

## **NMRT Board Member Final Report**

**1. Office Name:** Leadership Development Director

**2. Office Term:** 2019-2021

**3. Discuss/summarize your involvement with your committees this year:**

The Leadership Development Director is responsible for overseeing five (5) committees:

1. Shirley Olofson Memorial Award Committee
2. Annual Conference Professional Development Attendance Award Committee
3. NMRT Professional Development Grant Committee
4. Online Discussion Forum
5. Annual Social Committee

The first two committees did not complete any work due to the ALA Annual Conference being virtual. The Shirley Olofson Memorial Award could not be given because of the original charge for the award. There were no ticketed events at ALA Annual 2021, and therefore the Professional Development Attendance Award did not have any events to provide tickets to.

I followed the progress and work of the other three committees by staying up to date on emails. I checked in with the chairs as needed to make sure they had what they needed to be successful. When questions arose that I was able to answer, I chimed in. I also checked in with the committee chairs before NMRT board meetings to see if the chairs had any concerns that needed to be brought forward to the board.

**4. Based on your year's experience in this office, what future directions do you see your office or NMRT needing to take this year or the following year?**

One of the biggest takeaways from this year is the need for NMRT to publicize their efforts. We had very few scholarship applications and little participation in the Online Discussion Forum. Perhaps more targeted PR would help make members aware of the programs NMRT offers. Aside from that, the work of some of the committees should be reevaluated to see if it is still relevant to the mission of NMRT and if so, thinking about any small tweaks that could be made to help engage with more members.

**5. What tips or hints do you have that might help your successor carry out the duties of this office?**

I suggest that the incoming Leadership Development Director keep up to date with the workings of the committee and check in with the chairs as needed. This is especially important in the beginning of the committee's term. Some of the committees that the Leadership Development Director oversees do not start work until later in the year, so I

suggest keeping in touch with those chairs to make sure they are still able to carry out their responsibilities.

**6. Please address the role of the board member as coordinator. For example, projects between membership promotion, diversity & recruitment and student outreach would need to be coordinated. How might activities such as this be handled by board members efficiently and smoothly? Your thoughts here will be most helpful for future boards.**

The majority of the coordination needed between the committees the Leadership Development Director oversees and other NMRT committees is communication. My committee chairs took charge of coordinating with the Communications Chair to publicize announcements. I would suggest that a list of Committee Chairs and a “Who to Contact” list be put in the documents of the Committee Chairs ALA Connect Space for easy reference. That way, board members can help better facilitate those efforts if needed and Committee Chairs can obtain contact information.

**7. Date of report:** 6/29/21

**8. Submitted by:** Annice Sevett