$100,000 from internal RUSA tracking] ALA Annual – shared link to schedule. Goal of registration is 9000 Town Hall June 8. Achievement Awards winners celebration. Town Hall April meeting let by Chris Prior. Topic: volunteers July 11-17 furlough. No furloughs in FY22. Staff to return to office probably in September. 		
Agenda Item 4: Update from RUSA Councilor			

Discussion	<ul style="list-style-type: none"> • Alesia reviewed the slide decks from the Forward Together Information Sessions for ALA Council on April 29 and May 4, 2021. Summaries of both presentations, recordings, and chat transcripts are available on the Forward Together microsite https://forwardtogether.ala.org/index.ph • Meetings concerning Forward Together will take place at Annual. • Concerns that new structure will reflect ALA values. Resolution will be presented to create a task force to update ALA core values • Also set of resolutions to change the composition, duties and roles of the ALA Board of Directors. Discussion has been around composition and duties. Proposed two representatives from the Divisions. Proposed that new Board of Directors assume the role of the 183-member Council. Discussion has been about representation. • Resolution to reorganize committees. Would establish 6 standing committees (Finance and Audit, Nominating, Leadership and Development, Association Policy, Public Policy and Advocacy and, Professional Values.) • See Slide 16 in second presentation for a chart of roles in Board of Directors <p>Questions</p> <ol style="list-style-type: none"> 1. At the beginning where you said divisions would have representations, would each division have reps or would it be only 2 reps for all divisions? – Two representatives from the Leadership Assembly/Division Assembly, so 2 Reps for all Divisions. 2. Questions about potential organizational chart, roles, and membership. Concern about concentrating roles in too small number of people, instead of across the organization. Workload issues. 3. Could we elect our representative to this committee at the same time we elect our vicechair/members at large? “Division Assembly Rep. to be elected.” 4. Can you share the rationale for only including reps for 2 divisions at a time on the Board of Directors? Why not have reps for all 4 divisions? [There are 8 divisions]— concern about too many members of ALA Board of Directors.
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Agenda Item 5: Report and Action Items: Definition of Reference Task Force

Discussion	<ol style="list-style-type: none"> a. Report: White paper : Towards a New Definition of Reference – Rebecca Graff. Whitepaper provides actions that task force has taken. Trying to get away from bean counting reference questions and emphasize what reference work is. Using NISO standards Z39.7] b. Action item: Definition of Reference: Tabled pending review by the Professional Resources Committee, per Chapter 4 of RUSA’s Guide to Policies and Procedures: Documents c. Action item: Reference Toolkit . Regrouping of RUSA Documents: Definition of Reference, behavioral guidelines, and professional competencies into one document. <ol style="list-style-type: none"> 1. Motion: I move that the RUSA Board of Directors approve the creation of a Reference Toolkit 2. Motion: German 3. Second: Cohen 4. Passed: Yeas: Cohen, German, Szwerek, Pryor, Relevo, McManus, McDonald, McCusker, Martin, Presnell. Nays: none d. Action item: Update to Guidelines for Behavioral Performance
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	<ol style="list-style-type: none"> 1. Motion: I move that the RUSA Board of Directors create a task force to update the Guidelines for Behavioral Performance of Reference and Information Service Providers 2. Motion: German 3. Second: McCusker 4. Passed: Yeas: McManus, German, Szwarek, Presnell, Pryor, McDonald, Cohen, McCusker, Martin, Relevo, Nays: none <p>e. Action item: Metrics and Assessment</p> <ol style="list-style-type: none"> 1. Motion: I move that the RUSA Board of Directors request RSS to investigate guidelines for metrics and assessment and present recommendations to the board about next steps at the January 2022 RUSA Board meeting. 2. Motion: German 3. Second: Cohen 4. Passed: Yeas: McDonald, Pryor, Cohen, German, Presnell, Szwarek, Martin, Relevo, McManus. Nays: none
Conclusions	Thanks to everyone who participated, especially, Rebecca Eve Graff, Elizabeth German, Cynthia Johnson, and Janet T. O’Keefe. It is amazing that after a little over a year of being charged with this that we had 250 people engaged in the process, held several town halls (in the midst of a pandemic) and produced a document with recommendations. The process has been a great community building activity as well.
Agenda Item 6: Updates from Task Forces, Section Representatives, Division Committees, Interest Groups	
Discussion	None.
Agenda Item 7: Announcements	
Discussion	<ul style="list-style-type: none"> ▪ June 8: RUSA Town Hall, Celebration of Achievement Award winners <ul style="list-style-type: none"> ○ Info/register ▪ RUSA Annual Programming <ul style="list-style-type: none"> ○ RUSA Presidents’ Program, Saturday June 26 10:30-11:30a CDT, “Access for All: Perspectives on Accessibility” ○ RUSA Board meeting, Monday June 28 10:30-11:30a CDT – Zoom invites to follow
Agenda Item 8: Wrap up, action items, next meeting	
Discussion	<p>Wrap up, action items, next meeting (0 minutes)</p> <ol style="list-style-type: none"> a) Action items b) Meeting Schedule – Unless otherwise noted below, all meetings to be held at 1-2:30pm (Eastern) / 12-1:30pm (Central) / 11a-12:30p (Mountain) / 10-11:30a (Pacific) <ol style="list-style-type: none"> a. June 14 b. June 28, 10:30-11:30a (Central) c. July 12: Joint meeting, 2020-21 and 2021-22 Boards c) ALA Office furlough weeks <ol style="list-style-type: none"> a. July 4 – 10, 2021 b. August 22 – 28, 2021

RUSA Board of Directors

Meeting Agenda: May 10, 2021

1-2:30pm (EDT) / 12-1:30pm (CDT) / 11a-12:30p (MDT) / 10-11:30a (PDT)

Connection Information

- RUSA Board members already have personalized links to attend.
- RUSA Board meeting are open and all RUSA members are invited to attend. Register at: <https://ala-events.zoom.us/meeting/register/tJcud-ysqTMrGND-1OWC6STU-UXzwZ2nZPiZ>

Documents and Links

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Agenda

1. Welcome (5 minutes)
2. Approval of the April Minutes (5 minutes)
 - a. [Draft Minutes](#)
3. Update from the Executive Director (10 minutes)
 - a. [Executive Director Update](#)
4. Update from RUSA Councilor (10 min)
 - a. Documents to come
5. Report and Action items: Definition of Reference Task Force
 - a. Report: [White paper](#)
 - b. Action item: [Definition of Reference](#)
 - c. Action item: [Reference Toolkit](#)
 - d. Action item: [Update to Guidelines for Behavioral Performance](#)
 - e. Action item: [Metrics and Assessment](#)
6. Updates from Task Forces, Section Representatives, Division Committees, Interest Groups (15 minutes)

- a. Any brief verbal reports
(thank you in advance for sending text to Jenny Presnell for the minutes
[presnejl@miamioh.edu])

- 7. Announcements (5 minutes)
 - a. June 8: RUSA Town Hall, Celebration of Achievement Award winners
 - i. [Info/register](#)
 - b. ALA Annual programming
 - i. RUSA Presidents' Program, Saturday June 26 10:30-11:30a CDT, "Access for All: Perspectives on Accessibility"
 - ii. RUSA Board meeting, Monday June 28 10:30-11:30a CDT – Zoom invites to follow

- 8. Wrap up, action items, next meeting (0 minutes)
 - a. Action items
 - b. Meeting Schedule – Unless otherwise noted below, all meetings to be held at 1-2:30pm (Eastern) / 12-1:30pm (Central) / 11a-12:30p (Mountain) / 10-11:30a (Pacific)
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 - ii. June 28, 10:30-11:30a (central)
 - iii. July 12: Joint meeting, 2020-21 and 2021-22 Boards
 - c. ALA Office furlough weeks
 - i. July 4 – 10, 2021
 - ii. August 22 – 28, 2021



TO: RUSA Board of Directors
 FROM: Bill Ladewski, Executive Director
 DATE: May 10, 2021
 RE: RUSA Staff Report

The following is a summary of current RUSA activities. Should you need more information or have questions, please feel free to contact me.

Finances

(These are the same financial figures that were reported last month)

Below is a summary of RUSA financials through November (1Q FY21). The ALA Finance department recently announced that going forward they will now post financials on a quarterly basis. According to the [schedule they shared](#), the next reporting of the 2Q of FY21 will be available May 10th. In May they also hope to officially close FY20.

RUSA FY2021 Nov	Actual	Budgeted	Variance	FY2020
Total revenues	\$64,359	\$83,696	(\$19,336) (23%)	\$82,184
Total expenses	\$72,574	\$101,831	\$29,257 29%	\$88,936
Net revenue	(\$8,215)	(\$18,136)	\$9,921 55%	(\$6,751)

SUMMARY

Through November RUSA is tracking ahead of budget by \$9,921 or roughly 55%.

Revenues were under budget by \$19,336 (-23%). Expenses were also under budget by \$29,257 (29%). RUSA's YTD Net Revenue is -\$8,215, against a budget of -\$18,136, reflecting a positive variance of 55%.

Revenue: YTD revenue is \$64,359 against a budget of \$83,696. Most of the revenue variance can be explained by sponsorship revenue tied to our Achievement Awards. That sponsorship revenue is generally invoiced and collected during 2Q & 3Q.

Membership Dues have generated YTD revenue of \$41,900 which is roughly equal to budget of \$41,250. On-line Learning YTD revenue is \$16,450 against a budget of \$21,000, which is approximately 22% below budget. Combined, Membership Dues and On-line learning currently make up approximately 91% of RUSA's total revenue.

Expenses: YTD expenses are \$72,574 against a budget of \$101,831. As with the variance in revenue, Achievement Award expenses also largely factor into this variance in expenses. Those expenses are typically paid out in 3Q & 4Q.

Direct expenses totaled \$69,625 against a budget of \$83,343, approximately 16% under budget. All RUSA primary expense lines are currently on or under budget.

Membership

ALA Membership Director Melissa Walling recently provided [informal membership statistics](#) for March 2021. RUSA’s informal membership count is **2673**. A breakdown of RUSA and ALA membership can be viewed [here](#). Melissa also shared with ALA Units the [membership report](#) recently presented to ALA Board.

Online Learning

Upcoming contracted educational offerings include **4 courses:** 5/10/21 “Business Reference 101-Spring 2021”, 5/24/21 “Who Manages, Who Leads”, 7/26/21 “Marketing the 21st Century Library” and 8/2 “Libraries and Aging 101: Educate, Engage and Empower Mature Adults” and **2 webinars:** 5/19/21 “Design and Marketing for Libraries” and 6/9/21 “Learning As We Go: Using Scalable Strategies to Enhance Information Literacy Instruction”

Completed courses and webinars for FY21 are listed below:

Courses	Date	Participants	Revenue
<i>Business Reference 101</i>	10/19	45	\$7,925
<i>Reference Interview 101</i>	10/26	33	\$6,545
<i>Inside Interlibrary Loan: Basics for a New Millennium – Fall 2020</i>	11/2	40	\$4,670
<i>Strengths-Based Librarianship for Instruction and Research Services</i>	11/9	17	\$2,835
<i>Design and Marketing for Libraries</i>	1/11	23	\$3,465
<i>Reference Interview 101 – Winter 2021</i>	2/22	54	\$7,505
<i>Assessment of Online Library Instruction</i>	3/1	30	\$5,000
<i>Creating Inclusive and Engaging Online Library Instruction</i>	3/29	42	\$7,305

<i>Project Management in Libraries</i>	4/5	42	\$9,789
<i>Artificial Intelligence in the Library: It's Application in Reference and User Services</i>	4/12	20	\$3,300
<i>Whole Person Librarianship: Relationships are the New Reference Collection</i>	4/19	30	\$5,295

Webinars	Date	Participants	Revenue
<i>Bridging the Past and Present Online: History, Democracy and Civic Engagement in Libraries and Archives</i>	9/23	30	\$2,288
<i>How to get a Federal Library Job</i>	10/29	48	\$2,384
<i>2020 AACSB Accreditation Standards: What They Mean for Business Librarians</i>	12/2	78	\$5,601
<i>Tools for Locating Primary Sources in Archives and Online</i>	12/9	18	\$918
<i>Creating a Training Program Framework for Information and Reference Staff</i>	2/10	67	\$4,630
<i>Level Up: Tools and Tips for More Engaging Online Learning</i>	4/14	12	\$677

General Updates:

ALA Annual Conference 2021

The schedule for RUSA programs at ALA Annual should be available this week. Once available that will be shared with everyone. The most recent ALA Annual registration update can be viewed [here](#).

RUSA Town Halls

RUSA's next Town Hall is scheduled for **June 8th at 12 noon CT**. The Town Hall will celebrate this year's Achievement Award winners. Registration as always is free, and you may register [here](#). As a reminder, all RUSA's previous Town Halls are available to view on the [RUSA website](#). A thank you to all the Section Vice Chairs and RUSA president-elect Chris Pryor for presenting at our most recent "[Volunteer Open House](#)" Town Hall April 13th.

ALA Updates

The next ALA Furlough week will be July 11-17. There are no furlough weeks currently scheduled for FY22.

Discussions will begin in July around a Return-to-Work strategy for ALA. The earliest potential date for returning to the office would be September.

Action item

TO: RUSA Board of Directors

RE: Adoption of Reference Toolkit Guideline

ACTION REQUESTED:

Starting at Midwinter 2020 RUSA has been in the process of reviewing and updating the current 2008 Definition of Reference. Through this process, the feedback that was received indicated that, while a new definition of reference is needed, additional practitioner documents are needed to apply the definition of reference. The Definition of Reference working group requests that the RUSA Board of Directors approve the creation of a Reference Toolkit.

ACTION REQUESTED BY: Rebecca Graff, Beth German, Cynthia Johnson, and Janet O'Keefe

CONTACT PERSON: Rebecca Graff, regraff@smu.edu

DRAFT OF MOTION:

I move that the RUSA Board of Directors approve the creation of a Reference Toolkit.

DATE SUBMITTED: May 2, 2021

BACKGROUND:

Methodology and Process

Full details of our methodology and process can be found in [RUSA White Paper: Towards a new definition of reference](#).

Reference Toolkit

The Reference Toolkit takes a new approach to the existing Standards and Guidelines of the Reference and User Services Association. It is a conceptual way to link the Definition of Reference to practical guidelines that demonstrate the definition in practice.

The Reference Toolkit currently includes the following documents:

- Definition of Reference
- Guidelines for Behavioral Performance of Reference and Information Service Providers
- Professional Competencies for Reference and User Services Librarians

The Toolkit in practice:

- Linked as a page under Standards and Guidelines section of the website
- Managed by the Reference Services Section
- RUSA members may suggest additions through the RSS chair

- The RUSA board can commission a task force for the creation of new guidelines and recommendations

Action item

TO: RUSA Board of Directors

RE: Creation of task force to update Guidelines for Behavioral Performance of Reference and Information Service Providers

ACTION REQUESTED:

Starting at Midwinter 2020 RUSA has been in the process of reviewing and updating the current 2008 Definition of Reference. Through this process, the feedback that was received indicated that while a new definition of reference is needed, additional practitioner documents are needed to apply the definition of reference. To be included in this Toolkit are the Guidelines for Behavioral Performance of Reference and Information Service Providers (2013). Given the age of the document, the creation of a task force to update the Guidelines for Behavioral Performance of Reference and Information Service Providers is requested.

ACTION REQUESTED BY: Rebecca Graff, Beth German, Cynthia Johnson, and Janet O'Keefe

CONTACT PERSON: Rebecca Graff, regraff@smu.edu

DRAFT OF MOTION:

I move that the RUSA Board of Directors create a task force to update the Guidelines for Behavioral Performance of Reference and Information Service Providers.

DATE SUBMITTED: May 2, 2021

BACKGROUND:

Methodology and Process

Full details of our methodology and process can be found in RUSA White Paper: [Towards a new definition of reference.](#)

Current Guideline

<http://www.ala.org/rusa/resources/guidelines/guidelinesbehavioral>

Suggested Membership

The task force should consist of 3-5 people, at least one of whom is an RSS representative. They will be appointed by the RUSA Vice-President.

Timeline

The task force should commence at ALA Annual 2021 and complete its charge by ALA Annual 2022.

Action item

TO: RUSA Board of Directors

RE: Formally request RSS investigate guidelines for metrics and assessment

ACTION REQUESTED:

During the process of defining “What is Reference?”, the working group was often engaged in conversations about what counts as reference. During the ALA Midwinter 2021 conversation we directly engaged many practitioners in this question. It is clear that the profession would benefit from additional guidelines and support in this area. There is currently a guide from RSS “Measuring and Assessing Reference Services and Resources: A Guide” that also needs updating and, possibly, an addition of a new guideline regarding the issue of metrics and assessment. We submit to the board an action item to formally request that RSS investigate this issue and present an update to the Board at the January 2022 Board meeting.

ACTION REQUESTED BY: Rebecca Graff, Beth German, Cynthia Johnson, and Janet O’Keefe

CONTACT PERSON: Rebecca Graff, regraff@smu.edu

DRAFT OF MOTION:

I move that the RUSA Board of Directors request RSS to investigate guidelines for metrics and assessment and present recommendations to the board about next steps at the January 2022 RUSA Board meeting.

DATE SUBMITTED: May 2, 2021

BACKGROUND:

Methodology and Process

Full details of our methodology and process can be found in RUSA White Paper: [Towards a new definition of reference.](#)

Additional Information

RSS is not expected to have created new guidelines by January 2022, but recommend to the RUSA Board the next steps in this area of guidelines for assessment and metrics. This could include the creation, updating, or sunseting through the work of either RSS committees or request division-wide task forces for this work.

FORWARD TOGETHER RESOLUTIONS WORKING GROUP (FTRWG)

April 29, 2021 - Information Session



Jack Martin, Co-Chair



Christina Rodrigues, Co-Chair

FTRWG MEMBERS



Victor D. Baeza



Jayne Blodgett



Jennifer
Boettcher



Brian Boling



Tara Brady



Keturah
Cappadonia



Sara Dallas



Meg Delaney



Kim
DeNero-Ackroyd



Martin Garnar



Mario Gonzalez



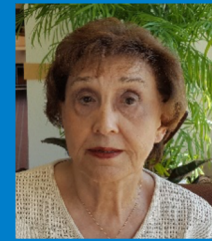
Rhonda Gould



Gina Kromhout



Jim Neal



Toni Negro



Eileen Palmer



Leslie Preddy



Edward Sanchez



Pauline
Stacchini



Joan Weeks



Amber Williams



Angela Williams

FTRWG CHARGE

The newly appointed Working Group will develop resolutions based on the Forward Together Working Group report that provided an analysis of the SCOE recommendations. The resolutions will include the various parameters of the proposed new structure at a conceptual (i.e.: non-Bylaws) level. Council will debate on the various components via the resolution and will continue to work in the development of the resolutions virtually with the goal to bring forward for vote at subsequent Council meetings.

FTRWG Process

- FTRWG meets every other week, with subgroups meeting in addition
- Taking an agnostic approach
- Drafting resolutions with all the work of SCOE, Forward Together and member feedback in mind

FTRWG TIMELINE

- **March 2021**
 - Virtual Council Meeting - FTRWG will give an update on their work
- **June 2021**
 - Annual Conference (Virtual) - Council will debate, amend, vote on FT Resolutions
- **June 2021 - January 2022**
 - Drafting new bylaws per approved resolutions
- **January 2022**
 - Midwinter council meeting - Approve new bylaws
- **March/April 2022**
 - Staff implementation

Information Sessions

- April 29, 2021 – 4:00 pm - 5:15 pm EST
 - ALA Core Values
 - ALA Executive Board
 - ALA Committees
- May 4, 2021 – 4:00 pm - 5:15 pm EST
 - ALA Roundtables
 - ALA Leadership Assemblies
 - ALA Council

Ground Rules

- Please mute microphones
- Add “I would like to speak” in chat to add your name to the speaker queue
- Jack & Christina will monitor chat
- Presentations from each subgroup will last no more than 5 minutes.
- Each topic will have up to 15 minutes devoted to discussion and feedback.
- *Discussion should be limited to the topics presented today.*

Ground Rules

- Discussion will be limited to current members of council.
- Each councilor will be given 3 minutes to share.
- Councilors will announce their name and affiliation before speaking.
- First-time speakers will be called on before calling on previous speakers.
- Jack & Christina will facilitate discussion, monitor chat and keep time.

ALA Core Values

Contacts:

Sara Dallas (sdallas@sals.edu)

Martin Garnar (mgarnar@amherst.edu)

Rhonda Gould (rhondakgould@gmail.com)

Resolution

Be it resolved that a task force with a broad membership reflecting the diversity of the Association be established to review the ALA Core Values and make recommendations regarding any necessary revisions at ALA Annual 2022.

ALA Core Values Discussion

Should we recommend that reviews happen on a regular basis?

What else should be in the resolution?

With whom should we consult outside of Council?

ALA Executive Board

Board of Directors Sub-group

- Jennifer Boettcher
- Jim Neal
- Joan Weeks
- Amber Williams

Met to decide

- Composition of the BOD
- Duties and role of the BOD
- Resolutions

Resolutions

1. Be it resolved that the Executive Board of ALA will be dissolved.
2. Be it resolved that ALA will establish a new Board of Directors.
3. Be it resolved that the Board of Directors will be comprised of 22 members
 - 4 elected officers (incoming president, president, president, treasurer) -3 year term
 - 8 members elected by ALA membership - 2 year term
 - 6 from the Leadership Assemblies--2 year term
 - 1 from Roundtables
 - 1 from Affiliates
 - 2 from Chapters
 - 2 from Divisions
 - 3 appointed by the board or representative for needed expertise and experience to address timely issues-2 year term
 - 1 staff member, preference- executive director- ex officio

Resolutions

4. Be it resolved that the New Board of Directors assumes responsibilities of the previous Executive Board.

5. Be it resolved that the New Board of Directors assumes responsibilities of Council (depending on future of Council)

ALA Executive Board Discussion

Is this the right membership structure for the new Board of Directors?

How should a new Board of Directors interact with other units like leadership assemblies' divisions, round tables!

Should there be term limits for Board membership?

ALA Committees

- Establish 6 Standing Committees
- Reiterate the charge of each committee
- Propose the reallocation of existing committees to a standing committee, a leadership assembly, or a membership engagement opportunity
- Set a timeframe for reconstitution

Resolutions

Resolution establishing Standing Committees

DRAFT Committee Reallocation

Resolution establishing charge of Finance and Audit Committee

Resolution

be it Resolved, that the American Library Association (ALA), on behalf of its members

1. Creates Six Standing Committees of the Board of Directors: Finance and Audit, Nominating, Leadership Development, Association Policy, Public Policy and Advocacy, and Professional Values.

Resolution

be it Resolved, that the American Library Association (ALA), on behalf of its members

1. Establishes the charge of the Finance and Audit Committee as reviewing ALA's proposed budget within the context of the association's strategic plan and strategic priorities, reviewing the financial impact of actions taken by the Board of Directors, and making budget recommendations to the Board of Directors. This committee will also work with the endowment trustees, review financial projections, and perform other fiscal duties as necessary. This committee will be chaired by the ALA treasurer;
1. Reallocates the existing Committee of Council, Budget Analysis and Review Committee, to the Finance and Audit Committee; and
1. Submits a reconstitution proposal to the Board of Directors for a change in reporting structure through the formally approved appeals process, within six months of the adoption of this resolution, if an internal review finds it necessary.

ALA Committees Discussion

- Would you be comfortable approving the Standing Committee resolution? If not, why?
- What are your thoughts on the reallocation of the committees?
- Would you be willing to approve the committee charge resolution as is? If not, what changes do you want to see?

Thank you for your feedback!

Next Steps

- Feedback gathered today will be used to further refine resolutions.
- Next information session is May 4th 4:00 pm – 5:15 pm EST.
- FTRWG will continue to update council on their progress between now and 2021 Annual Conference.

THANK YOU

- Contact us anytime!
 - Jack Martin, Co-Chair
 - Christina Rodrigues, Co-Chair

Email: forwardtogether@ala.org

www.forwardtogether.ala.org

FORWARD TOGETHER RESOLUTIONS WORKING GROUP (FTRWG)

May 4, 2021 - Information Session



Jack Martin, Co-Chair



Christina Rodriques, Co-Chair

FTRWG MEMBERS



Victor D. Baeza



Jayne Blodgett



Jennifer
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Brian Boling



Tara Brady



Keturah
Cappadonia



Sara Dallas



Meg Delaney



Kim
DeNero-Ackroyd



Martin Garnar



Mario Gonzalez



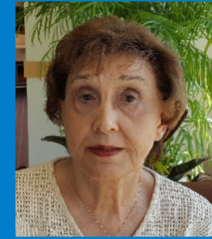
Rhonda Gould



Gina Kromhout



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Leslie Preddy



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Ground Rules

- Please mute microphones
- Add “I would like to speak” in chat to add your name to the speaker queue
- Jack & Christina will monitor chat
- Presentations from each subgroup will last no more than 5 minutes.
- Each topic will have up to 15 minutes devoted to discussion and feedback.
- *Discussion should be limited to the topics presented today.*

Ground Rules

- Discussion will be limited to current members of council.
- Each councilor will be given 3 minutes to share.
- Councilors will announce their name and affiliation before speaking.
- First-time speakers will be called on before calling on previous speakers.
- Jack & Christina will facilitate discussion, monitor chat and keep time.

Round Table Subgroup

- Brian Boling, Film & Media RT Councilor
- Mario Gonzalez, Councilor-At-Large
- Leslie Preddy, Councilor-At-Large

- Round Table Coordinating Assembly
Bylaws [recommendations](#)

Resolutions

Be it Resolved that:

- Round Tables are affirmed as a vital part of the ALA structure
- Round Tables maintain a minimum of 150 members
- Round Tables have one representative on the Board of Directors to be elected by the Round Table Leadership Assembly

Resolutions

Be it Resolved that:

- Round Tables adhere to a common template of core By-Laws while maintaining the flexibility of their own operating principles
- Round Tables align with nominal, annual membership dues to be set by the Round Table Leadership Assembly

ALA Roundtables Discussion

Council's thoughts on 150 limit?
(current impact on 3-4 round tables)

Other groups besides Round Table
Coordinating Assembly to consult?

Leadership Assemblies Subgroup

- Toni Negro – Councilor At-Large
- Jayne Blodgett - Chapter Councilor
- Victor Baeza – Round Table Councilor

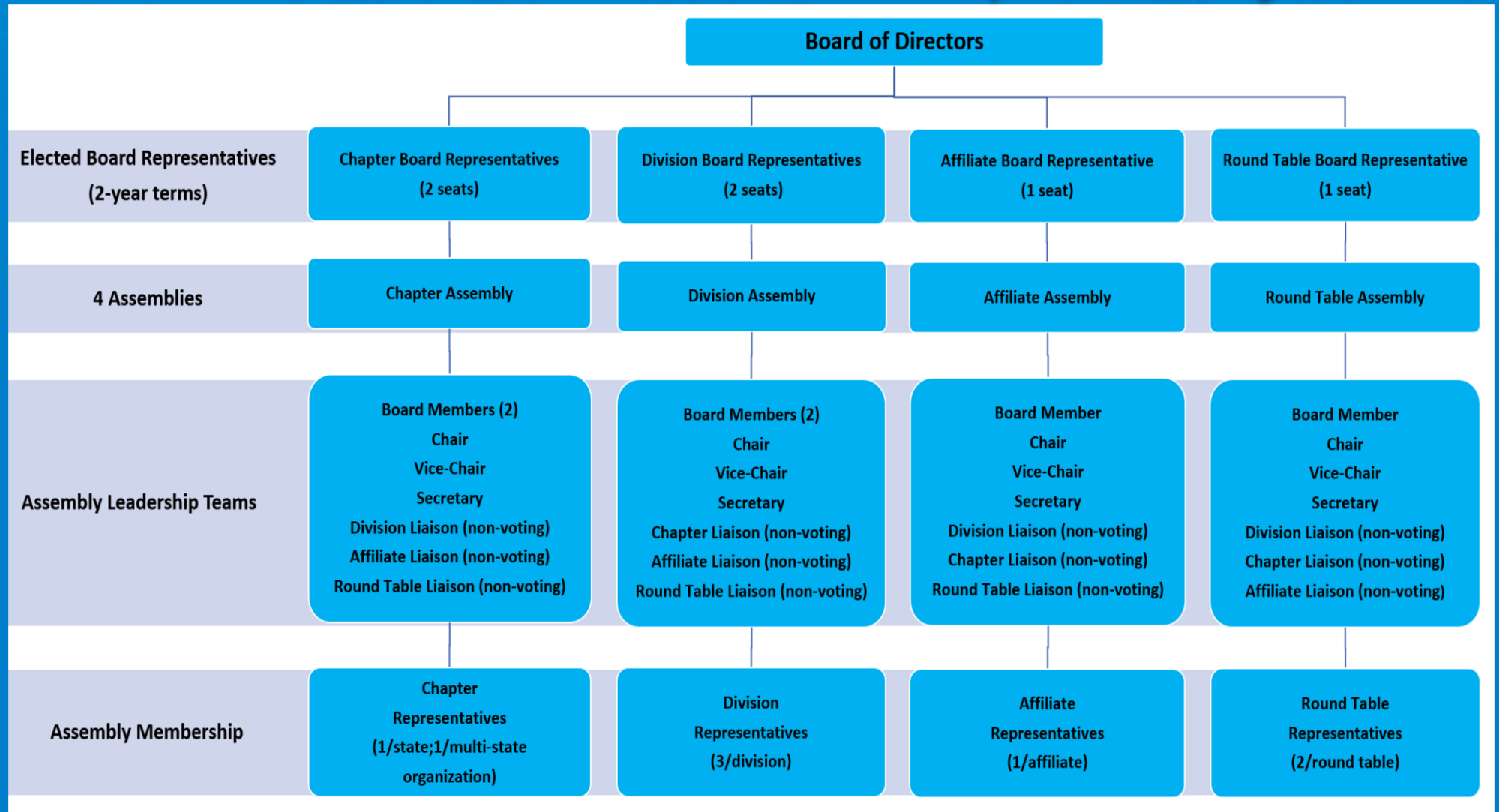
Resolution 1

- Resolved, ... create four leadership assemblies.
- Resolved, ... each assembly will elect representatives to fill 2-year terms on the Board of Directors.
 - Chapter Assembly (2 board members)
 - Division Assembly (2 board members)
 - Affiliate Assembly (1 board member)
 - Round Table Assembly (1 board member)

Resolution 2

- Resolved, ... that the four leadership assemblies will adopt standard governing documents.
- Resolved, ... each assembly will consist of elected representatives from corresponding ALA unit members.
- Resolved, ... each assembly will elect leadership team (chair, vice-chair, secretary) from its members.
- Resolved, ... each assembly leadership team will include 1 non-voting representative from other 3 assemblies.

Resolution 2 - Graphically



Discussion

- Term limits for assembly leadership team?
- Rotate pool of assembly units vice-chair can be elected?
- Should each assembly be relatively the same size?

Council

1. We discussed two approaches to our task:
 - a. Wait to see what, if any, Council functions are left after each subcommittee completes their resolutions (Default from SCOE Report)
 - b. Foster a discussion of what role a Council can or should play in a re-envisioned ALA (Design)
2. Will issues of policy have Association-wide debate if there is no Council?
 - a. Is there sufficient transparency and accountability in a structure where discussions within assemblies, committees, divisions, etc generate recommendations sent to the BoD who have sole decision making authority?
 - b. Will the BoD hear multiple points of view without the cross pollination that occurs when policy issues are fully debated with many points of view in the same room (virtual or otherwise)?
 - c. Will members feel less invested in ALA policy without a Council? Will ALA policies be less reflective of the membership?
3. What would a re-envisioned Council look like?

Options

1. Leave Council intact, but make changes as to frequency, duration, and setting
1. Eliminate Council and move duties to BoD and LA's per the SCOE recommendations
1. Re-envision Council with multiple representatives from each Leadership Assembly, Roundtables, Committees and BoD

Council Process Moving Forward

Based on those 3 options:

Determine the resolutions regarding the future of Council that will come before Council during the Annual meeting

Next Steps

- Feedback gathered today will be used to further refine resolutions.
- FTRWG will continue to update council on their progress between now and 2021 Annual Conference.

THANK YOU

- Contact us anytime!
 - Jack Martin, Co-Chair
 - Christina Rodrigues, Co-Chair

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